



# **Annual Report Town of Hopkinton, New Hampshire 2011**



## **PUBLIC NOTICE**

### **Restoration of Involuntary Merged Lots**

**If you own real estate lots that were involuntarily merged by municipal action, you may be able to have those lots restored to their pre-merger status.**

Your property may qualify if two or more lots were involuntarily merged for zoning, assessing, or taxation purposes and the merger occurred:

- During your ownership, without your consent, or
- Prior to your ownership, if no previous owner consented to the merger.

To restore your property to pre-merger status, you must:

- Make a request to the local governing body
- No later than December 31, 2016.

Once restored:

- Your properties will once again become separate lots; however, they must still conform to applicable land use ordinances. Restoration does not cure non-conformity.

*This notice must be:*

- Posted continuously in a public place from January 1, 2012 until December 31, 2016, and
- Published in the 2011 through 2015 Annual Report.

*Read the full statute at [RSA 674:39-aa Restoration of Involuntary Merged Lots](#).*

#### **About the Front Cover:**

Photographs (top left to right)

Hopkinton Ladder Truck (photo: Rick Schaefer)

St. Andrew's Church (photo: Robin Buchanan)

View from top of Gould Hill (photo: Robin Buchanan)

(bottom left to right) Contoocook River at Bohanan Farm (photo: Bob LaPree)

Hopkinton Historical Society (photo: Robin Buchanan)

Hopkinton Police Dept. Sign (photo: Robin Buchanan)

#### **About the Back Cover:**

Photograph

Contoocook River

**Thank you to all the photographers for their contribution to this report.**

## **ACKNOWLEDGEMENTS**

Individual reports are written by the Department Heads and the Committee and Board Chairs. The School District reports are prepared by school staff and elected officials. School Business Administrator Michelle Clark prepared the graphs for the school financial section. The Town Report is assembled by Administrative Assessing Assistant Robin Buchanan. Thank you to all who helped create this report.



# HOPKINTON



## Annual Town and School Report 2011

**Incorporated:** 1765

**Website:** [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov)

**Population:** 5,589 (EOP Estimate)

**Land Area:** 43.3 square miles





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## Dedication

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### A Sense of Community

What is a “Sense of Community”? Many of us use the term. But what does it mean? One definition that we like is: *A feeling that members have of belonging, a feeling that members matter to one another and to the group, and a shared faith that members’ needs will be met through their commitment to be together.*<sup>1</sup> A question that follows is: How would we know if Hopkinton has this quality?

The current recession reminds us that some of our residents live “on the edge”. Their basic economic well-being, the ability to feed their families and heat their homes, is in doubt when the economy slows down. Regardless of the economic condition, we’re also reminded of how we all live “on the edge”. Personal tragedies can cause us to make changes we would never have previously considered. Think serious injuries, death of a family member or a fire that destroys a home.

Part of the definition above was “*a feeling that members matter to one another and to the group*”. How would our Townspeople respond to their neighbors who were pushed over the edge? Would they volunteer their services to help others who need help? Would they give financial assistance to those who need it, if they are able?

The Board of Selectmen would like to share with you the “random acts of kindness” we learned of during 2011. Needless to say, there have been many more.

- More than 1 anonymous donor helped residents with tragic personal circumstances
- A man walking in off the street giving money and saying use it for someone who needs it
- People giving money to use toward taxes of those having difficulty
- Neighbors from all around helping a family whose home was devastated by fire
- 30 volunteers split and put up 20 cords of wood at the Sean Powers Wood Bank
- Residents willing to do small jobs for elderly who have no one to help them
- 150 residents give \$19,000 to The Contoocook Carry Fund for fuel assistance
- A person who delivers cooked meals to many at Thanksgiving and baskets at Christmas
- The Food Bank continues its many year history of weekly food distributions
- High School Interact students volunteer to help our seniors when necessary
- Neighbors shoveling walkways during heavy snowstorms
- Coat drives
- A firefighter on his own time delivering his own wood to a person with no power and then helping to start stove
- Giving out backpacks and supplies to school age children

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## Dedication-Continued

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- The police buying groceries for an elderly couple with money collected among the department
- All the churches in town helping in many ways
- The highway department sanding areas for first responders in emergency situations
- The many good works of community organizations

*“A feeling that members matter to one another and to the group”*. That seems right to us. It makes us proud and happy to live in a town where “A Sense of Community” is alive and well. For that reason, we would like to dedicate this Annual Report to the people of Hopkinton, for their generosity and volunteer service.

1. McMillan, D. (1976). Sense of community: An attempt at definition. Unpublished manuscript, George Peabody College for Teachers, Nashville, TN.



Volunteers working at the Sean Powers Wood Bank at the Transfer Station one Saturday in October.

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## In Appreciation

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The Town of Hopkinton is fortunate to have a very dedicated talented staff who are managed on a day-to-day basis by Department Heads. This year, four of the Department Heads left the Town after varying years of service. We would like to thank them for their service to the Town and wish them well in their future endeavors.

Name	Position	Years of Service
Justin LaVigne	Recreation Director	4
Robert “Bob” Blanchette	Finance Director	9
Harold “Herm” Blanchette	Superintendent of Public Works	25
Sue Strickford	Town Clerk/Tax Collector	40



Sue Strickford received her 35 year membership award from the NH Tax Collector's Association from George West in October 2008.

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## Notes

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# **Town Officials and Employees**



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## Town Officials

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### **Elected Town Officials**

#### **BOARD OF SELECTMEN:**

George A. Langwasser, Vice Chair	Term Expires 2012
Tom Congoran	Term Expires 2013
Bryan Pellerin	Term Expires 2013
Denis Goddard	Term Expires 2014
James O'Brien, Chair	Term Expires 2014

#### **BUDGET COMMITTEE:**

David Lancaster	Term Expires 2012
Timothy Carney	Term Expires 2013
Karen Irwin	Term Expires 2013
Janet Krzyzaniak, Chair	Term Expires 2013
John Greabe (resigned 10/2011)	Term Expires 2014
Lance Whitehead (to replace Greabe until March 2012)	
Michael Montore	Term Expires 2014
Tom Congoran	For the Select Board
Thomas O'Donnell	For the Hopkinton Village Precinct
Mark Hemmerlein	For the Contoocook Village Precinct
David Luneau	For the School Board
Denise A. Damour	Recording Secretary

#### **CEMETERY TRUSTEES:**

Sara McNeil, Chair	Term Expires 2012
Patricia A. Cass Smith	Term Expires 2013
Nancy Miner	Term Expires 2014

#### **LIBRARY TRUSTEES:**

Peter Gagnon	Term Expires 2012
Barry Needleman, Chair	Term Expires 2012
Jeff Eitheim	Term Expires 2013
Christine Hamm	Term Expires 2014
Elaine Loft	Term Expires 2014

#### **MODERATOR:**

Gary Richardson	Term Expires 2013
Bruce Ellsworth, Assistant	Appointed

#### **SUPERVISORS OF THE CHECKLIST:**

Sandra J. Smart	Term Expires 2012
Sharon C. Baker	Term Expires 2014
Carol McCann	Term Expires 2016

#### **TOWN CLERK/TAX COLLECTOR:**

Sue Strickford	Term Expires 2013
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## Town Officials - continued

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### TREASURER:

Bonita Cressy	Term Expires 2014
Nancy Remick, Deputy	Appointed

### TRUSTEES OF TRUST FUNDS:

Christine B. Hoyt	Term Expires 2012
Christine Barton	Term Expires 2013
James Lewis	Term Expires 2014

### **Appointed Town Officials**

#### CENTRAL NH REGIONAL PLANNING COMMISSION:

Bethann McCarthy	Term Expires 2013
Timothy Britain, Alternate	

#### CHIEF OF POLICE

Stephen Pecora

#### CONSERVATION COMMISSION:

Erick Leadbeater	Term Expires 2012
Jed Merrow, Treasurer	Term Expires 2012
Leland Wilder	Term Expires 2012
Ronald Klemarczyk	Term Expires 2013
Robert Knight	Term Expires 2013
Derek Owen, Chair	Term Expires 2014
Tim White	Term Expires 2014
Byron Carr, Alternate	Term Expires 2012
Lori Sommers, Alternate	Term Expires 2013

#### ECONOMIC DEVELOPMENT COMMITTEE:

Bruce Ellsworth	Term Expires 2012
Josh Katteff	Term Expires 2012
Darrah Madden	Term Expires 2012
Bob Gerseny, Chair	Term Expires 2013
Judy Hampe	Term Expires 2013
Cettie Connolly, Secretary	Term Expires 2014
Christopher Hodgdon	Term Expires 2014
Brian Lavoie	Term Expires 2014
Bryan Pellerin	For the Select Board

#### EMERGENCY MANAGEMENT DIRECTOR

Stephen Pecora

#### FENCE VIEWERS

Richard Drescher	Richard Strickford
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## Town Officials - continued

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### FINANCE DIRECTOR

Robert Blanchette (Resigned 9/2011)

Deborah Gallant (Effective 10/2011)

### FIRE CHIEF

Richard Schaefer

### FIRE STATION STUDY COMMITTEE (Ad-hoc – Appointed by the Selectmen)

Jane Bradstreet

Danny Coen

Lester Cressy

Robert Daprice

Tom Krzyzaniak

Jason LaCombe

John Pianka

### FIREWARDS:

Tom Krzyzaniak

Robert White

### FOREST FIRE WARDEN

Robert White

### DEPUTY FOREST FIRE WARDENS:

Christopher Boudette

Matthew Cox

Christopher Gow

Ryan Hughes

Richard Schaefer

Kevin Culpon

Sean Weldon

Douglas Mumford

Nate Martel

### GREENER HOPKINTON COMMITTEE:

Chris Aslin

Risa Evans

Judy Fayre

Nancy Jackson-Reno

Mary Leadbeater

Bethann McCarthy, Chair

Jack Ruderman

Denis Goddard, For the Select Board

### HEALTH OFFICER

Neal Cass

### HOPKINTON-WEBSTER REFUSE COMMITTEE:

#### Hopkinton Representatives:

Bob LaPree

Term Expires 2012

Karen Irwin

Term Expires 2013

Richard Kennedy

Term Expires 2014

#### Webster Representatives:

Tom Mullins

Term Expires 2012

Bob Drown, Sr.

Term Expires 2013

Barbara Corliss, Chair

Term Expires 2014

Ellen Kontinos-Cilley, Alternate

Term Expires 2012

David Klum, Alternate

Term Expires 2013

Sally Embley, Alternate

Term Expires 2014

Steve Clough, Asst. Superintendent (ex-officio)



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## Town Officials - continued

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### HUMAN SERVICES DIRECTOR

Marilyn Ceriello Bresaw

### LIBRARY DIRECTOR

Donna Dunlop

### OPEN SPACE COMMITTEE:

Lucia Kittredge	Term Expires 2012
Susan Zankel	Term Expires 2012
Dijit Taylor, Chair	Term Expires 2013
Ronald Klemarczyk	Term Expires 2014
Denis Goddard	For the Select Board

### MUNICIPAL OPERATIONS IMPROVEMENT COMMITTEE (MOIC)

Joy Bloomfield	Term Expires 2012
Anthony Walker	Term Expires 2012
Jason Lacombe, Chair	Term Expires 2013
Lester Cressy	Term Expires 2014
Vacant	Term Expires 2014

### PLANNING BOARD:

Jane Bradstreet	Term Expires 2012
Bruce Ellsworth, Chair	Term Expires 2012
Beth Ann McCarthy	Term Expires 2012
Timothy Britain, Vice Chair	Term Expires 2013
Michael Wilkey	Term Expires 2013
Celeste Hemingson	Term Expires 2014
George Langwasser	For the Select Board

#### Alternates:

Vacant	Term Expires 2012
Cettie Connolly	Term Expires 2013
Edwin Taylor	Term Expires 2014

### PLANNING DIRECTOR

Karen Robertson

### RECREATION COMMITTEE:

Steve Crawford	Term Expires 2012
Jim Lewis	Term Expires 2012
Vernon Miller	Term Expires 2012
Louise Carr	Term Expires 2013
Ed Kerr, Chair	Term Expires 2013
Jim Martin	Term Expires 2013
Mark Newton	Term Expires 2014
Ann Wayland	Term Expires 2014
Vacant	Term Expires 2014
James O'Brien	For the Select Board
Jessica Bailey, Recreation Director (ex-officio)	

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## Town Officials - continued

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### RECREATION DIRECTOR

Justin LaVigne (Resigned 5/2011)

Jessica Bailey (Effective 5/2011)

### RECYCLING COMMITTEE:

Ginni Haines	Term Expires 2012
Mary Leadbeater	Term Expires 2012
Sara Crane	Term Expires 2013
Vacant	Term Expires 2013
Bob LaPree	Term Expires 2014
Katherine Mitchell	Term Expires 2014
Denis Goddard	For the Select Board
Sally Embley	Webster Representative
Steve Clough, Asst. Superintendent (ex-officio)	

### SENIOR RECREATION COUNCIL

Judy Sanborn	Term Expires 2012
Joanne Woodward	Term Expires 2012
Marilyn Bresaw	Term Expires 2013
Gloria Symonds, Chair	Term Expires 2013
June Garvin	Term Expires 2014
Elaine Lambert	Term Expires 2014
Jack Ward	Term Expires 2014

### SEWER COMMITTEE:

Lloyd Holmes	Term Expires 2012
Richard Strickford	Term Expires 2013
Richard Drescher	Term Expires 2014
Stuart Nelson	Term Expires 2014
George Langwasser	For the Select Board
Steve Clough, Asst. Superintendent (ex-officio)	

### SUPERINTENDENT OF PUBLIC WORKS

Harold (Herm) Blanchette (Resigned 10/2011)

John Thayer (Effective 1/2012)

#### ASST. SUPT. OF PUBLIC WORKS: BUILDINGS & GROUNDS

Greg Roberts

#### ASST. SUPT. OF PUBLIC WORKS: HIGHWAYS

Robert McCabe

#### ASST. SUPT. OF PUBLIC WORKS: WASTE

Steve Clough

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## **Town Officials - continued**

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### **SURVEYORS OF WOOD AND TIMBER**

Ron Klemarczyk                      John Herrick

### **TOWN ADMINISTRATOR**

Neal Cass

### **TRANSPORTATION ADVISORY COMMISSION (TAC):**

David White    Term Expires 2012

### **TREE WARDEN**

David Story

### **WEIGHER**

Roger Andrus

### **ZONING BOARD OF ADJUSTMENT:**

Janet Krzyzaniak, Chair    Term Expires 2012

Harold Perkins    Term Expires 2012

Dan Rinden    Term Expires 2013

Toni Gray    Term Expires 2014

Charles Koontz    Term Expires 2014

#### **Alternates:**

Greg Mcleod    Term Expires 2012

Jessica Scheinman    Term Expires 2013

David Brock, Alternate    Term Expires 2014

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## **Precinct Commissioners (Elected by the Precincts)**

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### **CONTOOCCOOK VILLAGE PRECINCT:**

Tom Yestramski    Term Expires 2012

Mark Hemmerlein, Chair    Term Expires 2013

William Chapin    Term Expires 2014

### **HOPKINTON VILLAGE PRECINCT:**

John Wullenweber    Term Expires 2012

Kim Lajoie    Term Expires 2013

Craig Dunning, Chair    Term Expires 2014

## Town Employees

DEPARTMENT	POSITION	STATUS
<b>CEMETERIES</b>		
Jerrold Babson	Sexton	Part Time
<b>FIRE DEPARTMENT</b>		
Matthew Cox	FF/EMT I	Full Time
Kevin Culpon	Lieutenant/FF/Paramedic	Full Time
Donald Delude		Part Time
Christopher Gow	FF/EMT I	Full Time
Thatcher Plante		Part Time
Ryan Hughes	FF/Paramedic	Full Time
Nate Martel	FF/Paramedic	Full Time
Doug Mumford	FF/Paramedic	Full Time
Rick Schaefer	Fire Chief/FF/EMT	Full Time
<b>LIBRARY</b>		
Charlotte De Bell	Reference Librarian	Part Time
Karen Dixon	Reference Librarian	Full Time
Donna V. Dunlop	Library Director	Full Time
Missy (Bernice)Dustin (Resigned 6/2011)	Reference Librarian	Part Time
Patrice Gerseny (Resigned 4/2011)	Library Aide II	Part Time
Leigh Maynard	Children's Librarian	Part Time
Nancy Nobis	Library Aide I	Part Time
Nancy Raymond	Library Aide I	Part Time
Emily Welsh	Library Floater	Part Time
<b>RECREATION</b>		
Jessica Bailey	Recreation Director	Full Time
<b>PLANNING, ZONING, CODE ENFORCEMENT</b>		
Karen Robertson	Planning Director	Full Time
John Pianka	Code Enforcement	Part Time
<b>POLICE DEPARTEMENT</b>		
Robert Arseneault	Corporal	Full Time
Frederick Finnerty	Animal Control Officer	Part Time
Patricia Finnerty	Secretary	Part Time
Thomas Hennessey	Corporal	Full Time
Phillip Hill	Patrolman	Part Time
Nicholas McNutt	Patrolman	Full Time
Brian O'Connor	Patrolman	Full Time
Stephen Pecora	Police Chief	Full Time
William Simpson	Sergeant	Full Time

## Town Employees - Continued

DEPARTMENT	POSITION	STATUS
<b>PUBLIC WORKS – BUILDINGS &amp; GROUNDS</b>		
Garrett Hoyt	Bldg. Maint./Equip. Operator I	Full Time
Robert Poole	Custodian	Part Time
Greg Roberts	Asst. Supt. PW-Bldgs & Grounds	Full Time
David Story	Equipment Operator I	Part Time
<b>PUBLIC WORKS – HIGHWAYS</b>		
Kent Barton	Mechanic	Full Time
Daniel Blanchette	Equipment Operator II	Full Time
Herm Blanchette (Resigned 10/11)	Supt. of Public Works	Full Time
Brian Cayer	Equipment Operator II	Full Time
Thomas John Geer	Equipment Operator I	Full Time
James Henley	Equipment Operator II	Part Time
Robert McCabe	Asst. Supt. PW-Highway	Full Time
Adam Pearson	Equipment Operator I	Part Time
John Poole	Equipment Operator I	Full Time
<b>PUBLIC WORKS – WASTEWATER/MSW/TRANSFER STATION</b>		
Stephen Clough	Asst. Supt. PW-Waste	Full Time
Jolene Cochrane	MSW Facility Supervisor	Full Time
Christina Crawford	MSW Facility Operator	Full Time
Joseph Crawford	MSW Facility Attendant	Part Time
Robert Davis	MSW Facility Attendant	Part Time
Lindsay Emerson	MSW Facility Attendant	Part Time
Harb Harrison	MSW Facility Attendant	Part Time
Nicolay Hubbard	MSW Facility Attendant	Part-time
Tammy Junkins	MSW Facility Attendant	Part Time
Elizabeth A Murphy	MSW Facility Attendant	Part Time
Justin Robie	MSW Facility Attendant	Part Time
Jason Silver	MSW Facility Attendant	Part Time
<b>SELECTMEN'S OFFICE</b>		
Robert Blanchette (Resigned 9/2011)	Financial Director	Full Time
Deborah Gallant (Effective 10/2011)	Financial Director	Full Time
Marilyn Ceriello Bresaw	Human Services Director	Full Time
Robin Buchanan	Administrative Assessing Assistant	Full Time
Neal A. Cass	Town Administrator	Full Time
Bonnie Cressy	Finance Clerk	Part Time
Denise Damour	Budget Recording Secretary	Part Time
<b>TOWN CLERK/TAX COLLECTOR'S OFFICE</b>		
Melissa Courser	Assistant	Full Time
Carol Harless	Deputy Town Clerk/Tax Collector	Full Time
Patrice LaVigne	Town Meeting Scribe	Part Time
Sue Strickford	Town Clerk/Tax Collector	Full Time



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## Notes

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# **Results of the 2011 Town Meeting**



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## **Minutes of the Annual Town Meeting – March 8 & 19, 2011**

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Moderator Gary Richardson called the Annual Meeting of the Town of Hopkinton to order on March 19, 2011, at 9:05 a.m. in the Hopkinton High School gymnasium. Boy Scout Troop 77 and Cub Scout Pack 77 presented the flag and led the Pledge of Allegiance. Kathy Donohoe sang the National Anthem. The moderator introduced the officials present: Selectman Chairman James O'Brien, Selectman Thomas Congoran, Selectman George Langwasser, Selectman Christopher Lawless, Selectman Bryan Pellerin, Town Administrator Neal Cass and Finance Director Robert Blanchette. The moderator introduced Town Counsel, Sharon Somers, who is present should legal questions arise. The moderator introduced the Town Clerk/Tax Collector, Sue Strickford, her assistant scribe, Patrice La Vigne, and Bruce Ellsworth, the Town's assistant moderator. The moderator introduced those at the Supervisor's Table—Carol McCann, Sandra Smart, Sharon Baker and Bonnie Cressy.

The moderator recognized those who helped with the meeting logistics, including Rick Fortier and the custodial staff at the school, Steve Lux for doing the sound and the Highway Department for help setting up the room.

The moderator went over parliamentary procedures and reviewed differences from the School District Meeting. He said when someone makes a motion to reconsider an article, the person needs to be on the prevailing side of the vote and the item will be reconsidered today. He also noted that any 5 voters can request a written ballot and need to be present at the meeting. He explained for written ballots, there will be 4 boxes and 2 clerks at each box. One clerk will put a check mark on the voter's sticker and the other clerk will handle the paper ballot. No one is allowed within 8 feet of the box. Any person can make a motion to move the question in order to end debate, but the moderator will consider allowing people already standing in line to speak.

The moderator read the results of the March 8 election and noted that all articles on the written ballot passed.

**Selectmen – Two for a 3-year term**

**DENIS GODDARD – 368**

**JAMES O'BRIEN – 372**

**Treasurer – One for a 3-year term**

**BONITA CRESSY - 462**

**Budget Committee – Two for a 3-year term**

**JOHN GREABE – 362**

**MICHAEL MONTORE – 371**

**Library Trustee – Two for a 3-year term**

**CHRISTINE HAMM – 454**

**ELAINE LOFT - 80**

**Cemetery Trustee – One for a 3-year term**

**NANCY MINER – 439**

**Trustee of Trust Funds – One for a 3-year term**

**JAMES LEWIS - 40**

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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**Article 2:** To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

- Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board (6-0) for the Town of Hopkinton Zoning Ordinance as follows:

Amend Section VII. Sign Ordinance by repealing the current Sign Ordinance and replacing it with a new ordinance entitles the same. The new ordinance addresses signs prohibited, signs allowed and exempt from permit requirements, signs requiring permits, design, construction and maintenance of signs, non-residential lot signage plan, sign area and height computations, signs permitted in residential and non-residential districts, signs for multiple principal uses or building on a lot, free-standing directory signs, temporary off-premises signs, agriculture and farming signs, sign illumination, architectural design review, and change of tenet signs.

*(The Planning Board recommends this amendment).*

**Yes - 388**      No - 96

- 2. Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board (6-0) for the Town of Hopkinton Zoning Ordinance as follows:

Amend Section II. Definitions by replacing the current definitions of various signs with new definition so that the language coincides with the types of signage referenced in amended Section VII of the Zoning Ordinance. This amendment will also include a definition of the word “person” and will require the renumbering of all subsequent definitions.

*(The Planning Board recommends this amendment).*

**Yes - 390**      No – 93

**Article 3:** The moderator recognized Chairman O’Brien for the purpose of moving Article 3, seconded by Selectman Langwasser, to see if the Town will vote to raise and appropriate the budget committee’s recommended amount of **\$1,014,625** for General Government Operations.

*(Majority vote required)*

<u>General Government Functions</u>	<u>Budget Committee and Selectmen</u>
Executive	\$ 226,055
Election, Registrations, Vital Stats. & Tax Coll.	260,297
Financial Administration	119,207
Assessing	57,800
Legal	28,500
Personnel Administration	22,500
Planning & Zoning Departments	116,713
Cemeteries	43,524
Insurance	138,029
Economic Development Committee	2,000
<b>TOTAL</b>	<b>\$ 1,014,625</b>

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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Chairman O'Brien first recognized Selectman Lawless, who has been on the Board of Selectman for three years and decided not to run for a second term. Chairman O'Brien said the job of a Selectman can be challenging at times, with unplanned conversations with other residents to discuss town business at the grocery store or gas station, in addition to the long Monday night meetings. He said Selectman Lawless was often on the opposing side of the vote at the Board of Selectmen meetings, always watching the bottom line and guiding the financial decisions. Chairman O'Brien gave Selectman Lawless a plaque as a token of appreciation for his service.

Chairman O'Brien presented a general overview of the 2011 budget. He said they started the process back in October and even beforehand, when the Board of Selectmen asked the department heads to submit their budgets. From there, the Board of Selectmen put together their budget recommendations, warrant articles, capital improvement program and worked with the Budget Committee to come up with the lowest increase for taxpayers to present at Town Meeting. He directed the Town to note that the Town budget represents 19% of the overall budget, in comparison to more than 60% for the school. The biggest increase in the Town's operating budget were the line items for the paving of roads, which was underfunded last year even though the Public Works Department is the Town's largest department, bond payments, benefit costs, and certain wage salary increases, as a salary survey revealed some town employees were underpaid. Overall, the operating budget increased 2.1 percent, or \$114,614, from \$5.4 million to \$5.5 million. In terms of warrant articles and capital improvement funding, there's an increase of \$174,236 for 2011, mainly due to fully funding capital reserve and trust fund accounts and the payoff of the Bohanan Farm. This year, the Board of Selectmen is recommending using up to \$580,537 from the 2010 unreserved fund balance, which represents funds leftover from specific line items under each town department. This will offset the taxes. Chairman O'Brien said there is an increase in the Town's budget this year, but the 2011 tax level was still able to remain at \$5.05 per \$1,000 of assessed value, which is the same as 2010. For 2011, though, less revenue is expected and the Board of Selectmen plan to make sure all town departments are spending their money well and will go over each line item in great detail.

Karen Irwin from the Budget Committee added that the increase in the overall budget is \$288,850, or 4.8%.

**The moderator called for a voice vote and declared Article 3 passed.**

**Article 4:** The moderator called on Selectman Congoran for the purpose of moving Article 4, seconded by Selectman Langwasser, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$1,466,105** for Public Safety Operations.

*(Majority Vote Required)*

The Board of Selectmen recommends this article (5-0).

Budget Committee recommends this article (9-0).

**Public Safety Operations**

Police Department  
Animal Control  
Ambulance

**Budget Committee and Selectmen**

\$ 670,249  
7,255  
539,713



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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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Fire Department	240,112
Rescue Squad	8,775
Emergency Management	<u>1</u>
<b>TOTAL</b>	<b>\$ 1,466,105</b>

**There was no debate on the article.**

**The moderator called for a voice vote and declared Article 4 passed.**

**Article 5:** The moderator recognized Selectman Langwasser for the purpose of moving Article 5, seconded by Selectman Pellerin, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$2,112,536** for Public Works Operations.

*(Majority Vote Required)*

<u><b>Public Works Operations</b></u>	<u><b>Budget Committee and Selectmen</b></u>
Highway Administration	\$ 566,873
Highways & Streets	632,000
Buildings & Grounds	226,083
Street Lighting	1,800
Transfer Station Operations	534,325
Landfill Maintenance & Monitoring	47,500
Sewer Department	<u>103,955</u>
<b>TOTAL</b>	<b>\$ 2,112,536</b>

**There was no debate on the article.**

**The moderator called for a voice vote and declared Article 5 passed.**

**Article 6:** The moderator called on Selectman Pellerin for the purpose of moving Article 6, seconded by Selectman Congoran, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$123,489** for Health and Human Services Operations.

*(Majority Vote Required)*

<u><b>Health &amp; Human Services Operations</b></u>	<u><b>Budget Committee and Selectmen</b></u>
Community Action Program (CAP)	\$ 5,552
Human Services Administration	65,687
Human Services Vendors	<u>52,250</u>
<b>TOTAL</b>	<b>\$ 123,489</b>

**There was no debate on the article.**

**The moderator called for a voice vote and declared Article 6 passed.**

**Article 7:** The moderator recognized Selectman Lawless for the purpose of moving Article 7, seconded by Chairman O'Brien, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$123,593** for Recreation Operations.

*(Majority Vote Required)*

<u><b>Recreation Operations</b></u>	<u><b>Budget Committee and Selectmen</b></u>
Recreation Department	\$ 120,843
Patriotic Purposes	<u>2,750</u>
<b>TOTAL</b>	<b>\$ 123,593</b>

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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Selectman Lawless recognized that the recreation director said three years ago he would work to fully fund summer camp out of the recreation department revolving fund. Beginning this year, as promised, the department will solely fund summer camp and no taxpayer money will go toward the camp. He added that the recreation budget is actually lower than it was three years ago.

**There was no further discussion on the article.**

**The moderator called for a voice vote and declared Article 7 passed.**

**Article 8:** The moderator recognized Chairman O'Brien for the purpose of moving Article 8, seconded by Selectman Langwasser, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$281,265** for the Hopkinton Library.

*(Majority Vote Required)*

**Library Operations**

Hopkinton Library

**TOTAL**

**Budget Committee and Selectmen**

\$ 281,265

**\$ 281,265**

**There was no debate on the article.**

**The moderator called for a voice vote and declared Article 8 passed.**

**Article 9:** The moderator called on Selectman Congoran for the purpose of moving Article 9, seconded by Selectman Lawless, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$1** for Conservation.

*(Majority Vote Required)*

**Conservation**

Conservation Commission

**TOTAL**

**Budget Committee and Selectmen**

\$ 1

**\$ 1**

**There was no debate on the article.**

**The moderator called for a voice vote and declared Article 9 passed.**

**Article 10:** The moderator called on Selectman Langwasser for the purpose of moving Article 10, seconded by Chairman O'Brien, to see if the Town will vote to raise and appropriate the budget committee's recommended amount of **\$400,152** for payment of Principle and Interest of long-term debt.

*(Majority Vote Required)*

**Long-term Debt & TAN Interest**

Principle – Bonds and Notes

Interest – Bonds and Notes

Interest – TAN

**TOTAL**

**Budget Committee and Selectmen**

\$ 291,363

106,789

2,000

**\$ 400,152**

**There was no debate on the article.**

**The moderator called for a voice vote and declared Article 10 passed.**

**Article 11:** The moderator called on Selectman Pellerin for the purpose of moving Article 11, seconded by Selectman Congoran, to see if the Town will vote to amend the purpose of the Public Safety Services Revolving Fund established pursuant to RSA 31:95-h I (c) in March 2006 such that the purpose shall be for public safety special details and fire and police vehicle

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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replacement. All revenues received for public safety special details will be deposited into the fund and the money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general fund unreserved fund balance. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the selectmen and no further approval is required by the legislative body to expend. Such funds may be expended only for the purpose as stated in this article.

*(Majority Vote Required)*

**There was no debate on this article.**

**The moderator called for a voice vote and declared Article 11 passed.**

**Article 12:** The moderator called on Chairman O'Brien for the purpose of moving Article 12, seconded by Selectman Langwasser, to see if the Town will vote to raise and appropriate the sum of three hundred twenty-seven thousand (**\$327,000**) to be placed in previously established Capital Reserve funds. \$224,000 to come from fund balance (surplus) and the remainder to be raised from taxation. Funds to be placed in the Capital Reserve Funds as follows:

<b><u>Capital Reserve Accounts</u></b>	<b><u>Amount</u></b>
Fire Vehicles and Equipment	\$ 105,000
Public Works Vehicles and Equipment	115,000
Police Radio Replacement	7,000
Replacement of Transfer Station Equipment	25,000
Police Cruiser and Accessories Equipment	25,000
Expansion of the Highway Garage	17,000
Library Replacement Building Systems	15,000
Town Hall Renovations	9,000
Sludge Removal	<u>9,000</u>
<b>TOTAL</b>	<b>\$327,000</b>

*(Majority Vote Required)*

**Chairman O'Brien made a motion to amend Article 12 by removing the police cruiser and accessories line item of \$25,000, thus changing the total amount to be appropriated to \$302,000 and the amount to come from fund balance to \$199,000. Selectman Lawless seconded the motion.**

Chairman O'Brien explained that the reason for the amendment is because the Town voted yes on Article 11 for the police cruiser.

**The moderator called for a voice vote on the motion to amend and declared the motion passed. There was no further amendment or discussion.**

**The moderator called for a voice vote and declared Article 12 as amended passed.**

**Article 13:** The moderator called on Selectman Lawless for the purpose of moving Article 13, seconded by Chairman O'Brien, to see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (**\$12,000**) to be placed in previously established Expendable General Trust Funds as follows:

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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<u>Expendable General Trust Funds</u>	<u>Amount</u>
Hopkinton Library Technology	\$ 5,000
Recreation Facilities	2,000
Library Building/Grounds	5,000
<b>TOTAL</b>	<b>\$ 12,000</b>

*(Majority Vote Required)*

**There was no discussion on Article 13.**

**The moderator called for a voice vote and declared Article 13 passed.**

**Article 14:** The moderator called on Selectman Congoran for the purpose of moving Article 14, seconded by Chairman O'Brien, to see if the Town will vote to raise and appropriate the sum of fifty-eight thousand, nine hundred sixty-five dollars (**\$58,965**) for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually and to authorize the withdrawal of this sum from the Pay by Bag Fund (Revenue Fund) established for this purpose at the 2010 town meeting to fund this appropriation. No funds to be raised by taxation.

*(Majority Vote Required)*

Selectman Congoran said that this fund contains the revenue from the sale of pay-by-bag bags and this article allows these funds to be used to offset the costs of the Transfer Station. .

Arnold Coda asked if these funds represented all the money set aside from the pay-by-bag program or if there were still funds left elsewhere. Mr. Blanchette said there will be a zero balance in this account after the vote is passed. David Lancaster asked if this was the amount as of today or as of the day it was presented to the Budget Committee. Town Administrator Neal Cass said this is the amount as of Jan. 31. There is some money that has come in since then.

Jeff Marance asked what was the exact amount in the account as of today. He also asked what happened if pay-by-bag was rescinded. Selectman Congoran said if the pay-by-bag program was rescinded, they would have to move that money out of the fund.

Neal Cass said there is \$4,650 in additional revenue in February back sales.

**David Boughton submitted a written motion to amend Article 14 by adding the language “on the current balance in the fund, whichever is greater” after \$58,965. David Lancaster seconded the motion to amend.**

**The moderator called for a voice vote twice on the motion to amend the article and said it was too close to tell. He then called for a standing vote.**

**There were 220 ayes and 100 nays in the standing vote, so the moderator declared the motion to amend Article 14 passed.**

**There was no further discussion on Article 14.**

**The moderator called for a voice vote on Article 14, as amended, and declared it passed.**

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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**Article 15:** The moderator recognized Ken Wilkens for the purpose of moving Article 15, seconded by Beth Taylor, to see if the Town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2011 warrant article will end the so-called “Pay by Bag” trash disposal program in its entirety. Cancellation of “Pay by Bag” will become effective on April 15, 2011.

*Submitted by Petition*

*(Majority Vote Required)*

**The moderator said there had been a written petition for a paper ballot vote on Articles 15 and 16.**

Denis Goddard gave a short presentation on the program to show that the pay-by-bag program is working. He said based on several months’ data since its implementation, the program has increased recycling rates and cut trash volume at the transfer station. He added that the Town needs a full year to see the benefits of the program. By extrapolating some of the data, he said there should be a \$0.13 reduction in tax burden this year.

Marion Paxton said she is not opposed to recycling, but opposed to the pay-by-bag program because it is an aggressive form of taxation on people with lower income. The savings on the tax bill will be less for residents who own lower-price range properties.

Cameron Ford asked the Selectmen if we are subsidizing Webster’s trash to be hauled away to the incinerator, since they do not participate in the pay-by-bag program. Selectman Langwasser said both towns pay \$70/ton, regardless of participation in the pay-by-bag program. Cameron Ford argued it does make a difference because they are not recycling. Selectman Langwasser said there are no statistics on how many people in Webster recycle.

George Camp asked how many residents in the Town of Hopkinton were participating in the program. Chairman O’Brien said all the residential trash in the Town that goes through the transfer station is required to be in the green bags under the program. George Camp asked again how many people in the Town were actually doing the program. Selectman Congoran said there are independent haulers hired by residents to pick up trash, so he cannot speak to how many residents participate in the pay-by-bag program.

Wendy Hayden supports recycling, but said the pay-by-bag program is flawed. The bags are expensive, yet they fall apart.

Karen Irwin, Chairman of the Landfill Committee, said the committee includes 3 Hopkinton residents and 3 Webster residents, and the Town should not anticipate that Webster will ever vote for a pay-by-bag program in their town. She said the committee asked that they contribute 24% to recycling revenue special fund, but they still have not put that warrant article up for a vote.

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## **Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued**

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Cindy White said her family recycles everything they can, but the Town needs to expand what can be recycled.

Selectman Langwasser said the Board of Selectmen does not recommend rescinding the program. He said he himself was against the pay-by-bag program last year, but went along with it when the Town voted to support it. Now, his household has reduced their waste output from two 55-gallon containers to one 13-gallon bag per week. He understands the bags are not the best, but people are trying to cram too much into them. He stressed that the program has only been in effect since October and needs some time to show its benefits and stabilize trash costs at the transfer station. He said the Board of Selectmen will continue to work on the flaws of the program, including the bags.

David Lancaster wanted to clear up some misconceptions. People can go to Marilyn Ceriello Bresaw at Human Services for subsidized bags if they cannot afford them. Also, there are many Town residents who choose to utilize independent haulers. We are not subsidizing Webster because they pay for the transfer station costs through their property taxes. He also said a curbside recycling program is estimated to cost the Town \$250,000.

**Vernon Miller made a motion to move the question.**

**The moderator ended discussion and instructed people to place their ballot vote.**

**Arnold Coda made a motion to skip over Articles 16 and 17 while the votes for Article 15 were counted. Lloyd Holmes seconded the motion.**

**The final count for Article 15 was 254 votes in the affirmative and 270 votes in the negative. There were 534 voters registered at the time of the vote.**

**The moderator declared Article 15 failed.**

**Janet Krzyzaniak made a motion to restrict reconsideration on Article 15, seconded by Louise Carr.**

**The moderator called for a voice vote and declared the motion passed.**

**Article 16:** The moderator called on Bart Korbet for the purpose of moving Article 16, seconded by Jim Sykes, to see if the Town will rescind the “pay by bag” solid waste disposal program, which was passed as Article 19 at the 2010 Town Meeting. This program would be rescinded and shall be brought forward again only when and if all parties using the Hopkinton/Webster transfer station would participate.

*Submitted by Petition  
(Majority Vote Required)*

Selectman Congoran asked Town Counsel Sharon Somers to step in and explain how this article would work, since it is conditional on other towns.

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## **Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued**

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Sharon Somers said this article is almost identical to Article 15, but it is saying that the pay-by-bag program can only be brought back up if Webster also participates. She said, however, it would still be appropriate for the Town to bring the pay-by-bag program up at a Town Meeting and future meetings can undo the requirement. She said the Town of Hopkinton has no jurisdiction on another town.

Ron Klemarczyk said from what they are hearing, Webster is not excited about a pay-by-bag program, so the Town should vote Article 16 down. In the future, we need to consider “divorcing” Webster.

Lloyd Holmes asked how long the Town’s contract with Webster was. Selectman Congoran said it was in perpetuity. He added the Town has investigated breaking the contract with Webster, but it has to be mutually negotiated by both towns, making it complicated and expensive.

David Boughton asked if the bag income reduced Webster’s costs. Selectman Congoran said indirectly it does.

Luciele Gaskill said Hopkinton and Webster go way back and it would be sad if the towns couldn’t work out an agreement and had to end our relationship, especially on this one issue.

Matt Taylor said the pay-by-bag program forces a user fee and where do you draw the line when you ask for user fees. The residents pay property taxes and expect certain services to be included in those costs.

**The moderator called for the ballot vote to take place.**

**Arnold Coda made a motion to continue the meeting while waiting for the results. Charlie Desmarais seconded the motion.**

**The final count for Article 16 was 210 votes in the affirmative and 240 votes in the negative. There were 547 registered voters at the time of the vote.**

**The moderator declared Article 16 failed.**

**State representative Derek Owen made a motion to reconsider Article 16. Selectman Congoran seconded the motion.**

**The moderator called for a voice vote and declared the motion defeated.**

**Article 17:** The moderator recognized Selectman Pellerin for the purpose of moving Article 17, seconded by Selectman Congoran, to see if the Town will vote to set the price of the official Pay-by-Bag bags as follows:

13 gallon bags	\$ 0.75
33 gallon bags	\$ 1.25

*(Majority Vote Required)*

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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Jim Hayes suggested in the future the Town think about free distribution of bags.

Nancy Rosborough asked if commercial properties used these bags. Selectman Pellerin said no, the pay-by-bag program was only for residential trash.

Louise Carr said the bag revenue thus far was \$58,000, so next year, it should be close to \$200,000. If the Town gave residents free bags, there would be no money to put toward the transfer station costs and the program would cost more.

David Lancaster suggested the Town vote yes to set the prices, but asked if the Board of Selectmen and the Recycling Committee could look into a better bag in the future.

Selectman Langwasser said they had heard the Town's complaints about the bags and they plan to look into the quality of the bags.

**The moderator called for a voice vote and declared Article 17 passed.**

**Article 18:** The moderator recognized Selectman Lawless for the purpose of moving Article 18, seconded by Chairman O'Brien, to see if the Town will vote to raise and appropriate the sum of one hundred sixty-seven thousand dollars (**\$167,000**) to pay off the Bohanan Farm open space loan. This sum to come from fund balance (surplus) and no amount to be raised from taxation. *(Majority Vote Required)*

**There was no discussion on Article 18.**

**The moderator called for a voice vote and declared Article 18 passed.**

**Article 19:** The moderator called on Selectman Langwasser for the purpose of moving Article 19, seconded by Selectman Congoran, to see if the Town will vote to raise and appropriate the sum of one hundred nine thousand seventy-four dollars (**\$109,074**) to purchase and install an emergency back-up power generator at the Hopkinton Middle/High School which serves as the community shelter and regional point of distribution (POD). Half this sum (\$54,537) to come from a grant from the NH Department of Safety, Division of Homeland Security and Emergency Management with the other half (\$54,537) to come from fund balance (surplus) and no amount to be raised from taxation. Expenditure of these funds is contingent upon final grant approval and authorization. *(Majority Vote Required)*

Selectman Congoran explained that this vote was split among the Board of Selectmen. The ones who voted in favor of it thought it would be a good idea to take advantage of the Homeland Security funding. They cannot withdraw their vote, but they do feel that maybe this is not a good time in the economy to ask the town to pay for the generator.

Fire Chief Rick Schaefer said he filled out the paperwork for the matching government grant shortly after 9/11. The one thing the Town does not have to fulfill the requirements for the emergency community shelter was a generator. He has tried to get the Board of Selectmen to



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agree on funding it and after many years, it finally made it to the floor. He stressed the importance of having an emergency community shelter with a generator because in past disaster situations, the Fire Department has not been able to help people.

Josh Kettaff asked if other towns would use the shelter and would they contribute funds.

Rick Schaefer said other towns would not contribute funds. Because the school is a Point of Distribution (POD) for surrounding towns, they would come to the school to receive medication distribution if needed. He noted that this was one of the reasons the Town got the application approved because it would be able to help other towns as well.

Merle Dustin asked what the operational costs for the generator were.

Selectman Lawless said it would be approximately \$1,000 annually for testing and fuel during the first 3 years. The electricity of the generator would be \$800 per year, but that cost would be absorbed by the school board budget.

Richard Gourley asked if this includes all the installation costs and a full load.

Selectman Lawless said yes, this includes the complete installation and one test, plus a full load of 250 kilowatts capacity.

**The moderator called for a voice vote and declared Article 19 passed.**

**Article 20:** The moderator recognized Selectman Pellerin for the purpose of moving Article 20, seconded by Chairman O'Brien, to see if the Town will vote to modify the Elderly Exemptions from property tax in the Town of Hopkinton based on assessed value, for qualified taxpayers, to be as follows: For a person 65 years of age up to 75 years, \$60,000; For a person 75 years of age up to 80 years, \$80,000; For a person 80 years of age or older, \$100,000. To qualify, the person must have been a New Hampshire resident for 5 consecutive years, own the real estate individually or jointly, or if the real estate is owned by such person's spouse, they must have been married for at least 5 consecutive years. In addition, the taxpayer must have a net income of not more than \$30,000 or, if married, a combined net income of not more than \$40,000; and own net assets not in excess of \$150,000 (excluding the value of the person's residence).  
*(Majority Vote Required)*

David Boughton asked what the Town was changing from. Selectman Pellerin said the Town changed from a flat rate exemption of \$60,000 for people aged older than 65 years. Dan Dustin asked if the exemption would apply to people with farmland. Selectman Pellerin said the exemption would only apply to residences.

**The moderator called for a voice vote and declared Article 20 passed.**

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**Article 21:** The moderator recognized Selectman Langwasser for the purpose of moving Article 21, seconded by Chairman O'Brien, to see if the Town will vote to discontinue the following Capital Reserve Funds with said funds with accumulated interest to date of withdrawal, to be transferred to the Town's general fund.

<u>Capital Reserve Fund</u>	<u>Date Established</u>	<u>Amount in Fund</u>
Expansion Construction of Old Hopkinton Cemetery	March 14, 2009	\$ 1.00
Construction at Blackwater Cemetery	March 13, 2002	5,947.00
Contoocook Village Cemetery Improvements	March 10, 2004	<u>23,289.00</u>
<b>TOTAL</b>		<b>\$ 29,237.00</b>

*(Majority Vote Required)*

**There was no discussion on Article 21.**

**The moderator called for a voice vote and declared Article 21 passed.**

**Article 22:** The moderator recognized Selectman Langwasser for the purpose of moving Article 22, seconded by Selectman Congoran, to see if the Town will vote to establish a Capital Reserve Fund under the provision of RSA 35:1 for the purpose of cemetery maintenance, construction and expansion and to raise and appropriate the sum of twenty-nine thousand, two hundred thirty-seven (**\$29,237**) to be placed in this fund, and appoint the Board of Selectmen as agents to expend from this fund.

*(Majority Vote Required)*

**There was no discussion on Article 22.**

**The moderator called for a voice vote and declared Article 22 passed.**

**Article 23:** The moderator recognized Selectman Lawless for the purpose of moving Article 23, seconded by Selectman Pellerin, to see if the Town will vote to discontinue the Ambulance Services Revolving fund created in 2006. Said funds, with accumulated interest to date of withdrawal are to be transferred to the town's general fund. Approximate amount in fund is \$4,003.

*(Majority Vote Required)*

Robert Koch asked the Board of Selectmen to explain this article. Selectman Lawless said before this, the Town had a percentage fee, but now they want to have a set fee.

**The moderator called for a voice vote and declared Article 23 passed.**

**Article 24:** The moderator recognized Selectman Lawless for the purpose of moving Article 24, seconded by Selectman Congoran, to see if the Town will vote to establish a Capital Reserve Fund under the provisions of RSA 35:1 for the purpose of replacement and equipping of an ambulance, to raise and appropriate fifty thousand dollars (**\$50,000**) to be placed in this fund, and to appoint the selectmen as agents to expend from this fund.

*(Majority Vote Required)*

**There was no discussion on Article 24.**

**The moderator called for a voice vote and declared Article 24 passed.**

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## Minutes of the Annual Town Meeting – March 8 & 19, 2011 - continued

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**Article 25:** The moderator recognized Chairman O'Brien for the purpose of moving Article 25, seconded by Selectman Langwasser, to see if the Town will vote to change the purpose of the existing Replacement of Transfer Station Equipment Capital Reserve Fund (established March 14, 2001) to the Transfer Station Equipment and Facilities Capital Reserve Fund and to appoint the selectmen as agents to expend from said fund.

*(2/3 Vote Required)*

Matt Taylor asked if this means the Board of Selectmen would decide what to do with the money. Chairman O'Brien responded yes. Matt Taylor said he is worried they would use the money to construct a major facility or something. Selectman Lawless said the improvements could be anything from painting to parking to structural.

**The moderator called for a voice vote and declared Article 25 passed.**

**Article 26:** The moderator recognized Selectman Congoran for the purpose of moving Article 26, seconded by Selectman Pellerin, to see if the Town will vote to raise and appropriate the sum of nine hundred sixty dollars (\$960) for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center and to authorize the withdrawal of this sum from the Senior Center Rental Fund (Revenue Fund) established for this purpose at the 2009 town meeting to fund this appropriation. No funds to be raised by taxation.

*(Majority Vote Required)*

**There was no debate on Article 26.**

**The moderator called for a voice vote and declared Article 26 passed.**

**Article 27:** The moderator recognized Selectman Pellerin for the purpose of moving Article 27, seconded by Chairman O'Brien, to see if the Town will vote to authorize the Board of Selectmen to convey a conservation easement deed to Five Rivers Conservation Trust for property owned by the Town, known as the Rice lot, and totaling approximately 210 acres, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

*(Majority Vote Required)*

David Lancaster asked the Board of Selectmen to explain why these next few articles were necessary. Selectman Pellerin said a previous Board of Selectman had conveyed some of these properties without knowing that they did not have the authorization. This article would reopen these properties purchased by the Town to consider what to do with them.

**The moderator called for a voice vote and declared Article 27 passed.**

**Article 28:** The moderator called on Selectman Pellerin for the purpose of moving Article 28, seconded by Chairman O'Brien, to see if the Town will vote to authorize the Board of Selectmen to convey a conservation easement deed to the New Hampshire Audubon Society or other suitable organization for property owned by the Town, known as the Beyer lot, and totaling approximately 14.2 acres, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

*(Majority Vote Required)*

**There was no discussion on Article 28.**

**The moderator called for a voice vote and declared Article 28 passed.**

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**Article 29:** The moderator called on Selectman Pellerin for the purpose of moving Article 29, seconded by Chairman O'Brien, to see if the Town will vote to authorize the Board of Selectmen to convey a conservation easement deed to Five Rivers Conservation Trust for property owned by the Town, known as the Rollins lot, and totaling approximately 46.78 acres, upon such terms and conditions as the Board of Selectmen deem to be in the best interest of the Town.

*(Majority Vote Required)*

**There was no discussion on Article 29.**

**The moderator called for a voice vote and declared Article 29 passed.**

**Article 30:** The moderator called on Selectman Congoran for the purpose of moving Article 30, seconded by Chairman O'Brien, to see if the Town will vote to ratify the conveyance of a conservation easement executed on June 5, 2006 to Five Rivers Conservation Trust on the "Carson property", such property being conveyed to the Town of Hopkinton on January 11, 2005. The Conservation Easement Deed was executed on June 5, 2006 by the Board of Selectmen who believed they had authority to execute the deed: passage of this warrant article will create such authority after the fact.

*(Majority Vote Required)*

**Karen Irwin made a motion to amend Article 30 by adding the word "renegotiated" before conservation easement. George Camp seconded the motion.**

Selectman Congoran asked Town Counsel Sharon Somers to explain more about the article.

Sharon Somers said several years ago, the Town acquired properties in three instances and named them "subject to conservation easement," which puts restrictions on them. The Town wanted the properties to remain undeveloped, but the Board of Selectmen at that time inadvertently did not go through the right process to get the conservation easement. So the current Board of Selectmen is asking the Town's permission in retrospect to grant conservation easements on the properties.

Selectman Congoran asked Town Counsel to explain what extent the Town has to renegotiate the terms of the conservation easement. Sharon Somers said if the article failed, it would open up the question of the validity of these deeds, which could lead to discussions with Five Rivers Conservation Trust. It is possible for the Town to seek to renegotiate, but she said it is not practical.

Mark Zankel from Five Rivers asked the town to vote the amendment to add "renegotiated" down because they have already been through the negotiation process. The easement has already been recorded and processed, so renegotiation would be costly to the Town. However, if it is what the Town wants, Five Rivers will comply.

**The moderator called for a voice vote on the amendment and declared it defeated.**

**The moderator called for a voice vote on Article 30 and declared it passed.**

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**Article 31:** The moderator recognized Selectman Congoran for the purpose of moving Article 31, seconded by Chairman O'Brien, to see if the Town will vote to ratify the conveyance of a conservation easement executed on June 5, 2006 by the Hopkinton Board of Selectmen to Five Rivers Conservation Trust on the "Harris/Myron" property, such property being conveyed to the Town of Hopkinton on November 15, 2005.

The Conservation Easement Deed was executed on June 5, 2006 by the Board of Selectmen who believed they had authority to execute the deed: passage of this warrant article will create such authority after the fact.

*(Majority Vote Required)*

**There was no discussion on Article 31.**

**The moderator called for a voice vote and declared Article 31 passed.**

**Article 32:** The moderator recognized Selectman Congoran for the purpose of moving Article 32, seconded by Chairman O'Brien, to see if the Town will vote to ratify the conveyance of a conservation easement executed on October 5, 2006 by the Hopkinton Board of Selectmen to Five Rivers Conservation Trust on the "Ransmeier" property, such property being conveyed to the Town of Hopkinton on October 5, 2006.

The Conservation Easement Deed was executed on October 5, 2006 by the Board of Selectmen who believed they had authority to execute the deed: passage of this warrant article will create such authority after the fact.

*(Majority Vote Required)*

**There was no discussion on Article 32.**

**The moderator called for a voice vote and declared Article 32 passed.**

**Article 33:** The moderator recognized Selectman Langwasser for the purpose of moving Article 33, seconded by Chairman O'Brien, to see if the Town will vote to raise and appropriate the sum of **\$4,000** in the interest of public health and safety to provide winter plowing and sanding on the following roads during the winter months:

South Shore Drive	1500 feet	Ridge Lane	900 feet	Rolfe Pond Road	2000 feet
Salachar Road	500 feet	Perch Lane	700 feet	Sparrow Lane	1000 feet
Robin Lane	400 feet	Loop Road (off Spring Street	800 feet		

This action shall in no way be interpreted as changing the status of these roads from "private" to "public" roads. It is the general policy of the Town that no work will be done on any private or Class VI highway.

**Submitted by Petition**

*(Majority Vote Required)*

**Selectman Langwasser moved to table this article. Chairman O'Brien seconded the motion.**

Selectman Langwasser said in the past, the Town always voted about plowing these roads, but they just became aware of an RSA that said the Town could have a public hearing to declare these roads Emergency Lanes. On March 14, they had that public hearing and the majority of residents who lived on the roads were present to give their testimony. The Board of Selectmen unanimously voted to accept these roads as Emergency Lanes at that public meeting, so this article has no meaning and that's the reason for the request to table it.

**The moderator called for a voice vote to table Article 33 and declared it tabled.**

**Article 34:** To hear the reports of agents, officers and committees, heretofore chosen, to pass any vote relating thereto and to transact any other business that may legally come before said meeting.

547 registered voters present

11% turnout

4,732 voters on the checklist

Respectfully submitted,  
Sue B. Strickford, Town Clerk/Tax Collector

# **2011 Administrative Reports**



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## Report of the Board of Selectmen

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The true character of a community can be measured in the generosity of its residents. In this respect, Hopkinton is a very special place to live.

Over the years, the Hopkinton community has come together time and again to meet the needs of the town. That is why the Board of Selectmen found it very fitting to dedicate the 2011 annual Town Report to the volunteer spirit that is so persuasive throughout the community. Whether it is volunteering at one of our schools, helping to stack wood at the Sean Powers Wood Bank, donating blood at a Red Cross sponsored blood drive, serving on a town committee, or volunteering with a local church or service club, Hopkinton residents always seem to have the capacity and willingness to give more of their precious time, money and talent to move the town forward.

Thanks in large part to our dedicated employees and voters at Town Meeting, Hopkinton has been able to keep the municipal portion of our tax rate generally flat these past few years. While the town portion of Hopkinton's tax rate is only about 20% of the total, the Selectmen and town employees work hard to ensure that every dollar is well spent and justified within the budget. While the challenging economic situation facing the State and the nation requires our town to reexamine its budgetary priorities, this challenge also provides opportunities for us to think about how we can conduct town business more efficiently in order to live within the financial realities we all are facing. This is not an easy task, nor are the decisions easy to make. But, town governments, including Hopkinton's, need to respond to the new fiscal reality and plan accordingly in order to meet the current and future needs of our residents while continuing to offer the high level of services that we have come to expect and are all proud of.

Our town did see several long serving staff move on to new opportunities in 2011. We are thankful for the service and lasting contributions made by each of these department heads and wish them the very best: Recreation Director Justin LaVigne; Superintendent of Public Works Herm Blanchette; Finance Director Bob Blanchette; and our Town Clerk/ Tax Collector of 40 years Sue Strickford. While transitions and the loss of a staff can be difficult, we welcome our leadership team members Deb Gallant, Jessica Bailey and John Thayer and look forward to working with them in the months and years ahead.

The Board of Selectmen sincerely wants to thank all residents for making 2011 a great year for the town, and we wish everyone continued success in 2012!

For the Board of Selectmen,

Jim O'Brien, Chair



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## Report of the Town Administrator

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The goal of our town government is to provide required services in the most effective and cost efficient way. With the economy as it now is, and with the downshifting of cost and loss of revenue from the State, this has become more challenging. Due in large part to our dedicated, talented staff the challenges are being met.

Many things happen during the course of a year, and this year was no exception. In the spring the town attorney held a session with all board and committee members invited, to review RSA 91-A, "The Right to Know" law. Following this law and keeping residents informed is vital to good government. Time was spent during the year beginning to update policies and ordinances. The goal is to be reviewing these on regular basis to assure they are compliant with the law and written to accomplish what they are designed to accomplish. A merit pay plan was put into place basing raises on employee evaluations. The Town website was updated to be more user friendly. A plan was developed to maintain and replace our computer systems assuring that they are always efficient and that costs are kept level from year to year. After many years of discussion and planning, the emergency generator is installed and operational at the high school. The entire school can be run on generator power without interruption. We always hope it is never needed, but we know it is there and ready to use if needed. Constructed by our own highway crew, the addition to the highway garage has been accomplished. This provides space for the Buildings & Grounds Department, parts storage, office space, a bunk room, and a larger break room. Under \$35,000 was spent on this addition that would have cost at least \$150,000 if not constructed by our own crew. Their talent saves the Town money and serves us well.

In order to continue to provide quality service at a reasonable cost, we have been working to increase our collaboration with other towns and the school district. We already share a transfer station with Webster, provide ambulance service to Warner and Webster and share dispatch services with other towns and the county. In the year ahead we will continue to work to see if there are other areas where services or buying power can be shared. We will be joining the meetings of a group of many towns that is already meeting to see where we can work together. We have continued to strengthen our joint efforts with the school district buying fuel and insurance together, providing plowing and field maintenance, and joining together for a staff appreciation picnic in the summer.

In the coming year effort will be put into reviewing all town property (over 100) to determine what is useful to the Town and what should be put back on the tax rolls. All job descriptions will be updated and we will continue to update policies and ordinances. The Road Committee will be reactivated and we will continue to look for ways to be more efficient. Also, we will be looking closely at the advantages and disadvantages of changing to a fiscal year running from July 1 to June 1 in place of our present calendar year system.

I cannot say enough how fortunate I feel to work with such a great staff. Their abilities and knowledge are invaluable to the Town. I thank them for all that they do each and every day. Thanks also go to the Board of Selectmen for their support and understanding.

Respectfully submitted,  
Neal A. Cass

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## Notes

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# **2011 Department, Board, Committee and Supported Organization Reports**



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## Report of the Budget Committee

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The purpose of the budget committee is “to assist voters in the prudent appropriation of public funds” (RSA32.1). Throughout the year, the committee works toward producing its ultimate assignment: the budgets presented to voters at the March Annual Meeting.

The budget process is dynamic and comprised of many steps. At monthly meetings (2<sup>nd</sup> Wednesday, 6:30, Town Hall) five governing bodies provide periodic financial data to the budget committee, keeping its members current as to actual expenditures and revenues as well as anticipated activity. As the ‘budget season’ ensues department heads submit estimated expenses and receipts to their respective governing body which, after multiple reviews and evaluations, create their budget recommendations.

In Hopkinton, the five governing bodies, all advocates of their budgets are: The School Board, Board of Selectmen, Library Board of Trustees, Contoocook Precinct Commissioners and Hopkinton Precinct Commissioners. Beginning in December, each of these governing bodies presents its proposed budget along with relevant detail to the budget committee.

The budget committee reviews all proposed budgets, analyzes the requests as a whole and balances these requests against a manageable tax load. The committee determines budgets to be presented to the voters.

However, prior to annual meetings, the budget committee holds a public hearing. At this event, the Committee’s proposed budgets are reviewed and there is time for comments and questions from the public. After the public hearing, cognizant of public comments expressed, the budget committee conducts deliberative sessions during which it completes its budget recommendations.

The budgets presented in the warrant articles and voted on at Town, School and Precinct Annual Meetings are the budget committee’s recommendations. At this time it is your, the voter’s responsibility to determine the final budgets. The budget committee recommends, Hopkinton voters, sitting as the town’s legislative body, decide on and approve budgets.

We encourage each of you to participate in public hearings as well as the School, Town and Precinct Meetings.

(Written by Patrice Gerseny for Hopkinton Budget Committee)

Janet Krzyzaniak, Chair

Timothy Carney

Michael Montore

David Luneau, For the School Board

Mark Hemmerlein, For the Contoocook Precinct

Thomas O’Donnell, For the Hopkinton Village Precinct

Denise Damour, Secretary

Karen Irwin, Vice-Chair

David Lancaster

Lance Whitehead

Tom Congoran, For the Select Board

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## **Capital Area Fire Compact**

### **2011 Annual Report of the Board of Directors**

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The 2011 annual report is prepared for the Board of Directors of the Capital Area Fire Compact as a summary of general activities for the 2011 calendar year. It is also forwarded to the Town offices of the Compact's member communities for information and distribution as desired.

This organization was created forty five years ago when a handful of fire chiefs decided they needed to work together by sharing equipment and personnel resources to provide better fire protection and quicker responses to their communities. In addition to fire protection, fire departments now provide emergency medical services as well. Approximately 70% of the Compact's call volume represents medical emergency responses.

The Compact provides 24/7 emergency dispatch service to its twenty member communities. This service is contracted with the City of Concord Fire Department's Communications Center utilizing eight shift dispatchers and the Dispatch Supervisor. Fire and Emergency Medical dispatched calls totaled 21,127 in 2011, an increase of 1.7% from the previous year. The detailed activity report by agency is attached.

The Compact's operational area is currently 711 square miles with an estimated resident population of 125,004. The latest Equalized Property Valuation published by NH Department of Revenue Administration is 12.2 billion dollars for our member area. All departments participate in automatic responses to other communities as needed.

The Chief Coordinator responded to 173 incidents in 2011, and provided command post assistance on major incidents. He also aids all departments with response planning and updating addressing information.

Current Compact officers, elected in January 2011, are:

President, Chief Ray Fisher, Boscawen  
Vice President, Chief George Ashford, Northwood  
Secretary, Chief Alan Quimby, Chichester  
Treasurer, Chief Daniel Andrus, Concord

Installation of the Homeland Security funded microwave point-to-point communications was completed in 2011. We also have grant approval for cross training of dispatchers of the Capital Area Fire Compact with the dispatchers of the Lakes Region Mutual Fire Aid dispatch center in Laconia. This provides redundancy for both systems in the event of a major failure for any reason at either site. These two dispatch centers provide fire and EMS dispatching to a large area of Central New Hampshire.

The 2011 Compact operating budget was \$ 932,187. All Compact operations, including the Chief Coordinator's position, office, command vehicle, and dispatch services are provided by the member communities based on local property valuations and population.

The Training Committee chaired by Assistant Chief Dick Pistey, with members Chiefs Keith Gilbert, Gary Johnson, and Peter Angwin assisted all departments with mutual aid exercises. These joint drills provide valuable training in the delivery of our emergency services.

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## Capital Area Fire Compact

### 2011 Annual Report of the Board of Directors - continued

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The Central New Hampshire HazMat Team represents 56 communities in Capital Area and the Lakes Region area and is ready to assist or respond to hazardous materials incidents in our combined area. Hazardous Materials Team Chief Bill Weinhold encourages all communities to participate in the Regional Emergency Response Commission (REPC) planning programs and to take advantage of hazardous materials training for local departments.

All departments are encouraged to send representation to all Compact meetings. Your input is Needed and your members need to be informed of all Compact activities and planning.

We thank all departments for your cooperation. Please contact any Compact officer or the Chief Coordinator if we may be of assistance.

Dick Wright, Chief Coordinator  
CAPITAL AREA FIRE COMPACT

<b>Capital Area Mutual Aid Fire Compact 2010 Incidents vs. 2011 Incidents</b>				
<b>ID #</b>	<b>Town</b>	<b>2010 Incidents</b>	<b>2011 Incidents</b>	<b>% Change</b>
50	Allenstown	675	697	3.3%
51	Boscawen	177	175	-1.1%
52	Bow	1178	1083	-8.1%
53	Canterbury	236	238	0.8%
54	Chichester	468	399	-14.7%
55	Concord	7002	7526	7.5%
56	Epsom	887	869	-2.0%
57	Dunbarton	222	224	0.9%
58	Henniker	706	802	13.6%
60	Hopkinton	1016	1191	17.2%
61	Loudon	983	818	-16.8%
62	Pembroke	360	340	-5.6%
63	Hooksett	2159	2292	6.2%
64	Penacook RSQ	695	775	11.5%
65	Webster	174	161	-7.5%
66	Central NH Haz Mat	5	10	100.0%
71	Northwood	603	660	9.5%
72	Pittsfield	811	747	-7.9%
74	Salisbury	128	131	2.3%
79	Tri-Town Ambulance	1447	1132	-21.8%
80	Warner	340	367	7.9%
82	Bradford	272	265	-2.6%
84	Deering	230	225	-2.2%
		<b>20774</b>	<b>21127</b>	<b>1.7%</b>

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## **Report of the Cemetery Trustees**

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The Cemetery Trustees oversee twelve cemeteries in Town with burials permitted during good weather in five of these (Old Hopkinton, New Hopkinton, Contoocook Village, Stumpfield and Blackwater). Our meetings are held from 9:00 am to 9:30 am at the Town Hall on the first Tuesday of each month from May through December.

Gravestone Services of New England continued to provide restoration of monuments in Old and New Hopkinton, Contoocook Village, Blackwater and Putney Hill cemeteries. Concord Custom Lawn Care treated Contoocook Village and parts of Old and New Hopkinton cemeteries for grub problems. We were fortunate to have workers from the Merrimack County Department of Corrections here for nine days in the Contoocook Village Cemetery resetting flush and corner markers. Additionally, they scraped and painted the storage building.

Next year we are planning major tree work in Contoocook Village and Old and New Hopkinton cemeteries. We expect to continue our campaign to remove non-native species.

Once again Gerry Babson has served as our sexton. We truly appreciate his services and his commitment to that position.

Closing our cemeteries to vehicles prevents damage to the roadways and gravesites. People with dogs are required to have them leashed and must pick up and carry out their refuse. We wish to remind people to be respectful during their visits to our cemeteries.

Sara McNeil has announced that she will not seek another term as a Trustee so the continuing Trustees Patti Cass Smith and Nancy Minor wish to thank Sara McNeil for her 12 years of service and dedication to the Town and the Cemetery Trustees.

Respectfully submitted,  
Sara McNeil  
Nancy Miner  
Patti Cass Smith

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## **Report of the Conservation Commission**

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The Conservation Commission spent another year addressing a wide variety of issues, programs and projects. The hiking trails on the Hawthorne Forest, Ransmeier Woods and at the Kimball Lake Recreation Area were maintained by Commission members. Conservation Commission members also assisted the Open Space Committee with developing hiking routes and erecting signs and trail markers at the Bohanan Farm and provided input for the new web site. We would like to thank volunteer Bob Lapree for his help on those projects. The Stevens rail trail was used by a logger to access an abutting woodlot as the owner had a deeded right-of-way on the old rail

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## Report of the Conservation Commission - continued

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bed. The Commission requested a bond from the logger which was later returned when the logger repaired the minor ruts that were created by trucking during some wet weather.

Several Town-owned tracts of land were inventoried for invasive species. A variety of invasive species were found at the Houston Fields, Rollins Town Forest, Bermuda-Harris Town Forest, Ransmeier Woods, and on the Transfer Station and Police Station tracts. The Commission will start to develop a management and control strategy for some of those areas. The Japanese Knotweed was again treated on the Hawthorne Forest and is close to being eradicated from that site.

Hay was harvested from the field at Ransmeier Woods by a local farmer. He plans to restore the fields to a more productive status by re-seeding and fertilizing the site. Having the farmer hay the field saves the Commission the cost of mowing to keep it open. We ask the public to please walk around the very edges of the field while accessing the trail system.

The Commission reviewed several wetland Dredge and Fill permit applications for logging operations and culvert installations. We would like to remind residents that State-issued permits are needed to dredge, fill or alter any stream or wetland. The Commission continues to be involved with the North Branch Advisory Committee to help improve and protect the water quality of the Contoocook River.

The Brockway, Hawthorne and Ransmeier Forests as well as the privately owned Janeway and Rose tracts were monitored to insure compliance with the terms of the Conservation Easements that cover those properties. Conservation easements were placed on the Rice and Rollins tracts and easements were confirmed at the last Town Meeting for the Bermuda-Harris, Carson and Ransmeier lots. The NH Audubon Society proposed to do a long-term phenological study on the Brockway Forest to help document the effects on the local environment from normal forest succession as well as climatic changes.

One Hopkinton student was sponsored at the Barry Conservation Camp. Several Commission members attended conservation related workshops throughout the year.

Respectfully submitted,  
Hopkinton Conservation Commission

Derek Owen, *Chair*

Jed Merrow

Rob Knight

Ron Klemarczyk

Lee Wilder

Erick Leadbeater

Tim White



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## **Report of Central New Hampshire Regional Planning Commission**

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**28 Commercial Street Suite 3 ❖ Concord, New Hampshire 03301**

**❖ phone: (603) 226-6020 ❖ fax: (603) 226-6023 ❖ [www.cnhrpc.org](http://www.cnhrpc.org)**

Established in accordance with state law, the Central New Hampshire Regional Planning Commission (CNHRPC) is a voluntary association of 20 communities in Merrimack and Hillsborough Counties. The Town of Hopkinton is a member in good standing of the Commission.

CNHRPC's mission is to comply with State statute by preparing and adopting regional land use and transportation plans and a regional housing needs assessment. CNHRPC also evaluates developments of regional impact and provides data, information, training, and high-quality, cost-effective services to our member communities. CNHRPC advocates for member communities and assists and encourages them in both municipal and regional endeavors.

In 2011, the Central New Hampshire Regional Planning Commission undertook the following local and region-wide activities:

- Provided technical assistance services for member communities, including zoning ordinance development, grant writing assistance, plan review services, local master plan development, and planning board process training.
- Undertook Hazard Mitigation Plan update development assistance in twelve communities through funding from the NH Department of Homeland Security and Emergency Management (NH HSEM).
- Provided assistance to the Suncook River Community Planning Team through funding and local match provided by NH HSEM and the New Hampshire Department of Environmental Services (NH DES). Staff also initiated work with the Suncook River Nomination Committee to seek designation of the river into the NH Rivers Management and Protection Program. More information on the project can be found at [www.suncookriver.org](http://www.suncookriver.org).
- Undertook energy planning assistance in local communities through the New Hampshire Energy Technical Assistance and Planning Program (ETAP) using ARRA funding provided through the NH Office of Energy and Planning (NH OEP). In Hopkinton, CNHRPC staff coordinated site visits and follow-up from Peregrine Energy Group to assess the Town's municipal buildings and provide specific recommendations relating to Highway Garage improvements. CNHRPC also completed a Land Use and Energy Regulatory Audit of Town and Hopkinton Village Precinct ordinances and regulations.
- Continued to support the activities of the Safe Routes to School (SRTS) Committee in Hopkinton.
- Coordinated the activities of the CNHRPC Transportation Advisory Committee (TAC).
- CNHRPC staff worked with the TAC to complete the preparation of the 2013-2022 Regional Transportation Improvement Program (TIP). Information related to the TIP update process can be found at [www.cnhrpc.org/transportation/transportation-improvement-program-tip.html](http://www.cnhrpc.org/transportation/transportation-improvement-program-tip.html).
- Conducted 265 traffic counts throughout the region, including five in the Town of Hopkinton. Based on individual requests, these counts can consist of volume, speed,

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## Report of Central New Hampshire Regional Planning Commission - continued

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vehicle classification and direction. Historical traffic counts by town are available at [www.cnhrpc.org/gis-a-data/traffic-count-data.html](http://www.cnhrpc.org/gis-a-data/traffic-count-data.html).

- Provided staff support to the Currier & Ives Scenic Byway Council. For more information on the Council's activities see [www.currierandivesbyway.org](http://www.currierandivesbyway.org).
- Following the recommendations of the 2010 Coordinated Transit and Human Services Transportation Plan, CNHRPC assisted in the development of an expanded volunteer driver program in the region in coordination with the Mid-State Regional Coordinating Council. The volunteer driver program provides rides at no cost to seniors and disabled residents of the Central NH Region. For more information see [www.midstatercc.org/volunteer-driver-program](http://www.midstatercc.org/volunteer-driver-program).
- Compiled information regarding the availability of broadband internet services throughout the region through funding provided by the National Telecommunications and Information Administration (NTIA). Planning for future broadband services, including the organization of a regional broadband stakeholders group, was initiated in 2011.
- Continued to acquire, update, and utilize Geographic Information Systems (GIS) data for planning, cartography, and analysis across all projects.
- Completed assistance to the Contoocook and North Branch Rivers Local Advisory Committee (CNBRLAC) in the development of the Contoocook and North Branch Rivers Management Plan.
- Provided continuing technical assistance to the Upper Merrimack River Local Advisory Committee (UMRLAC), specifically working to implement additional objectives of the Upper Merrimack Management and Implementation Plan pertaining to buffer protection.
- Developed 2010 Census Data Fact Sheets for each community in the CNHRPC region. The fact sheets summarize population, housing, and race data for each community, the county, and the state from the 2010 Census. Fact Sheets are available at [www.cnhrpc.org/gis-a-data/census-data.html](http://www.cnhrpc.org/gis-a-data/census-data.html).
- Continued to host and provide staff support to "PATH" - Program for Alternative Transportation and Health - which encourages and provides incentives for people to rideshare, bicycle, walk, or take transit to work. More information on PATH can be found at [www.path-nh.org](http://www.path-nh.org).

For additional information, please contact the CNHRPC staff or visit us at [www.cnhrpc.org](http://www.cnhrpc.org). CNHRPC Commission meetings are open to the public and interested citizens are encouraged to attend.

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## **Report of the Economic Development Committee**

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The Economic Development Committee had a very successful year in 2011. The Committee was engaged in important and meaningful work to grow and diversify commercial interests in town including:

- Sponsored retailing consultant, Bruce Baker, in a two day free seminar for retailing establishments in Hopkinton. Bruce presented two programs on retailing technique and visited several shops to provide store exhibition consulting.
- Considered, in conjunction with the Municipal Operations Improvement Committee, the efficacy of introducing plasma arc technology into the town.
- Worked on compiling best practices for economic development websites to highlight development opportunities in town and to provide an easy avenue for developers to find information and assistance with projects.
- Continued to work establishing the Maple Street & US 89 area as a desirable location for development of commercial enterprises.
- Initiated a project to create imaginative signage and a directory for the Contoocook Village stores and craftshops.
- Applauded the plans to redevelopment the Columbia Hall site with a multi-use building.
- Considered the possibility of the relocation of the Fire Department from the current Contoocook building and what commercial ventures might be installed.

We are sorry to report that our long standing and capable Chairperson, Glen Ohlund, resigned due to both professional opportunities and personal developments. The Committee applauds Glen for his long tenure and excellent work.

Respectfully Submitted,  
Bob Gerseny, Chair

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## **Report of Greener Hopkinton**

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In 2011, Greener Hopkinton continued to assist the Selectmen in identifying energy efficiency opportunities in our municipal buildings. This year's Municipal Energy Assistance Program project included preparation of a heat load analysis for the Highway Garage. This was performed to assist the Town in planning for possible future energy improvements to this building. The MEAP was funded through the New Hampshire Public Utilities Commission and the Regional Greenhouse Gas Emissions Reductions Fund (RGGI).

Through the Energy Technical Assistance & Planning program, funded by the NH Office of Energy & Planning, assessments of potential energy savings opportunities in five of the Town buildings were identified. These ranged from changing behavioral practices to more capital intensive recommendations. Greener Hopkinton will continue to communicate with Town staff to help in finding ways to implement some of these recommendations.

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## Report of Greener Hopkinton - continued

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We continue to administer the Town's organic community garden, which was started in the summer of 2009. Greener Hopkinton assists the Town (with the help of Amy O'Brien) with the distribution of plots, fielding community gardener questions and providing for the application of soil amendments and fertilizer. Eighteen gardeners rented plots this year, at a cost of \$15 per plot. We can still accommodate more gardeners and will be allocating plots in the coming weeks. The committee was awarded a \$1500 grant from the New England Grassroots Environmental Fund (NEGREF) to assist in several efforts. Some of the funds were used for residential weatherization projects. With the help of a few volunteers, small groups went into homes to perform tasks such as caulking and installing weatherization strips and plastic insulation film for windows.

The grant was also used to further our outreach efforts, such as paying for a subscription for our e-newsletter platform. Other outreach efforts included hosting two organic gardening discussions and co-sponsoring events with the Town Library.

We're always looking for new members, so if you'd like to join us, contact one of the members listed below, or email us at [greenerhopkinton@gmail.com](mailto:greenerhopkinton@gmail.com).

Respectfully submitted,  
Bethann McCarthy, Chair

### Committee Members

Chris Aslin	Risa Evans	Judy Fayre	Nancy Jackson-Reno
Mary Leadbeater	Jack Ruderman	Denis Goddard,	Selectmen's Representative

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## Report of the Hopkinton/Webster Recycling Committee

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The Recycling Committee (RC) spent the year tracking the first full year of the Pay-by-Bag (PbB) program, per the vote at Town Meeting. The PbB program has created a change in the trash disposal habits of the community. The rate of recycling has risen to 22%. There has also been a noticeable reduction in the volume of trash being disposed of at the transfer station. The net revenue and cost avoidance savings derived from household recyclables totaled \$87,374 which is a significant increase from 2010, due in part to increasing commodity prices.

In related activities, the committee was asked by the Board of Selectmen (BOS), in anticipation of the need to relieve traffic pressure at the transfer station, to provide suggestions and details regarding the establishment of a satellite drop-off facility for separated recyclables. Since no significant problem with traffic volume materialized, the BOS decided against the satellite drop-off proposal. Also, the RC requested that the Hopkinton/Webster Refuse Disposal Committee approve and fund, through the Recycling Revolving Fund, a swap shop facility at the transfer station. Although this specific request was declined, the RC continues to advocate for a swap shop as a way to increase re-use in the community.

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## **Report of the Hopkinton/Webster Recycling Committee - continued**

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The RC sponsored another successful sale of compost bins. To coincide with America Recycles Day in the fall, the RC published a widely distributed America Recycles email flyer that offered suggestions for recycling. Additionally, the RC established the goal of involving the schools in comprehensive recycling programs. Members of the RC met with school superintendent Steve Chamberlin. He endorsed the effort and has begun several initiatives to increase recycling district-wide. Through committee contact with the high school Interact Club, the RC continued to encourage active student participation in expanding recycling at the school; a member of the club will attend our monthly meetings as his schedule allows. The RC also invited sixth grader Larsen Burack to share with us his Zero Waste Day presentation. He had presented this PowerPoint presentation to the students at the Maple Street School, enabling them to see the ease and effectiveness of specific techniques for reducing waste and for increasing recycling. Two members of the committee, Deb Augustine of Hopkinton and Mary Jo McGowan of Webster, resigned their positions, while Sara Crane, representing Hopkinton, joined the committee.

Respectfully submitted,  
Sara Crane, Ginni Haines, Bob LaPree, Mary Leadbeater, Katherine Mitchell – Hopkinton;  
Sally Embley – Webster

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## **Report of the Hopkinton Rescue Squad**

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2011 has been a busy and productive year for the Hopkinton Rescue Squad. Our volunteers have responded to numerous emergency calls and have spent many hours maintaining and updating our equipment, vehicles and building. All of this is done in an effort to ensure proper safety and functioning for our volunteers and those we assist in an emergency. In addition, we purchased LED lights and updated our communication system within the rescue truck.

We continue to provide trainings to update and maintain the skills of our members. Outside of our usual monthly meeting and training updates, members attended a two day extrication course in Massachusetts this year.

The Hopkinton Rescue Squad is tremendously grateful for all of the support it receives from the community. We are always happy to be given the opportunity to give back to the community in activities outside of emergency situations. This year, our members have assisted with the Josh Russell Memorial Fishing Derby and participated in the July 4th parade.

We welcomed one new member, Ben Jorgensen, to the squad this year. Anyone that is interested in joining us is welcome to attend one of our monthly meetings held in our building on the third Tuesday of every month at 6:00pm.

Respectfully,  
Greg Dockham, Captain

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## Report of the Fire Department

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2011 was the busiest year in the history of the Hopkinton Fire Department. We had 1191 calls as shown below, but no motor vehicle fatalities. In August, “Irene” challenged the Department and I chose to staff both stations with a total of 15 firefighters for 9 hours. During that time we had 28 emergency calls.

In the fall the Hopkinton Firefighters Association did a mass mailing inviting all residents to our 2<sup>nd</sup> annual open house. It was a huge success and we look forward to seeing the residents again this October.

The Selectmen appointed the Fire Station Study Committee. This committee looked at the current and future space needs of the department. It was determined that the current facility does not meet needs now and cannot accommodate the needs of the future. The Town will be asked to appropriate \$15,000 to create conceptual drawings and cost estimates for a new fire station. Please come to the March Town Meeting to support this article. I would like to thank committee members Dan Coen, Lester Cressy, Rob Dapice, John Pianka, Tom Kryzaniak, Jane Bradstreet and Jason Lacombe who put in many hours looking into many different options.

We continue to have many emergency calls coming directly to our station. Please CALL 911. The 911 operator can locate your address and dispatch the appropriate vehicles needed for your emergency. We continue to have many properties that are not numbered. PLEASE number your mailbox (on both sides) or put your numbers on a sign, especially if your house cannot be seen from the road. Unmarked properties slow down our response time. If we cannot find you, we cannot help you. If you have any questions please call 746-3181.

I would like to thank the members of the Hopkinton Fire Department and Ambulance, Police, Highway, and Rescue Squad for their coordination efforts and dedication to serve the residents and visitors of Hopkinton.

Respectfully submitted  
Rick Schaefer, Chief

Hopkinton Fire Department 2011 Calls			
Type of Call	No.	Type of Call	No.
Medical Aid Calls (including 60 motor vehicle accidents)	718	Chimney Fires	7
Fire Alarm Activations	61	Structure Fires	22
Brush and Non-permit Burns	8	Vehicle Fires	6
Service Calls/Assist Public/Good Intent Call	244	Other Fires	6
Carbon Monoxide Detector Activations	11	Hazardous Conditions (no fire)	7
Power Lines Down / Tree on Wires	40	Paramedic Intercepts	37
Fuel Leaks	10	Calls handled by Mutual Aid	8
Cover Truck	6		
		<b>TOTAL</b>	<b>1191</b>

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## **Report of the Fire Station Study Committee**

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In May 2011, a committee was appointed by the Board of Selectmen to start the process of reviewing the current Hopkinton Fire Department (HFD) facilities and programs. After reviewing the current HFD properties, requesting input from the fire department leadership team and an overall review of programs and services offered, it is the opinion of this committee that the Contoocook station is inadequate to meet today's requirements of a full time fire and emergency medical services (EMS) facility. Additionally the station does not meet all the ADA requirements, or provide for a healthy work environment.

The needs and concerns considered were as follows:

- Personnel and administration work space
- Continuation of current programs and future program needs
- Adequate training facilities
- Apparatus size and addition of new apparatus
- ADA compliance
- Quantity of operational support equipment
- Centralized location
- Aging mechanical systems

As a committee, we believe that the most practical, cost effective method of addressing these items is to construct a new fire and EMS facility located on a town owned property off of Public Works Drive. The committee feels the current lot would not support an expansion sufficient for adequately sized apparatus bays, future storage required for expanding operational equipment needs, as well as parking. Previous expansion options reviewed which included the addition of a second story to the existing structure would meet only a few of the needs outlined above, and would also require significant upgrades to the aging mechanical systems.

After reviewing other properties in Hopkinton, the property located at Public Works Drive is centrally located in the town and offers very good access to major roadways, schools and the downtown area. There is ample land available for development and all necessary utilities are within close proximity.

After review of other stations in the state which were constructed within the past ten years that provided similar services to Hopkinton with a population size which is comparable to Hopkinton and input from the HFD leadership we feel that the long term needs of HFD could be met by a building of approximately 16,000-22,000 square feet.

As always, the cost of construction is a major component of any project. With the help of committee members, an approximate cost per square would be \$130-\$165/sq ft. as defined by basic and standard construction guidelines. These costs were developed using current cost estimating software. They do not include engineering or design costs. The chosen method of construction and site condition will affect these costs estimates.

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## **Report of the Fire Station Study Committee - continued**

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Current conditions in the financial markets are more favorable for borrowing the funds to bond a project of this size. Additionally, the construction industry presents a more favorable climate to maximize the value received for estimated funding costs.

Our recommended timeline for this proposal is:

- Board of Selectmen put forward a recommendation to the Budget Committee for funding to cover the design and engineering costs in Fiscal Year 2012.
- If this funding is approved, present proposal to the voters in Fiscal Year 2013 for construction funding.

The committee feels there is no benefit long term or short term to spending monies for expanding the existing building to continue fire and EMS services. If the construction of a new facility moves forward, the committee feels the following could be potential uses of the existing facility:

- Consolidation of all town offices, to include the SAU offices.
- Community Center

Respectfully submitted  
Daniel Coen, Chair

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## **Report of the Forest Fire Warden**

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Brush and grass fire calls for the 2011 season were limited to five calls for the Hopkinton Fire Department. Above normal precipitation resulted in fewer forestry fire calls for not only the Town of Hopkinton but for the entire State of NH.

A reminder to all town residents, a burning permit is required at all times and must be obtained prior to any burning. Burn permits may be picked up at the Contoocook Fire Station seven days a week between the hours of 7 am and 5 pm. The only exception to this policy is during the winter months when the ground is completely covered by snow. Please note: when the ground is covered by snow a burning permit is not required, but you must call the fire station at 746-3181 and inform them of your intent to burn.

I would also like to ask you to please read and abide by all rules and regulations pertaining to burning brush, and remind you that you may be held responsible for all suppression costs if your fire gets out of control. The Hopkinton Fire Dept will write permits on Class 1 (low fire danger) and Class 2 (moderate fire danger) days. Fire danger conditions are posted in front of the Contoocook fire station next to Smokey the Bear. You may also go online to the NH Divisions of Forestry and Lands at [www.nhdfi.org](http://www.nhdfi.org) for more information pertaining to burning.

Thank you for your support.  
Respectfully submitted,  
Bob White, Warden



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## Report of the Human Services Department

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This office operates as mandated by state law RSA 165:1. Pursuant to law, citizens of our community are assisted and served or as law states “relieved and maintained”. The town human services department operates as the safety net.

The mission of this office is to enable individuals and families who find themselves in difficult situations to return to functioning as vital members of our society without relinquishing their dignity. The ultimate goal is to render assistance in a professional manner at the lowest cost to the town tax payers. Financial assistance is rendered in accordance with the guidelines adopted by the selectmen and governed by state law.

The breakdown for 2011 is as follows:

Food:	\$ 2,256.21 *
Housing:	\$ 31,591.56
Fuel:	\$ 30,892.34 **(oil, kerosene, propane and electric)
Medical:	\$ 7,404.76 (Prescription medications)
Misc:	\$ 4,485.95 (transportation)

Of the \$76630.82 total assistance, \$17,274.00 was from donated funds.

\*Individual food vouchers beyond food pantry distribution.

\*\*This figure does not reflect the \$54,881.00 in federal fuel assistance allocated in town by CAP.

One hundred forty-six households received direct financial assistance, while 210 households were assisted by other means. Support, education and guidance regarding Medicare and Medicaid issues were provided to over 80 individuals.

This office continues to utilize the Hopkinton Food Pantry, which saves the tax payers money thanks to the support of the community, our many generous benefactors, the coordination of Tamara Saltmarsh and all our capable volunteers.

Hopkinton Operation Christmas was again a great success. Even in these rough times many community members and organizations came forward and were most generous. On behalf of the many recipients, thank you all for your wonderful Christmas spirit. Ninety-one households were served this holiday season.

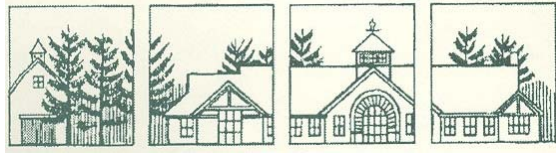
No person should be without food, shelter or medical attention in our community. Please do not hesitate to make referrals or inquiries. All information is confidential.

Respectfully submitted to the Citizens of Hopkinton  
Marilyn Ceriello Bresaw

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## Report of the Hopkinton Town Library

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Sometimes the words of members of the community tell the story more eloquently than any numbers can. Here is a sampling from 2011:

*“Thanks to every one of you for your cheerful helpfulness to me all through the year (no matter how many times I’ve dropped my scribbled list of books on the floor planning to talk to you about them)! I appreciate the wonderful library we have here in Contoocook which all of you work at so faithfully for the pleasure of our community.”* Wanda Eugenides

*“When I was little my mom took me to the library every week. I knew my library number (1465) as readily as my phone number. As a parent, I now bring my four young children to the Hopkinton Town Library. My kids don’t know their card numbers, but they do know the names of the librarians. They also know where their favorite books are, where the puzzles go, and they know the songs and finger plays from story hour. They love the library, and I love having them see literacy in action--in all forms and for all ages.”* Lissa Chapin

*“When we were deciding where to live in the greater-Concord area, the Hopkinton Town Library’s friendly staff, wide-range of community activities, and welcoming and comfortable facility was an important factor in our decision to choose to live in Hopkinton.”* Chris Aslin and Rachel Goldwasser

**Staff:** We were sad to say farewell to two stellar staff members, Patti Gerseny and Missy Dustin in 2011, but the loss was lessened with the formation of our new team. Our Reference Department is led ably by Karen Dixon, with part-time librarians Elissa Barr, Charlotte DeBell, and Emily Welsh. Leigh Maynard provides top notch Children’s Service and the Circulation Department is now in the capable hands of Nancy Nobis, assisted by new staffer Barb Diaz and veteran Nancy Raymond. And, as ever, we couldn’t do it without our 28 adult volunteers and almost 20 teen volunteers. Our Friends of the Library group continues to thrive with retiring President Susan Lawless and our Foundation (chaired by Gerry Youngman) helps us to provide programming and services that would not be possible within the confines of our annual budget. We are thankful for all of them and to the Town of Hopkinton, which we are here to serve.

**Programs:** Almost 6,800 people attended a range of wonderful programs in 2011, including book talks, film showings, musical and theatre offerings. A major accomplishment of the year was the establishment of an online community events calendar on our website ([www.hopkintontownlibrary.org](http://www.hopkintontownlibrary.org)) where people can list local events across town and consult when planning new programs.

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## Report of the Hopkinton Town Library - continued

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<i>Statistics</i>	<b>2009</b>	<b>2010</b>	<b>2011</b>
Items Circulated	67,645	68,216	67,717
E-Audiobook Downloads	1,340	1,706	2,241
Programs (Note, no Hopkinton READS in 2011)	292	352	334
Collection: Items added	2,962	2,714	2,562
Volunteer Hours	1,375	1,380+	1,380+
Community Use of Public Spaces	590	669	636
Gallons of Fuel Used: (In 2008 7905 gallons used.)	4839	5142	4011

Respectfully Submitted: Barry Needleman, Board Chair, Jeff Eitreim, Peter Gagnon, Christine Hamm, Elaine Loft, and Donna V. Dunlop, Library Director

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## Report of the Open Space Committee

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The focus of the Open Space Committee in 2011 was to make information about the land protected by the town for conservation more accessible to the people of the town. With approval from the Conservation Commission to pay for the work, the Open Space Committee has been working with a GIS mapping specialist. The goal is to provide on the town's website a map that shows all of the land the town has acquired for conservation, with links to maps and photos of the properties that already have trails and parking in place. Working closely with the Conservation Commission, the parcels to be included on the map have been identified and maps have been prepared of the first two properties to be detailed. In conjunction with this effort, a walking route on the Bohanan Conservation Easement from Burrage Road to the Blackwater River and back has been cleared and marked. Text about the two selected properties has been drafted.

Efforts to provide access for non-motorized boats at the Bohanan property continue, with new prospects from the Natural Resource Conservation Services happening late in the year. In cooperation with Five Rivers Conservation Trust, new signs have been placed at both the Bohanan property and Ransmeier Woods.

The Open Space Committee thanks the Conservation Commission for its cooperation, and especially thanks committee volunteers Bob LaPree and Rob Knight for their ongoing assistance. The committee reluctantly accepted the resignation of Bill Chapin, one of the original committee members first appointed in 2003, with thanks for his years of service and sage advice to the committee.

The committee usually meets on the second Wednesday of the month. Meeting information is posted on the town's website. We welcome input and suggestions from towns people.

The Open Space Committee

Lucia Kittredge

Susan Zankel

Ron Klemarczyk

Denis Goddard for the Select Board

Dijit Taylor

## Report of the Planning Department

The Planning Department reviews a wide variety of permit applications, ranging in type from building permits for new residential or commercial structures to temporary signage permits.

Applications	2009	2010	2011
Residential	9	5	4
Residential Additions, Conversions, Renovations	45	43	40
Garages, Barns, Sheds, Detached	15	40	19
Conversions (2-family/Multi-family)	0	0	1
Swimming Pools	3	5	1
Home Business/Occupation	2	1	3
Commercial—New, Additions, Renovations, Accessory, Change of Use	7	5	9
Demolition	5	4	5
Signs (permanent)	10	6	3
Other: PWSF, Solar, OWFB, Silos, Municipal, etc.	8	3	8
Total:	104	112	93

**Code Enforcement** reviewed Plumbing, Mechanical, Electrical and Building Permits. If you should have specific questions or would like to schedule an inspection, please contact the Code Enforcement Officer during the hours of 8 AM – 12 Noon, Mondays and Wednesdays. Telephone: (603) 783-1509.

Applications	2009	Inspections	2010	Inspections	2011	Inspections
Plumbing	69	28	35	24	32	59
Electrical	91	103	116	85	89	42
Mechanical	31	26	90	58	85	90
Building	104	150	112	100	93	266
Other	8	41	3	56	8	111
Total:	303	348	356	323	307	468

The **Planning Board** regularly meets once a month, on the 2<sup>nd</sup> Tuesday at 6:30 PM in the Town Hall to review and vote on various land use applications. In 2011, there were nine applications filed for consideration by the **Planning Board**. The majority of the applications were for site plan approval.

Applications	2009	Lots	2010	Lots	2011	Lots
Conservation Subdivisions	0	0	0	0	0	0
Conventional Subdivisions	4	2	1	1	1	2
Annexations/Lot Line Adjustments	0	0	5	0	3	0
Site Plan Reviews	6	0	9	0	5	0
Voluntary Mergers	0	0	1	0	0	0
Subdivision Revocations	1	-6	0	0	0	0
Conditional Use Permit	4	0	1	0	0	0
Extension Requests	2	0	0	0	0	0
Scenic Roads (RSA 231:158)	0	0	1	0	0	0
Total:	16	-4	18	1	9	2

The **Zoning Board of Adjustment** is authorized to hear appeals from decisions or determinations made by an administrative official in administering provisions of the Zoning Ordinance. While the administrative officials must apply the Zoning Ordinance as it is written

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## Report of the Planning Department - continued

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and cannot waive any provisions, the Board of Adjustment may grant Variances, where justified, but cannot amend the Zoning Ordinance or Zoning Map. In all cases, the Zoning Board of Adjustment acts in a quasi-judicial capacity, ruling on the merits of each case coming before it to ensure that the Zoning Ordinance is applied fairly and equitably to all property and property owners.

The Zoning Board of Adjustment regularly meets once a month, on the 1<sup>st</sup> Tuesday at 6:00 PM in the Town Hall to review and take action on various applications that include Variances, Special Exceptions, Equitable Waivers, Administrative Appeals, and Special Use Permits. In 2011, thirteen applications were filed with the Zoning Board of Adjustment. Of these thirteen cases, twelve were approved and one was denied.

Applications	2009	2010	2011
Variance	5	6	4
Special Exception	9	5	7
Special Use Permit	3	3	1
Equitable Waiver	0	1	0
Administrative Appeal	0	1	1
Motion for Rehearing	2	0	0
Rehearing	1	0	0
Total:	20	16	13

Revenue	2009	2010	2011
Building, Electrical, Plumbing, Mechanical, Inspection Fees	\$31,897	\$30,243	\$23,792
Planning Board Fees	\$2,377	\$1,051	\$2,820
Zoning Board of Adjustment Fees	\$2,205	\$1,310	\$2,106
Maps, Copies, etc	\$808	\$357	\$352
Ordinances	0	\$15	\$19
Total:	\$37,287	\$32,976	\$29,089

A reminder that you can view the Town's tax maps, obtain lists of abutters and print labels using our website [www.hopkinton-nh.gov](http://www.hopkinton-nh.gov).

### Planning Board

Bruce Ellsworth, Chairman  
 Timothy Britain, Vice Chairman  
 George Langwasser, Ex-Officio  
 Bethann McCarthy  
 Michael Wilkey  
 Celeste Hemingson  
 Jane Bradstreet  
 Edwin Taylor, Alternate  
 Cettie Connolly, Alternate

### Zoning Board of Adjustment

Janet Krzyzaniak, Chairman  
 Toni Gray  
 Charles Koontz  
 Harold Perkins  
 Daniel Rinden  
 Gregory McLeod, Alternate  
 David Brock, Alternate  
 Jessica Sheinman, Alternate

### Planning/Zoning Director

Karen Robertson

### Code Enforcement Officer

John Pianka

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## Report of the Parks and Recreation Department

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In May Justin LaVigne resigned as the Hopkinton Parks and Recreation Director. He left behind a well-established and well-grounded department filled with successful programs and dedicated volunteers. It is my privilege to continue his efforts in serving the Hopkinton Community as the new Parks & Recreation Department Director.

The goal of the Hopkinton Recreation Department is to provide quality programming and special events for all our residents and to increase the value of life in Hopkinton. This is a team effort, a community effort, and it is with great pleasure that I begin by thanking the volunteers and community members who helped in obtaining this goal! Without their time, energy, and great ideas, many of the programs and events we offered would not have been possible. Unfortunately, I am unable to list everyone by name, but you know who you are! Many thanks!

This year, the Recreation Committee included Louise Carr, Vernon Miller, Ann Wayland, Mark Newton, Jim Martin, Jim Lewis, Steve Crawford, and Ed Kerr. I would like to thank Louise Carr for her years of service as the committee chair. Ed Kerr has accepted the role of chair. A sincere thank you to ALL the committee members. Your ongoing support of me and of the Recreation Department is endlessly appreciated!

The Recreation Committee works hard to provide the community with several special events throughout the year. They helped organized the Easter Egg Hunt, 2 Red Sox trips, the Sports Card Show, 3 'Movie in the Park' nights, the Summer Concert Series, the 4<sup>th</sup> of July Family Fun Day/Tookie Cookie Bake-off, the Halloween Holler, the Holiday Lights Contest, the Santa Calling Program, the Gingerbread House Workshop, and Breakfast with Santa, which resulted in a \$500 donation to Operation Christmas.

Ongoing programs for the community continued. Some of these included Tai Chi, Stained Glass Club, Community Scrapbooking, Adult Volleyball, Adult Indoor Soccer, Youth Lacrosse, Hershey's Track and Field, British Soccer Camp, and a newly added Zumba class. At Kimball Pond, Youth and Adult Swim Lessons were also offered.

A fun-filled Summer Day Camp was offered. Thank you to our Camp Director, Emily Kaplan, and her staff for a fantastic summer of smiles! The Recreation Department also oversees the Kimball Pond Beach during the summer. Thanks to our Pond Director, Anne Roberts, and her staff, the beach was kept safe and clean for community use.

As we now move into 2012, the Recreation Department has high hopes for the coming year. New programs are being added, such as the 'Hopkinton Snowball Sling-shot Jamboree' and the 'Youth Sculpt, Paint, & Pencil Program', and old programs will be improved upon. We are always looking for new volunteers and new ideas. Contact the Recreation Department if you would like to join the team!

### **Slusser Senior Center**

Established in 2007, the Slusser Senior Center, overseen by the Recreation Department, has grown and flourished with successful programs and activities. It provides a place of community where the joy of friendship and social wellness can reach out to the Hopkinton Senior Community. In 2011, the Slusser Senior Center averaged 130+ visitors per week. Its success is

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## **Report of the Parks and Recreation Department - continued**

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attributable to the many hours of dedicated service given freely by a large team of volunteers. Thank you to these volunteers. Again, I wish I could list you all by name... please know you are all greatly appreciated!

Thanks were extended to Pat Dawson and Don Lane as they stepped down from the Senior Recreation Council. Jack Ward, June Garvin, and Elaine Lambert were welcomed to the Council after being appointed by the Select Board. Members on the Council are Joanne Woodward as Council Chair, Gloria Symonds, Judy Sanborn, Marilyn Ceriello Bresaw, Jack Ward, June Garvin, and Elaine Lambert. Many thanks to all the members for their continued dedication and service!

In April, the Annual Volunteer Banquet took place and the 2010 Volunteer of the Year Award was presented to Mrs. Pat Dawson & Mr. Bruce Dawson and Ms. Doris Shaban. Their names have been added to the Volunteer of the Year Award plaque which hangs in the entryway of the Slusser Senior Center. Congratulations to each of them.

During the year many established programs at the Slusser Senior Center continued to be successful including line dancing, bingo, movie Friday's, quilting, card making, bridge, dominoes, scrabble, ping pong, billiards, and several exercise programs. Six new exercise programs, including Zumba, core conditioning, and body sculpting were added. Seniors continued to enjoy the Senior to Senior Program with the Hopkinton High School and the Pen-Pal Program with the Harold Martin School 3<sup>rd</sup> graders. Lunch continues to be served every Wednesday with the support and generosity of businesses, community members, and non-profit groups in the area. Many thanks for their continued support of the senior lunch program!

Moving forward into 2012, the Recreation Department is looking forward to continuing their support of the Slusser Senior Center volunteers and Senior Recreation council. Plans are being made for another Yard Sale event in the spring and the 2011 Volunteer Awards Banquet in April. We are all looking forward to continued success throughout the New Year!

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## **Report of the Police Department**

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To the Board of Selectmen and the Citizens of Hopkinton, I submit the annual report of the Hopkinton Police Department.

The past year presented many of our residents and businesses with a difficult economic environment, as was the case across the country. It is during such times that increases in criminal activity generally occurs. The Hopkinton Police Department has worked extremely hard to protect the community from offenses such as burglary, thefts, and other forms of property crimes. Our commitment to keeping the community safe from criminal activity involves a proactive approach to deterring crime and working with our residents to keep the community one of the safest in the state.

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## Report of the Police Department - continued

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As we actively strive to be a positive influence in the community and improve services one of our efforts involved the participation in a nationwide program to remove prescription drugs from the streets. It was our second program in as many years focused on deterring the abuse of prescription drugs. The Center for Disease Control and Prevention reported that deaths from painkiller overdoses tripled during the past decade. The drugs are a potential source of supply for illegal use and an unacceptable risk to public health and safety. The initiative resulted in the collection of over 100 pounds of prescription drugs.

The unique attributes that help make Hopkinton such a desirable place to live were exposed to an increase in certain crime statistics during the past year. The Police Department responded to 1,902 calls for service, a 9% increase over the previous year. Crimes against property were up which resulted in multiple arrests for burglaries, thefts, criminal trespassing, receiving stolen property, and conspiracy. Department activity in 2011 included:

Department Activity		
	<u>2010</u>	<u>2011</u>
Total Arrests	187	194
DWI Arrests	27	32
Drug Arrests	22	21
Juvenile Arrests	15	11
Assaults	22	19
Sexual Assaults	2	3
Burglary	8	9
Criminal Mischief	33	30
Domestic Disturbance	37	46
Theft	31	52
Motor Vehicle Collisions	72	98
Citations	391	538
Warnings	5374	6261

The department continues our community policing efforts to reduce criminal activity while striving to provide professional, quality, and effective police services to the citizens of Hopkinton. I wish to extend my sincere gratitude to the townspeople, our departments, their employees and my staff for their continued support to make our community all that it is.

Respectfully submitted,  
Stephen S. Pecora  
Chief of Police



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## **Report of the Department of Public Works - Highways**

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This past year ended with a major transition for the Highway Department. After many years as the Director of Public Works, Harold (Herm) Blanchette left the department to accept a sales position with no snow plowing. Herm has served the Town well and will be missed. We wish him well. John Thayer has been hired as the Highway Superintendent beginning in January 2012.

Along with all the regular road maintenance and plowing, several major projects took place during 2011 including total rebuilds of Dustin Road and Spring Street, and asphalt top coatings on Rollins Road, Stickney Hill Road and Gage Hill Road. The plan to readjust the Spring Street/Kearsarge Avenue intersection caused delays while waiting for the utility pole to be moved. The new intersection will be a "T" intersection requiring vehicles on Spring Street to stop before entering Kearsarge Avenue. This should slow traffic and make this heavily traveled area safer. Thank you to residents using Spring Street for their patience and we apologize for any inconvenience that was caused by the delays.

There is a great new addition on the highway barn built by our own highway crew. This addition adds much needed space. The addition was built at a much lower cost because of the talent and abilities of our crew. They did amazing work. Thanks go to them for all their effort on this project.

Work has begun to reactivate the Road Committee to assist with planning of road maintenance and rebuilds. This committee will meet approximately monthly with the Highway Superintendent to put together a comprehensive plan for our roads. If you have an interest in serving on this committee, please contact the Selectmen's Office.

Thank you to the entire Public Works Department staff for their dedication, work ethic and talent. Special thanks go to Bob McCabe for overseeing the department during the transition time. Your efforts are appreciated.

Respectfully submitted,  
Neal Cass

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## **Report of the Department of Public Works – Buildings & Grounds**

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The Building & Grounds Department had yet another wonderful year. What makes this a pleasurable job is the support and hard work from my employees Dave, Tom, Garrett and the DPW.

We started the year out yet again with snow removal from roads, sidewalks and roofs. In between snowstorms we were tending to the ice skating rink located at the Hopkinton Fair. This

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## **Report of the Department of Public Works – Buildings & Grounds - continued**

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included plowing, snow blowing and sweeping off the rink in preparation for flooding and unfortunately this can only be done on the days that it is below freezing.

When spring came we began our routine spring clean-up which includes sand and debris removal from the lawns around town. Amongst this we swapped our equipment back over for summer, opened the bathhouses and charged the irrigation systems.

Besides the routine maintenance of the town buildings and grounds we were able to replace the roof at the Town Hall and paint the cupola. We repaired some erosion damage on the north end of the Slusser Senior Center from the rain gutters and installed drainage pipe, and replaced 100 feet of chain link fence at Georges Park.

We also replaced the roof on the highway garage and along with much help from the DPW the two departments have been able to do the majority of the work on the addition at the highway garage.

Respectfully submitted  
Building & Grounds Department  
Gregory Roberts

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## **Report of the Department of Public Works - Wastewater**

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The Hopkinton Wastewater Department had another routine year of operation serving the residences, businesses, and public institutions in the Contoocook Village area. Millions of gallons of wastewater were treated and returned to the Contoocook River. The daily, weekly, monthly, and annual monitoring and testing insured that the water quality of the effluent met all standards. Monthly reports were sent to the New Hampshire Department of Environmental Services to verify regulatory compliance. Operational and laboratory inspections were conducted and passed.

The National Pollution Discharge Elimination System General Permit was reissued in 2011. This permit spells out the extensive regulatory Environmental Protection Agency and NHDES requirements. This permit dictates water quality parameters, testing frequencies, discharge limitations, mandatory reporting and record keeping, and an array of other rules that govern the operation and Maintenance of the Wastewater Treatment Plant and sewer collection system.

There are some new requirements in the permit, such as mandatory electronic reporting to the EPA, that will be implemented but there are no changes that will lead to significant new expenses in the department. These state and federal mandates are always an operational and managerial challenge but they insure that the residents on the system get optimal service and that waterways like the Contoocook River continue to be natural resources.

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## **Report of the Department of Public Works – Wastewater - continued**

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The department is funded entirely by user fees. There is an Operation and Maintenance Committee, which consists of two system users, two non-users, and one selectman, that reviews the budget, evaluates service fees, and considers long term planning. The committee makes recommendations to the Board of Selectmen who are the final authority as with all other town departments.

The Hopkinton Wastewater Department was established in 1985 when the new treatment plant and collection system was put on line. It has operated since then with no significant problems and continues to be a valuable asset to Contoocook Village and the Town of Hopkinton.

Steve Clough  
Asst. PW Supt., Waste

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## **Report of the Department of Public Works Report of the Hopkinton/Webster Municipal Solid Waste Facilities**

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The Hopkinton/Webster Municipal Solid Waste Facilities received and processed thousands of tons of waste materials in 2011. Trash, recyclables, construction & demolition debris, universal wastes, yard wastes, and brush were handled and/or shipped out for reuse or proper disposal. All of these services were available to the 7,500 residents of Hopkinton and Webster as well as the businesses that support these communities.

Groundwater quality has been monitored in and around the area of the MSW Facilities for over 25 years. There have been concerns that the municipal sanitary landfill on the site, which stopped accepting trash in 1989 and was closed for good in 1996, might be leaching contaminants that could threaten the local environment and nearby private drinking wells. The issue of residential well contamination was addressed in 2011.

A Community Water System, which was funded by the communities in 2010, was completed and began operating in March of 2011. The site and design was approved by the New Hampshire Department of Environmental Services, the Hopkinton Public Works Department did all of the site work and installed a distribution system, and Infrastructure Construction Company of Bow built the well-house and installed the associated water supply equipment.

The residences in the Groundwater Management Zone are now receiving their drinking water from the new Community Water System. The water supplied from the new well has undergone a rigorous water quality sampling regimen involving monthly, quarterly, and annual testing for a wide variety of contaminants. All NHDES and EPA drinking water standards are being met. Employees at the MSW Facilities and the Hopkinton Highway Department have been trained, have taken classes and licensing exams, and are operating and maintaining the CWS on a daily basis.

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**Report of the Department of Public Works**  
**Report of the Hopkinton/Webster Municipal Solid Waste Facilities - continued**

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There are constantly changing trends in the recycling and solid waste industries and evolving state and federal standards that make providing environmental services on a local level challenging. The Hopkinton/Webster Landfill Committee meets regularly to address policy, budgetary, and planning issues at the MSW Facilities. The Recycling Committee promotes environmental programs throughout the communities. The Town of Hopkinton employees who are charged with making everything work and meeting the demands of the communities are getting it done.

Steve Clough  
Asst. PW Supt., Waste

**Recycling Income Statement**  
**January 1 to December 31, 2011**

<b>Product</b>	<b>Weight</b>	<b>Revenue</b>	<b>Savings*</b>
Aluminum	5.28 Tons	\$ 8,243.20	\$ 364.32
Tin	21.47 Tons	\$ 3,145.67	\$ 1,481.43
Glass	178.33 Tons	\$ 0.00	\$ 12,304.77
Plastic	18.33 Tons	\$ 10,937.41	\$ 1,264.77
Textiles	7.0 Tons	\$ 0.00	\$ 483.00
Electronics	43.648 Tons	Cost Below	\$ 3,011.71
Magazines, Mixed Paper Newspaper	350.19 Tons	\$ 31,293.58	\$ 24,163.11
Cardboard	186.65 Tons	\$ 27,923.20	\$ 12,878.85
<b>TOTALS</b>	<b>810.898 Tons</b>	<b>\$ 81,543.06</b>	<b>\$ 55,951.96</b>
*Incinerator Costs	\$ 69.00 /Ton Tipping Fee \$ Inc. /Ton Transportation \$ 69.00 /Ton Savings		

<b>HEAVY METALS</b>			
	<b>Weight</b>	<b>Revenue</b>	<b>Transport, Rental &amp; Fees</b>
Bulk Metals	103.229 Tons	\$ 21,348.58	\$ 2,052.49
Separated Metals	1.5 Tons	\$ 2,693.34	\$ 0.00
<b>TOTALS</b>	<b>104.729 Tons</b>	<b>\$ 24,041.92</b>	<b>\$ 2,052.49</b>
Waste Oil	1,730 gallons		

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**Report of the Department of Public Works**  
**Report of the Hopkinton/Webster Municipal Solid Waste Facilities - continued**

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Recycled fluorescent bulbs	0 (& misc.)	feet	(disposal costs \$ ) go out in 2012
Rechargeable batteries	500	pounds	No Disposal Costs
CFU removal	218	units	(disposal costs \$ 0.00)
Electronics			(disposal costs \$ 8,370.27)
Propane Tanks	93	units	(disposal costs \$ 0.00)
Antifreeze	150	gals.	(disposal costs \$ 170.00)

<b>Liabilities</b>		
Time Processing	2,195 Hours	\$ 27,437.50
Shipping (Truck Exp & Wages)	Mixed Paper/Alum & Tin Roll-offs	\$ 5,189.53
<b>TOTAL LIABILITIES</b>		<b>\$ 32,627.03</b>

<b>Net Income/Savings</b>	
Total Revenue and Savings	\$ 137,495.02
Total Liabilities	\$ 32,627.03
Net Income and Savings	\$ 104,867.99
Total Tons (excluding heavy metals and waste oil)	810.898 Tons
Net Income and Savings per Ton Processed	\$ 129.32

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## Report of the Town Clerk/Tax Collector

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For the past 40 years I have enjoyed working with and for the people of Hopkinton. I can't imagine any other place to live.

I would like to thank the girls in my office, Barbara, Nancy, Laurie, Carol and Melissa for their dedicated and caring service to the town. Every office needs a team effort to provide the service that is required for this job.

I have worked with many boards during my terms and became fond of many of them for their concern for the Town and "going forward" especially Jack Prewitt and David Story. I had the pleasure of working and learning with Tom Johnson who is the most caring person I know.

One of the plusses of this job is that we get to meet all the newcomers at least once when they register their cars and we help in any way we can. We get to prepare birth certificates for all "our" Hopkinton born babies that we claim as ours. We notarize living wills and power of attorneys and process the college applications of first time students. It is such a pleasure to watch our youth grow up into men and women and come back to register to vote or raise their families, or register their first cars or buy their first homes.

There was a time when the total budget for the town was \$1,063,274, we had a resident tax and motor vehicle registrations brought in \$55,000. What a change we have all seen.

I have had the pleasure to work with the different departments in town. You won't find a more dedicated group of people than these. They are what make the town run. They care and work very hard to satisfy the needs of our residents. When my office was broken into Chief Pecora and his department worked diligently to get the suspects. Chief Schaefer always stresses safety and training to deal with falls or fires. Bob McCabe is always at our call if the driveway gets icy. Garrett is our #1 handyman and can fix anything from our furnace not firing to a door not closing. Tom is our favorite recyclable man and always keeps us smiling whether it be picking up rotten apples or trimming bushes. Steve Clough has a wealth of knowledge and is constantly trying to explain the water and sewer terms. Karen and Robin are always solving our problems.

I want to thank everyone that works for the town and also the residents. It was a pleasure to work for and with you. When people ask me what you are going to do I can answer "anything I want to?" Thanks for a wonderful learning experience.

Sincerely,

Sue

# **2012 Town Meeting Warrant and Narrative Warrant**



**Town of Hopkinton, New Hampshire  
Annual Town Meeting Warrant  
March 13 & 24, 2012**

SS: State of New Hampshire

Merrimack County

To the Inhabitants of the Town of Hopkinton, in the County of Merrimack, in the said State, who are qualified to vote in Town affairs:

**You are hereby notified to meet at the Hopkinton High School Gymnasium, 297 Park Avenue, Contoocook, on Tuesday, March 13, 2012 beginning at 7:00 a.m. to act upon the following subjects:**

**The polls will be open from 7:00 a.m. to 7:00 p.m.**

**Article 1:** To choose all necessary Town Officers by ballot and majority vote for the ensuing year as enumerated:

1 Selectman	3 Year Term
1 Town Clerk/Tax Collector	1 Year to fill term
1 Moderator	2 Year Term
1 Budget Committee	2 Years to fill term
1 Budget Committee	3 Year Term
2 Library Trustees	3 Year Term each
1 Cemetery Trustee	3 Year Term
1 Supervisor of the Checklist	6 Year Term
1 Trustee of Trust Funds	3 Year Term

**Article 2:** To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:

1. Are you in favor of the adoption of Amendment 1 as proposed by the Planning Board (7-0) for the Town of Hopkinton Zoning Ordinance as follows:

Readopt Section XIII **Growth Management and Innovative Land Use Control.** The re-adoption will include updated statistical data as reported in subsection 13.3 Findings and a change in the expiration date reflected in subsection 13.9 Sunset.

*(The Planning Board recommends this amendment).*

**Yes\_\_\_\_\_ No\_\_\_\_\_**

2. Are you in favor of the adoption of Amendment 2 as proposed by the Planning Board (7-0) for the Town of Hopkinton Zoning Ordinance as follows:



Town of Hopkinton Town Meeting Warrant – March 13 & 24, 2012

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Revised subsection 2.1.A.4, **Agriculture, Farm, Farming**, definition so that it is consistent with NH RSA 21:34-a. The amendment includes recognition of agri-tourism and farmers' markets.

*(The Planning Board recommends this amendment).*

Yes\_\_\_\_\_ No\_\_\_\_\_

3. Are you in favor of the adoption of Amendment 3 as proposed by the Planning Board (7-0) for the Town of Hopkinton Zoning Ordinance as follows:

Revise Section XI, **Local Regulation of Excavation** so that it is consistent with NH RSA 155-E. This amendment addresses definitions, hearings, minimum and express operational standards, minimum and express reclamation standards, incremental reclamation, and exceptions.

*(The Planning Board recommends this amendment).*

Yes\_\_\_\_\_ No\_\_\_\_\_

**You are hereby notified to meet at the Hopkinton High School Gymnasium, 297 Park Avenue, Contoocook, on Saturday, March 24, 2012 at 9:00 a.m. to act upon the following subjects:**

**Article 3:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended amount of \$ 5,574,223 for general municipal operations. This article does not include special or individual articles addressed.

***(Majority vote required).***

*(The Board of Selectmen recommends this article (4-0)).*

*(The Budget Committee recommends this article (9-0)).*

**General Government Functions**

**Budget Committee and Selectmen**

Executive	\$ 229,987
IT Services	24,660
Election, Registrations, Vital Stats. & Tax Coll.	264,149
Financial Administration	118,662
Assessing	57,700
Legal	25,000
Personnel Administration	22,500
Planning & Zoning Departments	116,439
Cemeteries	36,524
Insurance	135,408
Economic Development Committee	2,000
<b>TOTAL</b>	<b>\$ 1,033,029</b>

Town of Hopkinton Town Meeting Warrant – March 13 & 24, 2012

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**Public Safety Operations**

Police Department  
Animal Control  
Ambulance  
Fire Department  
Rescue Squad  
Emergency Management

**TOTAL**

**Budget Committee and Selectmen**

\$ 715,516  
7,255  
589,418  
253,691  
8,775  
1  
**\$ 1,574,656**

**Public Works Operations**

Highway Administration  
Highways & Streets  
Buildings & Grounds  
Street Lighting  
Transfer Station Operations  
Landfill Maintenance & Monitoring  
Sewer Department

**TOTAL**

**Budget Committee and Selectmen**

\$ 557,615  
610,000  
234,134  
2,160  
547,199  
47,417  
96,262  
**\$ 2,094,787**

**Health & Welfare**

Community Action Program (CAP)  
Welfare Administration  
Welfare Vendors

**TOTAL**

**Budget Committee and Selectmen**

\$ 5,552  
27,253  
70,000  
**\$ 102,805**

**Culture and Recreation**

Recreation Department  
Patriotic Purposes  
Hopkinton Library

**TOTAL**

**Budget Committee and Selectmen**

\$ 124,748  
3,250  
\$ 287,167  
**\$ 415,165**

**Conservation**

Conservation Commission

**TOTAL**

**Budget Committee and Selectmen**

\$ 1  
**\$ 1**

**Long-term Debt & TAN Interest**

Principal – Bonds and Notes  
Interest – Bonds and Notes  
Interest – TAN

**TOTAL**

**Budget Committee and Selectmen**

\$ 257,267  
94,513  
2,000  
**\$ 353,780**

**GRAND TOTAL: \$ 5,574,223**

**Article 4:** To see if the Town will vote to support restoring the position of Human Services Director to full-time status, and to raise and appropriate the sum of \$24,436.00 which represents the balance of wages and benefits for 8 month of a full-time director.

***By Petition***

***(Majority Vote Required).***

*(The Board of Selectmen does not recommend this article (4-0)).*

*(Budget Committee does not recommend this article (7-2)).*

**Article 5:** To see if the Town will vote to raise and appropriate the sum of three hundred sixty-two thousand (\$ 362,000) to be placed in previously established Capital Reserve Funds. Funds to be placed in the Capital Reserve Funds as follows:

<b><u>Capital Reserve Accounts</u></b>	<b><u>Amount</u></b>
Fire Vehicles and Equipment	\$ 105,000
Public Works Vehicles and Equipment	125,000
Replacement & Equipping of Ambulance	50,000
Police Radio Replacement	7,000
Transfer Station Equipment & Facilities	25,000
Police Cruiser and Accessories Equipment	25,000
Library Replacement Building Systems	15,000
Town Hall Renovations	10,000
<b>TOTAL</b>	<b>\$ 362,000</b>

***(Majority Vote Required).***

*(The Board of Selectmen recommends this article (4-0)).*

*(Budget Committee recommends this article (9-0)).*

**Article 6:** To see if the Town will vote to raise and appropriate the sum of twelve thousand dollars (\$ 12,000) to be placed in previously established Expendable General Trust Funds as follows:

<b><u>Expendable General Trust Funds</u></b>	<b><u>Amount</u></b>
Building Maintenance	\$ 20,000
Hopkinton Library Technology	5,000
Library Building/Grounds	5,000
<b>TOTAL</b>	<b>\$ 30,000</b>

***(Majority Vote Required).***

*(The Board of Selectmen recommends this article (4-0)).*

*(The Budget Committee recommends this article (9-0)).*

**Article 7:** To see if the Town will vote to raise and appropriate the sum of ninety-five thousand dollars (\$ 95,000) for the purpose of offsetting the cost of collection and disposal of residential solid waste and such other direct costs as budgeted annually and to authorize the withdrawal of this sum from the Pay by Bag Fund (Special Revenue Fund) established for this purpose at the 2010 Town Meeting to fund this appropriation. No funds to be raised by taxation.

***(Majority Vote Required).***

*(The Board of Selectmen recommends this article (4-0)).*

*(Budget Committee recommends this article (9-0)).*

**Article 8:** To see if the Town will vote to raise and appropriate the sum of fifteen thousand dollars (\$15,000) for conceptual architecture and engineering for a new fire station with plans to be presented at the 2013 Town Meeting.

*(Majority Vote Required).*

*(The Board of Selectmen recommends this article (4-0)).*

*(Budget Committee recommends this article (5-4)).*

**Article 9:** To see if the Town will vote to rescind Article 19 as amended that was approved at the March 2010 Hopkinton Town Meeting. Passage of this new 2012 Warrant Article will end the so called “Pay-by-Bag” trash disposal program in its entirety. Cancellation of “Pay-by-Bag” will become effective on April 30, 2012.

**By Petition**

*(Majority Vote Required).*

*(The Board of Selectmen **does not** recommend this article (4-0)).*

**Article 10:** To see if the Town will vote to continue the current price of the Pay-by-Bag bags as follows:

13 gallon bags               \$ 0.75

33 gallon bags               \$ 1.25

*(Majority Vote Required).*

*(The Board of Selectmen recommends this article (4-0)).*

**Article 11:** To see if the Town will vote to discontinue the Community Center Capital Reserve Fund created in 1999. Said funds, with accumulated interest to date of withdrawal, to be transferred to the Town’s general fund.

*(Majority Vote Required).*

*(The Board of Selectmen recommends this article (4-0)).*

*(The Budget Committee recommends this article (5-4)).*

**Article 12:** To see if the Town will vote to raise and appropriate the sum of three hundred thousand dollars (\$ 300,000) to pay off existing debt.

**By Petition**

*(Majority Vote Required).*

*(The Board of Selectmen **does not** recommend this article (4-0)).*

*(The Budget Committee **does not** recommend this article (9-0)).*

**Article 13:** To see if the Town will vote to instruct the Board of Selectmen to appoint a committee to review all possible options for a community center or community center space and report back to the Board of Selectmen by September 1, 2012 with the intent of the Board of Selectmen recommending action to the 2013 Town Meeting.

*(Majority Vote Required).*

*(The Board of Selectmen recommends this article (4-0)).*

**Article 14:** To see if the Town will vote to authorize the Board of Selectmen to sell a lot located on Tamarack Road, identified on the Town Tax records as Map 211, Lot 014 and which consists of approximately 1.18 acres; further, that the Selectmen shall be authorized to sell such lot upon such terms and conditions which they deem to be in the best interest of the Town.

*(Majority Vote Required).*

*The Board of Selectmen recommends this article (4-0).*

**Article 15:** To see if the Town will vote to raise and appropriate the sum of one thousand five hundred twenty-two dollars (\$1,522) for the purpose of offsetting operational and maintenance costs of the Slusser Senior Center and to authorize the withdrawal of this sum from the Senior Center Rental Fund (Revenue Fund) established for this purpose at the 2009 Town Meeting to fund this appropriation. No funds to be raised by taxation.

*(Majority Vote Required).*

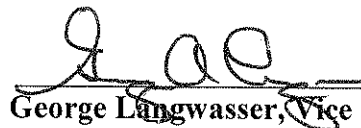
*(The Board of Selectmen recommends this article (X-X)).*

*(Budget Committee recommends this article (9-0)).*

**Article 16:** To hear the reports of agents, officers and committees, heretofore chosen, to pass any vote relating thereto and to transact any other business that may legally come before said meeting.

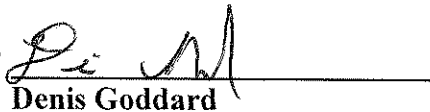
Given under our hands and seal this 13th day of February, 2012,

  
Jim O'Brien, Chair

  
George Langwasser, Vice Chair

\_\_\_\_\_  
Tom Congoran


  
Bryan L. Pellerin

  
Denis Goddard

*Board of Selectmen, Hopkinton, New Hampshire*

Attest:

  
Jim O'Brien, Chair

  
George Langwasser, Vice Chair

\_\_\_\_\_  
Tom Congoran

  
Bryan L. Pellerin

  
Denis Goddard

*Board of Selectmen, Hopkinton, New Hampshire*

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## Town Meeting Warrant Narrative

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Once again, we are presenting to you this narrative as a companion to the Town Meeting Warrant in order to provide more information so that you may have a better understanding of what you are being asked to vote on at Town Meeting. This narrative contains information about the operating budget and on each individual warrant article. We hope you find this information useful as you review the information preparing for Town Meeting.

### **Ballot Articles**

Articles 1 and 2 are ballot-voting articles that require action by voting in person (or by absentee ballot) on Tuesday, March 13, 2012 at the Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook. All absentee voting questions and requests should be directed to the office of the Town Clerk.

### **Voting will take place:**

Where:           **Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook**  
When:           **Tuesday, March 13, 2012**  
Hours:           **Polls are open from 7 a.m. to 7 p.m.**

**NOTE: If you have not registered to vote, you may register on the day of voting, March 13, 2012. Please bring a means of identification denoting your physical address and a photo I.D.**

**Article 1: Election of Town Officers for the ensuing year as enumerated (Note: Candidates who filed for office are listed alphabetically):**

### **Town Positions**

#### **Selectmen – One for a 3-year term**

MERLE DUSTIN  
KAREN IRWIN  
GEORGE LANGWASSER

#### **Town Clerk/Tax Collector – One for 1-year to fill out Sue Strickford's Term**

KATHLEEN DONOHOE  
MARIA DOVAL  
CHARLES (CHUCK) GANGEL  
VIRGINIA HAINES  
WENDY HAYES  
SHERRI SEABURY  
LAURIE SHEPARD

#### **Moderator – One for a 2-year term**

GARY B. RICHARDSON

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## Town Meeting Warrant Narrative - continued

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**Budget Committee – One for 2 years to fill out term**

TERRY QUINN

**Budget Committee – One for 3-year term**

LANCE WHITEHEAD

**Library Trustee – Two for 3-year term**

PETER GAGNON

BARRY NEEDLEMAN

**Cemetery Trustee – One for a 3-year term**

DONALD K. LANE

**Supervisor of the Checklist – One for a 6-year term**

JEAN LIGHTFOOT

**Trustee of Trust Funds – One for a 3-year term**

CHRISTINE B. HOYT

**Article 2: To see what action the Town will take with respect to the following proposed amendments to the Hopkinton Zoning Ordinance by ballot vote upon the following questions:**

1. The Planning Board proposes the re-adoption of Section XIII Growth Management and Innovative Land Use Control which expired in 2011. The Ordinance provides a mechanism to evaluate and establish a rate of residential growth that does not unreasonably interfere with Hopkinton's capacity for planned, orderly and reasonable expansion of its services to accommodate such growth.
2. The Planning Board proposes revisions to Section II, subsection 2.1.A.4 Agriculture, Farm, Farming definition so that it is consistent with NH RSA 21:34-a recognizing agritourism and farmers' markets.
3. The Planning Board proposes revisions to Section XI Local Regulation of Excavation so that it is consistent with NH RSA 155-E. The amendment addresses definitions, hearings, minimum and express operational standards, minimum and express reclamation standards, incremental reclamation, and exceptions.

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## Town Meeting Warrant Narrative - continued

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### Deliberative Session

#### **This meeting will take place:**

Where: **Hopkinton Middle/High School Gymnasium, 297 Park Avenue, Contoocook**  
When: **Saturday, March 24, 2012**  
Hours: **Beginning at 9:00 a.m.**

The Budget Committee is proposing the Board of Selectmen's operating budget and recommended warrant articles as they were presented to the Budget Committee. The Budget Committee and the Selectmen are in agreement on all money related articles. With the use of monies from the undesignated fund balance, if all the expenditure items recommended pass, it is estimated that the 2012 town portion of the tax rate will be \$ 5.27/thousand which is at \$ 0.21 or 4.15% increase over 2011. If money is removed from the Community Center Capital Reserve Fund (CRF) and not used to pay off debt, it is estimated that the 2012 tax rate will be the same as 2011.

#### **Article 3: The annual operating budget for the Town.**

This article is the funding for the operating budget of the Town not including any other warrant articles. The proposed amount of \$ 5,574,223 is an increase of \$ 52,460 or 0.95% over 2011. At the beginning of the budget process the Board of Selectmen made the decision to create a wage increase pool equal to 3% of total wages. This pool is being used for merit increases based on employee evaluations and scale adjustment. The Board also decided to change health insurance to an HMO which should have little effect on employees, but save \$ 35,000 in 2012 and \$ 70,000 in 2013.

Five areas of the budget have significant increases. Despite no increase in usage, fuel items have increase \$ 44,159 or 29.94%. Employee benefits have increased \$ 48,070 or 5.79%. This increase is due largely to an increase in NH Retirement cost for police officers and firefighters. Health insurance costs are stable due to the change in plans. The Fire Chief requested an additional full-time person for the ambulance, but the decision was made to continue using part-time personnel, and the Human Services Director position was changed from full-time to part-time. Total wages increase \$ 47,601 which is 2.16%. No funds had been budgeted for the last several years for computer hardware replacement. \$ 7,200 has been budgeted for this purpose. Also, computer replacement and IT Services are now budgeted in one separate budget instead of individual department budgets in order to better look at the Town as a whole and allocate funds to the places that need them the most. Payments for basic items for welfare clients has increased \$ 17,750 or 33.97% The five items total an increase of \$ 164,780, but with decreased in other areas, the overall increase is \$ 52,460 which is a 0.95% increase.

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends this article (9-0).*



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## Town Meeting Warrant Narrative - continued

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### **Article 4: Petition warrant article to return Human Service Director to full-time status.**

This article if passed would appropriate \$ 24,436 and recommend to the Board of Selectmen that they return this position to full-time. The proposed fund would cover additional salary and benefits for 8 months. The additional cost for a full year would be \$ 33,000.

*The Board of Selectmen **does not** recommend this article (4-0).*

*The Budget Committee **does not** recommend this article (7-2).*

### **Article 5: Continuing appropriations to various Capital Reserve Fund (CRF) accounts.**

For many years the Town has maintained CRF accounts to level the impact of major expenditures by putting funds aside annually. Replacement equipment for the next 20 years has been estimated and reviewed to create a spreadsheet indicating the required amount to be put in each fund each year in order to maintain as level an expenditure level as possible. \$362,000 is requested this year. The amount requested is distributed to the following accounts:

Fire Department Vehicles and Equipment – this fund was established to purchase the vehicles and equipment used by the Fire Department with the exception of the ambulances. We are scheduled to replace a 1986 pumper this year. The amount requested is the same as in 2011.

Amount Requested--\$ 105,000

Current Balance--\$ 397,424

New Balance if approved--\$502,195

Public Works Vehicles and Equipment- this fund was established to purchase the vehicles and equipment used by the Public Works Department. We are scheduled to replace a 2001 dump truck this year. The amount requested is up \$10,000 (8.7%) from last year.

Amount Requested--\$125,000

Current Balance--\$34,454

New Balance if approved--\$159,454

Replacement and Equipping of the Ambulance- this fund was established by the Town Meeting last year to replace and equip a new ambulance when required. The amount request is the same as in 2011.

Amount Requested--\$50,000

Current Balance--\$50,008

New Balance if approved--\$100,008

Police/Fire Radio Equipment Replacement—the amount requested is the same as last year. This fund begins to fund replacement of radios received five years ago through a federal grant. The life expectancy of the equipment is 10-12 years and the estimated replacement cost is about \$80,000.

Amount Requested--\$7,000

Current Balance--\$28,134

New Balance if approved--\$35,134

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## Town Meeting Warrant Narrative - continued

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Transfer Station Equipment & Facilities—this fund was established to purchase equipment used at the Transfer Station and amended to also include facility upgrades. The amount requested is the same as last year.

Amount Requested--\$25,000                      Current Balance—\$59,618

New Balance if approved--\$84,618

Police Cruiser and Accessories Equipment—this fund was established to purchase police cruisers and the equipment needed in them.

Amount Requested--\$25,000                      Current Balance--\$9,941

New Balance if approved--\$34,941

Library Replacement Building Systems—this fund was established to replace building systems such as the heating system at the library. The amount requested is the same as last year.

Amount Requested--\$15,000                      Current Balance--\$50,689

New Balance if approved--\$65,689

Town Hall Renovations—this fund was established to renovate the Town Hall. A priority is to create accessible bathrooms. This past year, the roof was replaced with funds from this CRF. The amount requested is up \$1,000 (11.1%) from last year, but equal to the 2009 amount

Amount Requested--\$10,000                      Current Balance--\$ 106.56

New Balance if approved--\$10,107

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends this article (9-0).*

### **Article 6. Continuing appropriations to various Expendable General Trust Funds.**

For many years the Town has maintained several Expendable General Trust Funds to level the impact of major expenditures by putting funds aside annually. Required equipment for the next 20 years has been estimated and reviewed to create a spreadsheet indicating the required amount to be put in each fund each year in order to maintain as level an expenditure level as possible. \$30,000 is requested this year. The amount requested is distributed to the following accounts:

Building Maintenance – this trust was established to cover the cost of large maintenance items on town owned buildings. The trust was not funded in 2011, but was used to pay part of the new roof on the Town Hall and part of the new roof on the highway barn. \$20,000 is requested in 2012.

Amount Requested - \$20,000                      Current Balance - \$3,199

New Balance is approved: \$23,199

Hopkinton Library Technology – this trust was established to purchase computers for the library for both public and staff use. The amount requested is the same as in 2011.

Amount Requested - \$5,000                      Current Balance - \$14,508

New Balance if approved - \$19,508

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## Town Meeting Warrant Narrative - continued

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Library Building/Grounds – this trust is used for painting and windows. The amount requested this year is the same as last year.

Amount Requested - \$5,000

Current Balance - \$6,023

New Balance if approved - \$11,023

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends this article (9-0).*

### **Article 7. Authorizing expenditure from the Pay-by-Bag Special Revenue Fund to offset waste costs.**

When the Pay-by-Bag program was started by the town meeting in 2010, the warrant article required all revenue from the sale of bags to go into the Pay-by-Bag Special Revenue Fund. Monies in this fund can only be expended to offset the costs of solid waste collection and disposal and can only be expended with Town Meeting approval. This article will allow the funds collected to date to be used to offset Hopkinton costs at the Transfer Station.

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends this article (9-0).*

### **Article 8. Conceptual architecture and engineering for a new fire station.**

During 2011 a Fire Station Study Committee was appointed to review the present fire station, determine space needs, and make a recommendation as to how to meet the needs. Their complete report is in this Town Report. The committee has recommended that a new station be built. The money being requested is to pay for conceptual plans to gather enough information to bring a proposal back to the 2013 Town Meeting.

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends this article (5-4).*

### **Article 9. Petition warrant article to rescind Pay-By-Bag.**

This petition warrant article if passed would end the Pay-by-Bag program adopted by the Town Meeting last year. The article includes an effective date of April 30, 2012.

*The Board of Selectmen **does not** recommend this article (4-0).*

### **Article 10. Article to set the Pay-By-Bag bag prices as required by the Town Meeting vote in 2010.**

When Town Meeting in 2010 adopted the Pay-by-Bag program it voted to require that Town Meeting each year set the bag price. This article sets the bag prices at the same level as 2011.

*The Board of Selectmen recommends this article (4-0).*

### **Article 11. Discontinuation of the Community Center Capital Reserve Fund.**

Passage of this article would close the Community Center Capital Reserve Fund (CRF) and return the money in the fund (\$280,261) to the general fund. The Board of Selectmen could use this money in 2012 to offset tax increases, or if Article 12 were to pass, the money would be used to pay off existing debt. This CRF was established at the 1999 Town Meeting “for the purpose of either constructing a new community center or

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## Town Meeting Warrant Narrative - continued

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renovating the existing community center building (Columbia Hall). In the years 1999 through 2006, \$25,000 was put in the fund each year except for 2004 when \$50,000 was put in the fund. No contributions have been made since 2006. If voters do not wish to close this CRF, the Board of Selectmen will recommend passage of Article 13 establishing a committee to review possible options.

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends this article (5-4).*

### **Article 12. Petition warrant article to pay off \$300,000 of existing debt.**

This article if passed would pay off \$300,000 worth of existing debt. A complete list of Town debt can be found in the Statement of Debt in this Town Report. The intent is that if the Community Center CRF is discontinued, those funds be used to lower our debt. It is also possible that the Community Center fund not be discontinued and this article passing requiring that the \$300,000 be raised through taxation.

*The Board of Selectmen **does not** recommend this article (4-0).*

*The Budget Committee **does not** recommend this article (9-0).*

### **Article 13. Appointment of a committee to review options for a community center.**

This article instructs the Board of Selectmen to appoint a committee to review all possible options for a community or community center space and report back to the Board of Selectmen by September 1, 2012 with the intent of the Board recommending action to the 2013 Town Meeting. If the Community Center CRF is discontinued, the Selectmen will recommend passing over this article.

*The Board of Selectmen recommends this article (4-0).*

### **Article 14. Authorization to sell 1.18 acres on Tamarack Road.**

Passage of this article grants the Board of Selectmen the ability to sell a 1.18 lot on Tamarack Road that is presently owned by the Town. This lot was an old gravel storage area that was acquired by the Town during the building of the dam and the highways. The lot is not buildable and the Town has no use for it in the foreseeable future.

*The Board of Selectmen recommends this article (4-0).*

### **Article 15. Authorizing expenditure from the Senior Center Rental special revenue fund.**

At the Town Meeting in 2009 the Town established the Senior Center Rental Special Revenue Fund requiring all revenues from the rental of the senior center to go into this fund. Monies in a Special Revenue Fund cannot be expended without Town Meeting approval so this article authorizes the Board of Selectmen to expend from this fund to offset operational and maintenance costs of the Slusser Senior Center.

*The Board of Selectmen recommends this article (4-0).*

*The Budget Committee recommends these articles (9-0).*

# 2012 Budget



# BUDGET OF THE TOWN WITH A MUNICIPAL BUDGET COMMITTEE

OF: TOWN OF HOPKINTON

BUDGET FORM FOR TOWNS WHICH HAVE ADOPTED  
THE PROVISIONS OF RSA 32:14 THROUGH 32:24

Appropriations and Estimates of Revenue for the Ensuing Year January 1, 2012 to December 31, 2012

or Fiscal Year From \_\_\_\_\_ to \_\_\_\_\_

## IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days after the meeting.

This form was posted with the warrant on (Date): February 17, 2012

## BUDGET COMMITTEE

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*[Signature: Robert K. Kuzmanik]*  
*[Signature: Thomas B. Darnelle]*  
*[Signature: ...]*  
*[Signature: ...]*  
*[Signature: ...]*

*[Signature: ...]*  
*[Signature: Karen K. Simon]*  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)230-5090

1	2	3	4	5	6	7	8	9
PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)		BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended) (Not Recommended)	
ACCT.#								
GENERAL GOVERNMENT								
4130-4139	Executive		226,055	230,735	254,647		254,647	
4140-4149	Election, Reg. & Vital Statistics		260,297	230,232	264,149		264,149	
4150-4151	Financial Administration		119,207	119,866	118,662		118,662	
4152	Revaluation of Property		57,800	52,333	57,700		57,700	
4153	Legal Expense		28,500	14,380	25,000		25,000	
4155-4159	Personnel Administration		22,500	20,378	22,500		22,500	
4191-4193	Planning & Zoning		116,713	110,329	116,439		116,439	
4194	General Government Buildings							
4195	Cemeteries		43,524	44,267	36,524		36,524	
4196	Insurance		138,029	139,576	135,408		135,408	
4197	Advertising & Regional Assoc.							
4199	Other General Government							
PUBLIC SAFETY								
4210-4214	Police		677,504	652,312	722,771		722,771	
4215-4219	Ambulance		539,713	551,627	589,418		589,418	
4220-4229	Fire		240,112	234,830	253,691		253,691	
4240-4249	Building Inspection							
4290-4298	Emergency Management		1	-	1		1	
4299	Other (Including Communications)							
AIRPORT/AVIATION CENTER								
4301-4309	Airport Operations							
HIGHWAYS & STREETS								
4311	Administration		566,873	542,467	557,615		557,615	
4312	Highways & Streets		632,000	599,470	610,000		610,000	
4313	Bridges		-					

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMM. APPROPRIATIONS Ensuing Fiscal Year (Recommended)	(Not Recommended)
<b>HIGHWAYS &amp; STREETS (cont.)</b>								
4316	Street Lighting		1,800	1,798	2,160		2,160	
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal		534,325	527,319	547,199		547,199	
4325	Solid Waste Clean-up		47,500	51,460	47,417		47,417	
4326-4329	Sewage Coll. & Disposal & Other		103,955	101,394	96,262		96,262	
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services							
4335-4339	Water Treatment, Conserv. & Other							
<b>ELECTRIC</b>								
4351-4352	Admin. and Generation							
4353	Purchase Costs							
4354	Electric Equipment Maintenance							
4359	Other Electric Costs							
<b>HEALTH/WELFARE</b>								
4411	Administration							
4414	Pest Control							
4415-4419	Health Agencies & Hosp. & Other		14,327	14,327	14,327		14,327	
4441-4442	Administration & Direct Assist.		65,687	70,485	27,253		27,253	
4444	Intergovernmental Welfare Payemnts							
4445-4449	Vendor Payments & Other		52,250	60,651	70,000		70,000	



1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3, V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation		346,926	337,787	358,882		358,882	
4550-4559	Library		281,265	278,458	287,167		287,167	
4583	Patriotic Purposes		2,750	3,050	3,250		3,250	
4589	Other Culture & Recreation							
<b>CONSERVATION</b>								
4611-4612	Admin. & Purch. of Nat. Resources		1	-	1		1	
4619	Other Conservation							
4631-4632	Redevelopment and Housing							
4651-4659	Economic Development		2,000	2,000	2,000		2,000	
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes		291,363	291,343	257,267		257,267	
4721	Interest-Long Term Bonds & Notes		106,789	106,757	94,513		94,513	
4723	Int. on Tax Anticipation Notes		2,000	-	2,000		2,000	
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Enterprise Fund							
	- Sewer							
	- Water							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuuing Fiscal Year (Recommended)	(Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuuing Fiscal Year (Recommended)	(Not Recommended)
<b>OPERATING TRANSFERS OUT (cont.)</b>								
	- Electric							
	- Airport							
4918	To Nonexpendable Trust Funds							
4919	To Fiduciary Funds							
<b>OPERATING BUDGET TOTAL</b>				<b>5,521,766</b>	<b>5,574,223</b>		<b>5,574,223</b>	

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**\*\*SPECIAL WARRANT ARTICLES\*\***

1 2 3 4 5 6 7 8 9

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)			Appropriations		SELECTMEN'S APPROPRIATIONS		BUDGET COMMITTEE'S APPROPRIATIONS	
ACCT.#	Warr. Art.#		Prior Year As Approved by DRA	Actual Expenditures Prior Year	Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)	Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)
4915		To Capital Reserve Fund	381,237	381,237	362,000		362,000	
4916		To Exp. Tr. Fund	12,000	12,000	30,000		30,000	
4917		To Health Maint. Trust Funds						
4915		Emergency Generator	109,074	103,934	-		-	
4711		Bohananan Farm Bond Payoff	167,000	162,503	-		-	
4901		Pay-by-Bag Sp Revenue Fund Expend	58,965	58,965	95,000		95,000	
4901		Senior Center Rental Sp Rev Expend	960	-	1,522		1,522	
4441		Fulltime Human Service Director		-		24,436		24,436
4711		Payoff of Debt				300,000		300,000
SPECIAL ARTICLES RECOMMENDED			729,236		488,522		488,522	

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**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

	1	2	3	4	5	6	7	8	9
1	1	2	3	4	5	6	7	8	9
2	2	4	6	8	10	12	14	16	18
3	3	6	9	12	15	18	21	24	27
4	4	8	12	16	20	24	28	32	36
5	5	10	15	20	25	30	35	40	45
6	6	12	18	24	30	36	42	48	54
7	7	14	21	28	35	42	49	56	63
8	8	16	24	32	40	48	56	64	72
9	9	18	27	36	45	54	63	72	81

PURPOSE OF APPROPRIATIONS (RSA 32:3,V)		Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	SELECTMEN'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	Ensuing Fiscal Year (Not Recommended)
4903	New Fire Station Engineering		-	-	15,000		15,000	
INDIVIDUAL ARTICLES RECOMMENDED			-		15,000		15,000	

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3120	Land Use Change Taxes - General Fund		39,980	23,000	23,000
3180	Resident Taxes				
3185	Timber Taxes		27,942	17,000	17,000
3186	Payment in Lieu of Taxes		92,350	85,248	85,248
3189	Other Taxes				
3190	Interest & Penalties on Delinquent Taxes		136,907	105,100	105,100
	Inventory Penalties				
3187	Excavation Tax (\$.02 cents per cu yd)		17	-	-
<b>LICENSES, PERMITS &amp; FEES</b>					
3210	Business Licenses & Permits		1,365	1,000	1,000
3220	Motor Vehicle Permit Fees		938,795	922,000	922,000
3230	Building Permits				
3290	Other Licenses, Permits & Fees		24,148	18,450	18,450
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>		-	-	-
<b>FROM STATE</b>					
3351	Shared Revenues		-	-	-
3352	Meals & Rooms Tax Distribution		249,648	249,000	249,000
3353	Highway Block Grant		192,083	150,000	150,000
3354	Water Pollution Grant		23,796	23,000	23,000
3355	Housing & Community Development				
3356	State & Federal Forest Land Reimbursement		735	750	750
3357	Flood Control Reimbursement		158	55,000	55,000
3359	Other (Including Railroad Tax)		11,136	4,500	4,500
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401-3406	Income from Departments		278,861	215,700	215,700
3409	Other Charges		444,833	395,000	395,000
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Municipal Property		2,920	6,000	6,000
3502	Interest on Investments		4,252	5,000	5,000
3503-3509	Other		215,378	153,800	153,800
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds		-	96,522	96,522
3913	From Capital Projects Funds				

1	2	3	4	5	6
ACCT.#	SOURCE OF REVENUE	Warr. Art.#	Actual Revenues Prior Year	Selectmen's Estimated Revenues	Budget Committee's Est. Revenues
<b>INTERFUND OPERATING TRANSFERS IN (cont.)</b>					
3914	From Enterprise Funds				
	Sewer - (Offset)		<b>88,091</b>	<b>96,262</b>	<b>96,262</b>
	Water - (Offset)				
	Electric - (Offset)				
	Airport - (Offset)				
3915	From Capital Reserve Funds				
3916	From Trust & Fiduciary Funds				
3917	Transfers from Conservation Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance		<b>420,537</b>		
	Estimated Fund Balance to Reduce Taxes		<b>135,000</b>	<b>265,000</b>	<b>265,000</b>
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>3,328,931</b>	<b>2,887,332</b>	<b>2,887,332</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR ADOPTED BUDGET	SELECTMEN'S RECOMMENDED BUDGET	BUDGET COMMITTEE'S RECOMMENDED BUDGET
Operating Budget Appropriations Recommended (from pg. 5)	<b>5,521,766</b>	<b>5,574,223</b>	<b>5,574,223</b>
Special Warrant Articles Recommended (from pg. 6)	<b>729,236</b>	<b>488,522</b>	<b>488,522</b>
Individual Warrant Articles Recommended (from pg. 6)	<b>-</b>	<b>15,000</b>	<b>15,000</b>
<b>TOTAL Appropriations Recommended</b>	<b>6,251,002</b>	<b>6,077,745</b>	<b>6,077,745</b>
Less: Amount of Estimated Revenues & Credits (from above)	<b>3,328,931</b>	<b>2,887,332</b>	<b>2,887,332</b>
<b>Estimated Amount of Taxes to be Raised</b>	<b>2,922,071</b>	<b>3,190,413</b>	<b>3,190,413</b>

**Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \$ 572,597**  
**(See Supplemental Schedule With 10% Calculation)**

# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)  
(RSA 32:18, 32:19, & 32:21)

Use VERSION #1 if budget does not contain Collective Bargaining Cost Items; RSA 32:21 Water Costs;  
or RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: **Town of Hopkinton**

FISCAL YEAR END: **12/31/2012**

	RECOMMENDED AMOUNT
1. Total <b>RECOMMENDED</b> by Budget Committee (See Posted Budget MS-7, 27, or 37)	<b>6,077,745</b>
LESS EXCLUSIONS:	
2. Principal: Long-Term Bonds & Notes	<b>257,267</b>
3. Interest: Long-Term Bonds & Notes	<b>94,513</b>
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b.	
5. Mandatory Assessments	
6. Total exclusions (Sum of rows 2 - 5)	<b>(351,780)</b>
7. Amount recommended less recommended Exclusion amounts (line 1 less line 6)	<b>5,725,965</b>
8. Line 7 times 10%	<b>572,597</b>
9. Maximum Allowable Appropriations (lines 1 + 8)	<b>6,650,342</b>

Line 8 is the maximum allowable increase to budget committee's recommended budget.

Attach a copy of this completed supplemental schedule to the back of the budget form.

# **Financials**

**Report of the Treasurer**

**Detail Statement of Expenditures**

**Tax Collector Report**

**Town Clerk Report**

**Library Trustees Report**

**Conservation Commission Financial Report**

**Capital Reserve Account Balances**

**Trust Fund Reports**

**Assessing Report**

**Schedule of Town Property**

**2011 Tax Rate Calculation**

**Schedule of Debt**



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## Report of the Treasurer

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Bonita A. Cressy, Treasurer, in Account with the Town of Hopkinton, NH

Balance at the time of settlement - December 31, 2010	<b>\$ 6,564,206.89</b>
<b><u>RECEIPTS:</u></b>	
U. S. Government: Payments on Federally-owned lands	\$ -
Highway Block Grant	\$ 192,082.80
Landfill Grant	\$ 23,796.13
Flood Control	\$ 157.50
State Grants-Other	\$ 6,276.81
Rooms & Meals Tax	\$ 249,647.65
State Fed Forest Lands	\$ 735.35
State Revenue	\$ 3,293.40
Reimbursement-Town Departments	\$ 733,069.73
Ella Tarr Trust	\$ 6,035.03
Ambulance Income	\$ 307,888.16
Landfill Income	\$ 383,514.66
Payment in Lieu of Taxes	\$ 92,350.20
Rental-Town Property	\$ 6,820.00
Other Financial Sources	\$ 280,314.71
Town Clerk Fees	\$ 964,241.32
Property Taxes	\$ 18,504,042.65
Interest on Deposits-MCSB	<u>\$ 7,491.31</u>
<b>TOTAL RECEIPTS:</b>	<b><u>\$ 21,761,757.41</u></b>
<b>GRAND TOTAL:</b>	<b>\$ 28,325,964.30</b>
<b>TOTAL PAID ORDERS OF SELECTMEN:</b>	<b><u>\$ 21,649,583.57</u></b>
<b>BALANCE AS OF DECEMBER 31, 2011-MCSB</b>	<b><u>\$ 6,676,380.73</u></b>



Town of Hopkinton  
Detailed Statement of Expenditures - 2011

	<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
	<b>Executive</b>					
	100-4130-110-00	Exec-Twn.Admin.Salary	72,247.00	72,112.82	134.18	99.8
	100-4130-115-00	Exec-Secretary	38,376.00	38,671.72	(295.72)	100.8
	100-4130-116-00	Exec-Budget Comm Chairperson	300.00	300.00	-	100.0
	100-4130-120-00	Exec-Budget Clerk	1,000.00	517.50	482.50	51.8
	100-4130-121-00	Exec-Board of Trustees	1,230.00	1,230.00	-	100.0
	100-4130-125-00	Exec-Board of Selectmen	10,000.00	10,000.00	-	100.0
	100-4130-130-00	Exec-Moderators Salary	100.00	100.00	-	100.0
	100-4130-131-00	Exec-Asst. Mod. Salary	75.00	75.00	-	100.0
	100-4130-140-00	Exec-Overtime	2,850.00	1,515.23	1,334.77	53.2
	100-4130-210-00	Exec-Health/Dental	35,180.00	34,701.62	478.38	98.6
	100-4130-220-00	Exec-Fica	7,824.00	7,861.74	(37.74)	100.5
	100-4130-221-00	Exec-Medicare	1,830.00	1,838.92	(8.92)	100.5
	100-4130-230-00	Exec-Retirement	11,490.00	10,363.64	1,126.36	90.2
	100-4130-341-00	Exec-Telephone	3,600.00	3,504.25	95.75	97.3
	100-4130-345-00	Exec-Computer Services	2,578.00	4,866.54	(2,288.54)	188.8
	100-4130-410-00	Exec-Electricity	4,800.00	5,559.17	(759.17)	115.8
	100-4130-410-01	Exec-CVP Water Fountain Electricity	225.00	197.85	27.15	87.9
	100-4130-410-02	Exec-Rowell Bridge Expense	750.00	599.60	150.40	79.9
	100-4130-411-00	Exec-Heat/Oil	5,000.00	4,798.18	201.82	96.0
	100-4130-412-00	Exec-Town Water	400.00	363.15	36.85	90.8
	100-4130-530-00	Exec-Travel/Meals	500.00	375.14	124.86	75.0
	100-4130-540-00	Exec-Conference/Training	500.00	658.25	(158.25)	131.7
	100-4130-550-00	Exec-Printing	5,200.00	5,129.19	70.81	98.6
	100-4130-555-00	Exec-Advertisting	2,000.00	2,885.85	(885.85)	144.3
	100-4130-560-00	Exec-Dues/Subscriptions	4,900.00	4,502.14	397.86	91.9
	100-4130-610-00	Exec-Twn Meeting Expense	400.00	743.15	(343.15)	185.8
	100-4130-611-00	Exec-Budget Comm- Expense	250.00	633.30	(383.30)	253.3
	100-4130-620-00	Exec-Office Supplies	3,800.00	4,375.00	(575.00)	115.1
	100-4130-625-00	Exec-Postage	1,650.00	1,597.97	52.03	96.8
	100-4130-670-00	Exec-RSA's/Subscriptions	1,200.00	1,028.85	171.15	85.7
	100-4130-690-00	Exec-Selectmen Expense	2,000.00	3,795.88	(1,795.88)	189.8
	100-4130-690-01	Exec-Web Site Administration	3,800.00	5,832.95	(2,032.95)	153.5
	<b>Total Executive</b>		<b>226,055.00</b>	<b>230,734.60</b>	<b>(4,679.60)</b>	<b>102.07%</b>
	<b>Town Clerk/ Tax Collector</b>					
	100-4140-110-00	TC/Tax-Coll Salary	63,773.00	55,137.71	8,635.29	86.5
	100-4140-115-00	TC/Tax-Deputy Wages	40,872.00	40,872.00	-	100.0
	100-4140-116-00	TC/Tax-Assistant Clerk	32,888.00	36,481.19	(3,593.19)	110.9
	100-4140-120-00	TC/Tax-Election Staff Wages	2,600.00	496.65	2,103.35	19.1
	100-4140-125-00	TC/Tax-P.T. Cover Staff	1,000.00	5,115.51	(4,115.51)	511.6
	100-4140-130-00	TC/Tax-Supv. of Checklist	5,000.00	2,379.64	2,620.36	47.6
	100-4140-140-00	TC/Tax-Overtime	1,440.00	487.59	952.41	33.9
	100-4140-210-00	TC/Tax-Health-Dental	15,273.00	13,169.89	2,103.11	86.2
	100-4140-220-00	TC/Tax-Fica	9,146.00	9,077.43	68.57	99.3
	100-4140-221-00	TC/Tax-Medicare	2,140.00	2,122.97	17.03	99.2
	100-4140-230-00	TC/Tax-Retirement	14,071.00	10,874.05	3,196.95	77.3
	100-4140-341-00	TC/Tax-Telephone	2,300.00	2,585.01	(285.01)	112.4
	100-4140-343-00	TC/Tax-Office Equipment	1,500.00	1,680.76	(180.76)	112.1
	100-4140-345-00	TC/Tax-Computer Services	11,000.00	3,345.90	7,654.10	30.4
	100-4140-346-00	TC/Tax-Registry of Deeds	1,200.00	707.16	492.84	58.9
	100-4140-390-00	TC/Tax-Professional Services	10,000.00	10,583.26	(583.26)	105.8
	100-4140-410-00	TC/Tax-Electricity	3,200.00	2,360.01	839.99	73.8
	100-4140-411-00	TC/Tax-Heating Oil	3,869.00	1,808.53	2,060.47	46.7
	100-4140-412-00	TC/Tax-Town Water	400.00	323.82	76.18	81.0
	100-4140-530-00	TC/Tax-Travel & Meals	350.00	88.80	261.20	25.4
	100-4140-540-00	TC/Tax-Conference & Training	1,200.00	1,182.00	18.00	98.5
	100-4140-550-00	TC/Tax-Printing	4,000.00	2,494.60	1,505.40	62.4
	100-4140-555-00	TC/Tax-Advertisting	500.00	180.00	320.00	36.0
	100-4140-620-00	TC/Tax-Office Supplies	3,500.00	2,704.40	795.60	77.3
	100-4140-621-00	TC/Tax-Copier Contract/Supplies	600.00	733.83	(133.83)	122.3

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4140-622-00	TC/Tax-Ballot Machine	6,000.00	200.00	5,800.00	3.3
100-4140-625-00	TC/Tax-Postage	9,000.00	7,757.10	1,242.90	86.2
100-4140-680-00	TC/Tax-Dog Tags	475.00	475.09	(0.09)	100.0
100-4140-750-00	TC/Tax-Furniture/Fixtures	1,000.00	-	1,000.00	-
100-4140-801-00	TC/Tax-NH Fees	12,000.00	14,807.50	(2,807.50)	123.40
<b>Total Town Clerk/Tax Collector</b>		<b>260,297.00</b>	<b>230,232.40</b>	<b>30,064.60</b>	<b>88.45%</b>
<b>Finance</b>					
100-4150-110-00	Fin-Finance Director	58,402.00	58,229.35	172.65	99.7
100-4150-115-00	Fin-Treasurer	5,750.00	5,749.98	0.02	100.0
100-4150-120-00	Fin-Finance Clerk	5,125.00	5,378.20	(253.20)	104.9
100-4150-210-00	Fin-Health/Dental	12,403.00	10,562.88	1,840.12	85.2
100-4150-220-00	Fin-Fica	4,296.00	3,903.15	392.85	90.9
100-4150-221-00	Fin-Medicare	1,005.00	912.76	92.24	90.8
100-4150-230-00	Fin-Retirement	5,914.00	5,397.76	516.24	91.3
100-4150-341-00	Fin-Telephone	544.00	546.14	(2.14)	100.4
100-4150-345-00	Fin-Computer Services	3,700.00	5,501.79	(1,801.79)	148.7
100-4150-530-00	Fin-Travel/Meals	650.00	372.53	277.47	57.3
100-4150-540-00	Fin-Conference & Training	500.00	309.78	190.22	62.0
100-4150-560-00	Fin-Dues/Subscriptions	125.00	55.25	69.75	44.2
100-4150-610-01	Fin-Audit Expense	13,600.00	14,600.00	(1,000.00)	107.4
100-4150-610-02	Fin-Fixed Asset Expense	1,300.00	1,150.00	150.00	88.5
100-4150-620-00	Fin-Office Supplies	1,500.00	2,885.27	(1,385.27)	192.4
100-4150-621-00	Fin-Copier & Postage Contract	2,793.00	2,379.90	413.10	85.2
100-4150-625-00	Fin-Postage	1,400.00	1,351.88	48.12	96.6
100-4150-690-00	Fin-Treasurers Expense	200.00	579.15	(379.15)	289.6
<b>Total Finance</b>		<b>119,207.00</b>	<b>119,865.77</b>	<b>(658.77)</b>	<b>100.55%</b>
<b>Assessing</b>					
100-4152-341-00	AS-Telephone	-	31.28	(31.28)	-
100-4152-344-01	AS-Tax Map Updates	3,850.00	5,025.00	(1,175.00)	130.5
100-4152-345-00	AS-Computer Services	3,000.00	3,316.71	(316.71)	110.6
100-4152-346-00	AS-Registry of Deeds	400.00	314.83	85.17	78.7
100-4152-390-00	AS-Professional Services	50,200.00	43,525.89	6,674.11	86.7
100-4152-620-00	AS-Office Supplies	100.00	77.49	22.51	77.5
100-4152-625-00	AS-Postage	250.00	41.36	208.64	16.5
<b>Total Assessing</b>		<b>57,800.00</b>	<b>52,332.56</b>	<b>5,467.44</b>	<b>90.54%</b>
<b>Legal</b>					
100-4153-320-00	Legal Services	28,500.00	14,380.22	14,119.78	50.5
<b>Total Legal</b>		<b>28,500.00</b>	<b>14,380.22</b>	<b>14,119.78</b>	<b>50.46%</b>
<b>Personnel</b>					
100-4155-215-00	Long Term Disability	4,500.00	4,403.02	96.98	97.8
100-4155-290-00	Life/Flex Account	18,000.00	15,974.95	2,025.05	88.8
<b>Total Personnel</b>		<b>22,500.00</b>	<b>20,377.97</b>	<b>2,122.03</b>	<b>90.57%</b>
<b>Planning Department</b>					
100-4191-110-00	PB-Planning Director	52,647.00	52,935.11	(288.11)	100.5
100-4191-115-00	PB-Chairman Salary	1,000.00	1,000.00	-	100.0
100-4191-116-00	PB-Building Inspector	10,676.00	7,554.25	3,121.75	70.8
100-4191-140-00	PB-Overtime	1,900.00	314.67	1,585.33	16.6
100-4191-210-00	PB-Health/Dental	17,556.00	17,350.80	205.20	98.8
100-4191-220-00	PB-Fica	4,106.00	3,737.73	368.27	91.0
100-4191-221-00	PB-Medicare	961.00	874.19	86.81	91.0
100-4191-230-00	PB-Retirement	5,523.00	4,907.22	615.78	88.9
100-4191-341-00	PB-Telephone	550.00	729.12	(179.12)	132.6
100-4191-346-00	PB-Registry of Deeds	75.00	-	75.00	-
100-4191-390-00	PB-Professional Services	5,500.00	6,987.37	(1,487.37)	127.0
100-4191-530-00	PB-Travel/Meals	1,194.00	1,068.16	125.84	89.5

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4191-540-00	PB-Conference & Training	500.00	95.00	405.00	19.0
100-4191-550-00	PB-Printing	1,000.00	501.11	498.89	50.1
100-4191-555-00	PB-Advertising	3,000.00	2,025.00	975.00	67.5
100-4191-560-00	PB-Dues/Subscriptions	6,225.00	6,087.99	137.01	97.8
100-4191-620-00	PB-Office Supplies	1,500.00	2,761.87	(1,261.87)	184.1
100-4191-625-00	PB-Postage	2,800.00	1,399.32	1,400.68	50.0
<b>Total Planning</b>		<b>116,713.00</b>	<b>110,328.91</b>	<b>6,384.09</b>	<b>94.53%</b>
<b>Cemeteries</b>					
100-4195-115-00	Cem-Seasonal Wages	3,000.00	3,185.14	(185.14)	106.2
100-4195-220-00	Cem-Fica	186.00	206.77	(20.77)	111.2
100-4195-221-00	Cem-Medicare	44.00	48.37	(4.37)	109.9
100-4195-341-00	Cem-Telephone	300.00	238.93	61.07	79.6
100-4195-390-00	Cem-Professional Services	36,764.00	36,764.00	-	100.0
100-4195-390-01	Cem-Memorial Gardens	1,000.00	734.51	265.49	73.5
100-4195-410-00	Cem-Electricity	170.00	202.17	(32.17)	118.9
100-4195-412-00	Cem-Town Water	1,000.00	1,259.96	(259.96)	126.0
100-4195-430-00	Cem-Equipment Repair/Maint	150.00	-	150.00	-
100-4195-530-00	Cem-Travel/Meals	100.00	148.16	(48.16)	148.2
100-4195-560-00	Cem-Dues/Subscriptions	60.00	60.00	-	100.0
100-4195-620-00	Cem-Office Supplies	100.00	77.21	22.79	77.2
100-4195-630-00	Cem-Maint/Repair Supplies	600.00	1,151.91	(551.91)	192.0
100-4195-650-00	Cem-Groundskeeping/Maintenance	50.00	189.56	(139.56)	379.1
<b>Total Cemeteries</b>		<b>43,524.00</b>	<b>44,266.69</b>	<b>(742.69)</b>	<b>101.71%</b>
<b>Insurance</b>					
100-4196-250-00	Unemployment Insurance	2,562.00	2,562.00	-	100.0
100-4196-260-00	Workers Compensation Insurance	68,467.00	64,984.00	3,483.00	94.9
100-4196-520-00	Property Liability Insurance	67,000.00	72,029.78	(5,029.78)	107.5
<b>Total Insurance</b>		<b>138,029.00</b>	<b>139,575.78</b>	<b>(1,546.78)</b>	<b>101.12%</b>
<b>Police Department</b>					
100-4210-110-00	PD-Police Chiefs Salary	72,704.00	71,927.20	776.80	98.9
100-4210-115-00	PD-F.T. Officers Wages	274,112.00	266,369.48	7,742.52	97.2
100-4210-116-00	PD-Clerical Wages	26,441.00	26,409.27	31.73	99.9
100-4210-120-00	PD-P.T. Officers Wages	14,502.00	4,470.82	10,031.18	30.8
100-4210-140-00	PD-Overtime	23,431.00	12,855.07	10,575.93	54.9
100-4210-150-00	PD-Training	9,463.00	5,133.52	4,329.48	54.2
100-4210-151-00	PD-Grant Line	-	5,145.89	(5,145.89)	-
100-4210-190-00	PD-Special Events	800.00	1,480.00	(680.00)	185.0
100-4210-210-00	PD-Health/Dental	72,795.00	82,444.12	(9,649.12)	113.3
100-4210-220-00	PD-Fica	2,554.00	1,908.08	645.92	74.7
100-4210-221-00	PD-Medicare	6,135.00	5,675.27	459.73	92.5
100-4210-230-00	PD-Retirement	59,673.00	65,371.41	(5,698.41)	109.5
100-4210-341-00	PD-Telephone	10,500.00	9,422.28	1,077.72	89.7
100-4210-342-00	PD-Alarm	329.00	303.00	26.00	92.1
100-4210-343-00	PD-Office Equipment	1,000.00	687.49	312.51	68.7
100-4210-344-00	PD-Contract Fees	40,365.00	37,558.00	2,807.00	93.0
100-4210-345-00	PD-Computer Services	1,578.00	1,853.00	(275.00)	117.4
100-4210-350-00	PD-Medical Services	250.00	193.04	56.96	77.2
100-4210-355-00	PD-Investigative Services	1,000.00	944.80	55.20	94.5
100-4210-360-00	PD-Uniforms/Cleaning	5,000.00	4,186.60	813.40	83.7
100-4210-366-00	PD-Radio Repair	2,500.00	1,484.26	1,015.74	59.4
100-4210-393-00	PD-Recruitments	1,000.00	350.00	650.00	35.0
100-4210-410-00	PD-Electricity	6,900.00	4,931.82	1,968.18	71.5
100-4210-411-00	PD-Heat/Oil	3,867.00	4,194.58	(327.58)	108.5
100-4210-432-00	PD-Train. Amo/Range Supplies	2,000.00	1,968.50	31.50	98.4
100-4210-530-00	PD-Travel/Meals	500.00	311.00	189.00	62.2
100-4210-540-00	PD-Conference & Training	1,000.00	827.80	172.20	82.8
100-4210-550-00	PD-Printing	500.00	497.61	2.39	99.5

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4210-555-00	PD-Advertisting	500.00	59.99	440.01	12.0
100-4210-560-00	PD-Dues/Subscriptions	500.00	238.94	261.06	47.8
100-4210-600-00	PD-New Equipment	3,000.00	2,273.58	726.42	75.8
100-4210-620-00	PD-Office Supplies	3,500.00	2,760.98	739.02	78.9
100-4210-625-00	PD-Postage	600.00	650.00	(50.00)	108.3
100-4210-635-00	PD-Veh. Gasoline/Oil	20,550.00	19,768.31	781.69	96.2
100-4210-640-00	PD-Custodial	200.00	155.62	44.38	77.8
100-4210-670-00	PD-Books/Rsa's	500.00	453.41	46.59	90.7
<b>Total Police Department</b>		<b>670,249.00</b>	<b>645,264.74</b>	<b>24,984.26</b>	<b>96.27%</b>
<b>Ambulance</b>					
100-4215-115-00	Amb-F.T. Wages	282,323.00	282,421.44	(98.44)	100.0
100-4215-116-00	Amb-P.T. Wages	20,025.00	12,832.40	7,192.60	64.1
100-4215-120-00	Amb-Call Amb. Wages	12,400.00	12,309.34	90.66	99.3
100-4215-140-00	Amb-Overtime	20,000.00	25,639.05	(5,639.05)	128.2
100-4215-210-00	Amb-Health/Dental	83,076.00	88,700.24	(5,624.24)	106.8
100-4215-220-00	Amb-Fica	2,507.00	1,637.59	869.41	65.3
100-4215-221-00	Amb-Medicare	4,970.00	4,883.89	86.11	98.3
100-4215-230-00	Amb-Retirement	58,349.00	68,715.16	(10,366.16)	117.8
100-4215-350-00	Amb-Medical Services	500.00	208.99	291.01	41.8
100-4215-364-00	Amb-60 Ambulance 1	2,000.00	2,576.22	(576.22)	128.8
100-4215-365-00	Amb-60 Ambulance 2	2,000.00	2,013.71	(13.71)	100.7
100-4215-366-00	Amb-Radio Repair	300.00	1,444.50	(1,144.50)	481.5
100-4215-390-00	Amb-Billing Service	12,650.00	13,345.06	(695.06)	105.5
100-4215-390-01	Amb-Contracts-Difb.	3,031.00	3,030.50	0.50	100.0
100-4215-430-00	Amb-Equipment Repair/Maint	3,000.00	706.13	2,293.87	23.5
100-4215-540-00	Amb-Conference & Training	3,000.00	4,348.73	(1,348.73)	145.0
100-4215-555-00	Amb-Advertisting	50.00	-	50.00	-
100-4215-635-00	Amb-Diesel	8,932.00	8,591.06	340.94	96.2
100-4215-681-00	Amb-Uniforms/Safety	9,300.00	6,313.06	2,986.94	67.9
100-4215-690-00	Amb-Medical Supplies	11,300.00	11,909.86	(609.86)	105.4
<b>Total Ambulance</b>		<b>539,713.00</b>	<b>551,626.93</b>	<b>(11,913.93)</b>	<b>102.21%</b>
<b>Fire Department</b>					
100-4220-115-00	FD-Fire Chief Wages	63,550.00	63,550.24	(0.24)	100.0
100-4220-120-00	FD-Call Fire Wages	24,922.00	20,397.34	4,524.66	81.8
100-4220-125-00	FD-Call Deputy Wages	3,168.00	3,423.86	(255.86)	108.1
100-4220-210-00	FD-Health/Dental	4,000.00	4,000.08	(0.08)	100.0
100-4220-220-00	FD-Fica	1,742.00	927.43	814.57	53.2
100-4220-221-00	FD-Medicare	1,329.00	1,211.97	117.03	91.2
100-4220-230-00	FD-Retirement	12,266.00	13,969.74	(1,703.74)	113.9
100-4220-341-00	FD-Telephone	4,600.00	4,075.38	524.62	88.6
100-4220-342-00	FD-Alarm	250.00	-	250.00	-
100-4220-345-00	FD-Computer Services	1,578.00	2,388.00	(810.00)	151.3
100-4220-350-00	FD-Medical Services	1,000.00	-	1,000.00	-
100-4220-366-00	FD-Radio Repair	1,000.00	562.97	437.03	56.3
100-4220-390-00	FD-Professional Services	1,500.00	-	1,500.00	-
100-4220-390-01	FD-Mutual Aid Dispatch	47,820.00	47,820.00	-	100.0
100-4220-410-00	FD-Electricity	5,700.00	5,317.71	382.29	93.3
100-4220-411-00	FD-Heat/Oil	11,581.00	11,066.46	514.54	95.6
100-4220-412-00	FD-Town Water/Sewer	1,300.00	1,063.82	236.18	81.8
100-4220-412-01	FD-Village Hydrant Fee	1,000.00	1,000.00	-	100.0
100-4220-430-00	FD-Equipment Repair/Maint	4,200.00	5,657.60	(1,457.60)	134.7
100-4220-431-00	FD-60Car1	500.00	314.16	185.84	62.8
100-4220-432-00	FD-60 Engine 2	2,000.00	1,784.97	215.03	89.2
100-4220-433-00	FD-60 Engine 3	1,000.00	1,318.04	(318.04)	131.8
100-4220-434-00	FD-60 Tank 1	1,000.00	1,286.79	(286.79)	128.7
100-4220-435-00	FD-60 Tank 2	500.00	565.50	(65.50)	113.1
100-4220-436-00	FD-60 Forrestry 1	500.00	266.48	233.52	53.3
100-4220-437-00	FD-60 Ladder 1	3,000.00	3,499.64	(499.64)	116.7
100-4220-438-00	FD 60 Tank 3	500.00	651.00	(151.00)	130.2

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4220-540-00	FD-Conference & Training	2,500.00	2,925.33	(425.33)	117.0
100-4220-555-00	FD-Advertisting	200.00	-	200.00	-
100-4220-560-00	FD-Dues/Subscriptions	2,000.00	2,192.20	(192.20)	109.6
100-4220-610-00	FD-Small Tools & Equipment	2,500.00	2,894.26	(394.26)	115.8
100-4220-611-00	FD-Radios	5,845.00	6,949.13	(1,104.13)	118.9
100-4220-612-00	FD-Equipment Replacement	13,100.00	13,319.74	(219.74)	101.7
100-4220-620-00	FD-Office Supplies	1,000.00	1,062.08	(62.08)	106.2
100-4220-621-00	FD-Copier Contract/Supplies	600.00	211.59	388.41	35.3
100-4220-625-00	FD-Postage	200.00	131.21	68.79	65.6
100-4220-635-00	FD-Gasoline/Diesel	5,198.00	3,839.53	1,358.47	73.9
100-4220-680-00	FD-Public Relations	1,000.00	1,625.23	(625.23)	162.5
100-4220-681-00	FD-Uniforms/Safety Equipment	600.00	1,501.90	(901.90)	250.3
100-4220-690-00	FD-Rehab. Supplies	2,000.00	136.09	1,863.91	6.8
100-4220-691-00	FD-Fire Exhaust/Generator	1,863.00	1,923.00	(60.00)	103.2
<b>Total Fire Department</b>		<b>240,112.00</b>	<b>234,830.47</b>	<b>5,281.53</b>	<b>97.80%</b>
<b>Emergency Management</b>					
100-4290-115-00	EM-Directors Salary	1.00	-	1.00	-
<b>Total Emergency Management</b>		<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>0.00%</b>
<b>Highway Administration</b>					
100-4311-110-00	PW-Directors Salary	65,164.00	59,245.94	5,918.06	90.9
100-4311-115-00	PW-Full-time Wages	250,146.00	257,972.00	(7,826.00)	103.1
100-4311-120-00	PW-Parttime Wages	10,266.00	5,856.25	4,409.75	57.0
100-4311-140-00	PW-Overtime	50,156.00	45,299.62	4,856.38	90.3
100-4311-210-00	PW-Health/Dental	102,965.00	90,540.73	12,424.27	87.9
100-4311-220-00	PW-Fica	23,896.00	22,951.89	944.11	96.0
100-4311-221-00	PW-Medicare	5,589.00	5,368.52	220.48	96.1
100-4311-230-00	PW-Retirement	37,004.00	33,412.19	3,591.81	90.3
100-4311-341-00	PW-Telephone	3,296.00	3,788.53	(492.53)	114.9
100-4311-342-00	PW-Alarm	210.00	-	210.00	-
100-4311-345-00	PW-Computer Services	1,578.00	1,578.00	-	100.0
100-4311-350-00	PW-Medical Services	200.00	258.09	(58.09)	129.0
100-4311-352-00	PW-Alcohol/Drug Test	800.00	1,234.00	(434.00)	154.3
100-4311-360-00	PW-Uniform Cleaning	3,500.00	3,570.00	(70.00)	102.0
100-4311-410-00	PW-Electricity	4,070.00	4,525.50	(455.50)	111.2
100-4311-411-00	PW-Heat/Oil	5,733.00	5,000.45	732.55	87.2
100-4311-540-00	PW-Conference & Training	600.00	225.00	375.00	37.5
100-4311-555-00	PW-Advertisting	600.00	567.00	33.00	94.5
100-4311-620-00	PW-Office Supplies	600.00	234.75	365.25	39.1
100-4311-681-00	PW-Uniform/Safety Equipment	500.00	838.84	(338.84)	167.8
<b>Total Highway Administration</b>		<b>566,873.00</b>	<b>542,467.30</b>	<b>24,405.70</b>	<b>95.69%</b>
<b>Highways &amp; Streets</b>					
100-4312-366-00	Hwy-Radio Repair	1,000.00	682.35	317.65	68.2
100-4312-380-00	Hwy-Shim/Paving	325,000.00	274,443.52	50,556.48	84.4
100-4312-393-00	Hwy-Tree Services	8,000.00	2,500.00	5,500.00	31.3
100-4312-430-00	Hwy-Equipment Repair/Maint	28,000.00	22,727.15	5,272.85	81.2
100-4312-431-00	Hwy-Equipment Replacement	3,000.00	2,841.28	158.72	94.7
100-4312-440-00	Hwy-Equip. Lease & Contracts	55,000.00	53,039.17	1,960.83	96.4
100-4312-630-00	Hwy-Maint/Repair Supplies	23,000.00	30,667.03	(7,667.03)	133.3
100-4312-630-01	Hwy-Police Repair	4,000.00	4,040.25	(40.25)	101.0
100-4312-632-00	Hwy-Tires/Tubes/Chains	6,000.00	3,166.30	2,833.70	52.8
100-4312-635-00	Hwy-Gasoline/Oil	60,000.00	86,676.10	(26,676.10)	144.5
100-4312-680-00	Hwy-Culverts/Catch Basins	6,000.00	5,034.80	965.20	83.9
100-4312-682-00	Hwy-Sand	10,000.00	6,364.33	3,635.67	63.6
100-4312-683-00	Hwy-Salt	50,000.00	63,629.65	(13,629.65)	127.3
100-4312-684-00	Hwy-Bituminous Product	20,000.00	17,488.01	2,511.99	87.4
100-4312-685-00	Hwy-Guardrails	5,000.00	-	5,000.00	-
100-4312-686-00	Hwy-Signs/Stripping	8,000.00	8,000.00	-	100.0

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4312-690-00	Hwy-General Supplies	8,000.00	6,094.28	1,905.72	76.2
100-4312-690-01	Hwy-Gravel	12,000.00	12,075.64	(75.64)	100.6
100-4316-410-00	Street Lighting	1,800.00	1,797.56	2.44	99.9
<b>Total Highways &amp; Street</b>		<b>633,800.00</b>	<b>601,267.42</b>	<b>32,532.58</b>	<b>94.87%</b>
<b>Transfer Station</b>					
100-4324-115-00	TS-Fulltime Wages	80,665.00	85,655.40	(4,990.40)	106.2
100-4324-120-00	TS-Parttime Wages	68,090.00	80,374.30	(12,284.30)	118.0
100-4324-140-00	TS-Overtime	6,173.00	6,951.92	(778.92)	112.6
100-4324-210-00	TS-Health/Dental	32,761.00	32,378.67	382.33	98.8
100-4324-220-00	TS-Fica	9,606.00	10,668.39	(1,062.39)	111.1
100-4324-221-00	TS-Medicare	2,247.00	2,495.06	(248.06)	111.0
100-4324-230-00	TS-Retirement	8,793.00	8,379.66	413.34	95.3
100-4324-341-00	TS-Telephone	680.00	947.38	(267.38)	139.3
100-4324-342-00	TS-Alarm	214.00	-	214.00	-
100-4324-345-00	TS-Computer Services	1,578.00	2,654.00	(1,076.00)	168.2
100-4324-410-00	TS-Electricity	8,603.00	7,261.29	1,341.71	84.4
100-4324-413-00	TS-Spring Water	500.00	728.55	(228.55)	145.7
100-4324-416-00	TS-CRSW Cooperative	207,000.00	182,949.36	24,050.64	88.4
100-4324-417-00	TS-Trash Haulage	6,300.00	2,100.00	4,200.00	33.3
100-4324-418-00	TS-Demolition Haulage	9,000.00	5,775.00	3,225.00	64.2
100-4324-419-00	TS-Demo Tipping Fees	42,090.00	33,327.47	8,762.53	79.2
100-4324-429-00	TS-Building Repairs	18,000.00	30,936.49	(12,936.49)	171.9
100-4324-440-00	TS-Equipment Rental/Contracts	13,000.00	15,033.12	(2,033.12)	115.6
100-4324-530-00	TS-Travel-Meals	1,300.00	1,821.17	(521.17)	140.1
100-4324-540-00	TS-Conference & Training	1,200.00	2,652.95	(1,452.95)	221.1
100-4324-555-00	TS-Advertisting	1,000.00	-	1,000.00	-
100-4324-620-00	TS-Office Supplies	1,000.00	1,298.21	(298.21)	129.8
100-4324-621-00	TS-Copier Contract/Supplies	125.00	-	125.00	-
100-4324-635-00	TS-Gasoline/Oil	7,100.00	3,101.01	3,998.99	43.7
100-4324-681-00	TS-Uniforms/Safety Equipment	2,300.00	2,116.50	183.50	92.0
100-4324-690-00	TS-Gen.Supplies-New Equip.	5,000.00	7,712.66	(2,712.66)	154.3
<b>Total Transfer Station</b>		<b>534,325.00</b>	<b>527,318.56</b>	<b>7,006.44</b>	<b>98.69%</b>
<b>Solid Waste</b>					
100-4325-115-00	SW-Employees Wages	5,000.00	5,738.18	(738.18)	114.8
100-4325-220-00	SW-FICA	310.00	262.66	47.34	84.7
100-4325-221-00	SW-Medicare	73.00	60.77	12.23	83.2
100-4325-230-00	SW-Retirement	507.00	410.66	96.34	81.0
100-4325-390-00	SW-Engineering Fees	30,500.00	32,964.23	(2,464.23)	108.1
100-4325-391-00	SW-Prof.Services(lagoons)	500.00	500.00	-	100.0
100-4325-410-00	SW-Electricity-Community Well	500.00	2,158.67	(1,658.67)	431.7
100-4325-411-00	SW-Propane-Community Well	1,110.00	-	1,110.00	-
100-4325-419-00	SW-Hazardous Waste Day	8,000.00	7,500.00	500.00	93.8
100-4325-431-00	SW-Maintenance-Community Well	500.00	883.00	(383.00)	176.6
100-4325-690-00	SW-Supplies-Community Well	500.00	982.28	(482.28)	196.5
<b>Total Solid Waste</b>		<b>47,500.00</b>	<b>51,460.45</b>	<b>(3,960.45)</b>	<b>108.34%</b>
<b>Sewer</b>					
100-4326-115-00	Sewer-Fulltime Wages	32,633.00	29,125.21	3,507.79	89.3
100-4326-140-00	Sewer-Overtime	10,000.00	10,240.80	(240.80)	102.4
100-4326-210-00	Sewer-Health/Dental	8,778.00	8,675.58	102.42	98.8
100-4326-220-00	Sewer-Fica	2,644.00	2,359.68	284.32	89.2
100-4326-221-00	Sewer-Medicare	619.00	551.87	67.13	89.2
100-4326-230-00	Sewer-Retirement	4,317.00	3,599.38	717.62	83.4
100-4326-341-00	Sewer-Telephone	1,000.00	1,023.17	(23.17)	102.3
100-4326-345-00	Sewer-Computer Services	1,578.00	1,657.99	(79.99)	105.1
100-4326-390-00	Sewer-Professional Services	16,000.00	14,589.98	1,410.02	91.2
100-4326-410-00	Sewer-Electricity	12,875.00	13,387.81	(512.81)	104.0
100-4326-411-00	Sewer-Heat/Oil	1,611.00	2,050.69	(439.69)	127.3

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4326-429-00	Sewer-Building Repairs	3,000.00	4,737.95	(1,737.95)	157.9
100-4326-440-00	Sewer-Rentals/Leases	400.00	300.00	100.00	75.0
100-4326-530-00	Sewer-Travel/Meals	1,800.00	2,335.81	(535.81)	129.8
100-4326-540-00	Sewer-Conference & Training	300.00	240.00	60.00	80.0
100-4326-600-00	Sewer-Replacement Equipment	1,000.00	1,220.65	(220.65)	122.1
100-4326-610-00	Sewer-Materials	2,000.00	2,268.63	(268.63)	113.4
100-4326-611-00	Sewer-Chemical Supplies	1,500.00	1,269.13	230.87	84.6
100-4326-620-00	Sewer-Office Supplies	100.00	-	100.00	-
100-4326-621-00	Sewer-Copier Contract/Supplies	100.00	-	100.00	-
100-4326-625-00	Sewer-Postage	50.00	-	50.00	-
100-4326-635-00	Sewer-Gasoline/Oil	200.00	-	200.00	-
100-4326-681-00	Sewer-Uniforms/Safety	700.00	210.00	490.00	30.0
100-4326-690-01	Sewer-Dam Registration	750.00	1,550.00	(800.00)	206.7
<b>Total Sewer</b>		<b>103,955.00</b>	<b>101,394.33</b>	<b>2,560.67</b>	<b>97.54%</b>
<b>Animal Control</b>					
100-4411-110-00	AC-Animal Control Officer Salary	6,159.00	6,150.00	9.00	99.9
100-4411-220-00	AC-Fica	382.00	381.36	0.64	99.8
100-4411-221-00	AC-Medicare	89.00	89.16	(0.16)	100.2
100-4411-390-00	AC-Pest Control	100.00	250.00	(150.00)	250.0
100-4411-530-00	AC-Travel/Meals	350.00	78.54	271.46	22.4
100-4411-540-00	AC-Conference & Training	50.00	-	50.00	-
100-4411-560-00	AC-Dues/Subscriptions	25.00	28.00	(3.00)	112.0
100-4411-610-00	AC-Supplies/Pager	100.00	70.46	29.54	70.5
<b>Total Animal Control</b>		<b>7,255.00</b>	<b>7,047.52</b>	<b>207.48</b>	<b>97.14%</b>
<b>Outside Agencies</b>					
100-4415-391-00	Rescue Squad	8,775.00	8,775.00	-	100.0
100-4415-392-00	Community Action Program	5,552.00	5,552.00	-	100.0
<b>Total Outside Agencies</b>		<b>14,327.00</b>	<b>14,327.00</b>	<b>-</b>	<b>100.00%</b>
<b>Welfare Administration</b>					
100-4441-110-00	WEL-Welfare Director Salary	42,090.00	46,948.22	(4,858.22)	111.5
100-4441-210-00	WEL-Health/Dental	12,795.00	12,643.68	151.32	98.8
100-4441-220-00	WEL-Fica	2,610.00	2,545.92	64.08	97.5
100-4441-221-00	WEL-Medicare	610.00	595.53	14.47	97.6
100-4441-230-00	WEL-Retirement	4,262.00	3,890.96	371.04	91.3
100-4441-341-00	WEL-Telephone	1,000.00	1,381.67	(381.67)	138.2
100-4441-530-00	WEL-Travel/Meals	1,800.00	1,922.84	(122.84)	106.8
100-4441-540-00	WEL-Conference & Training	200.00	230.00	(30.00)	115.0
100-4441-620-00	WEL-Office Supplies	250.00	273.31	(23.31)	109.3
100-4441-625-00	WEL-Postage	70.00	52.56	17.44	75.1
100-4445-390-00	WEL-Vendor Payments	52,250.00	59,955.54	(7,705.54)	114.7
100-4445-390-01	WEL Vend Paymts- Food	-	556.77	(556.77)	-
100-4445-390-04	WEL Vend Paymts-Medication	-	81.15	(81.15)	-
100-4445-390-10	WEL Vend Paymts-Other	-	58.05	(58.05)	-
<b>Total Welfare Administration</b>		<b>117,937.00</b>	<b>131,136.20</b>	<b>(13,199.20)</b>	<b>111.19%</b>
<b>Recreation</b>					
100-4520-110-00	Rec-Director	45,202.00	48,141.68	(2,939.68)	106.5
100-4520-116-00	Rec-Kimball Pond Staff	20,000.00	16,237.80	3,762.20	81.2
100-4520-120-00	Rec-Instructors	500.00	450.00	50.00	90.0
100-4520-140-00	Rec-Overtime	500.00	576.22	(76.22)	115.2
100-4520-210-00	Rec-Health/Dental	12,795.00	15,471.75	(2,676.75)	120.9
100-4520-220-00	Rec-Fica	4,913.00	3,993.95	919.05	81.3
100-4520-221-00	Rec-Medicare	1,168.00	934.14	233.86	80.0
100-4520-230-00	Rec-Retirement	4,577.00	4,438.45	138.55	97.0
100-4520-341-00	Rec-Telephone	2,654.00	3,312.17	(658.17)	124.8
100-4520-345-00	Rec-Computer Services	1,578.00	1,657.95	(79.95)	105.1
100-4520-390-00	Rec-Criminal Record Checks	553.00	848.50	(295.50)	153.4

Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
100-4520-410-00	Rec-Electricity	9,700.00	11,213.11	(1,513.11)	115.6
100-4520-411-00	Rec-Heating/Fuel	4,353.00	4,247.36	105.64	97.6
100-4520-411-01	Rec-Propane	1,680.00	1,383.08	296.92	82.3
100-4520-412-00	Rec-Town Water/Sewer	400.00	339.72	60.28	84.9
100-4520-440-00	Rec-Equip. Lease/Contracts	2,500.00	3,446.87	(946.87)	137.9
100-4520-530-00	Rec-Travel/Meals	3,000.00	2,134.58	865.42	71.2
100-4520-540-00	Rec-Conference & Training	1,000.00	545.21	454.79	54.5
100-4520-555-00	Rec-Advertising	1,000.00	1,156.09	(156.09)	115.6
100-4520-560-00	Rec-Dues/Subscriptions	550.00	503.00	47.00	91.5
100-4520-620-00	Rec-Office Supplies	1,350.00	1,661.74	(311.74)	123.1
100-4520-621-00	Rec-Copy Machine Maintenance	520.00	420.00	100.00	80.8
100-4520-625-00	Rec-Postage	350.00	225.71	124.29	64.5
<b>Total Recreation</b>		<b>120,843.00</b>	<b>123,339.08</b>	<b>(2,496.08)</b>	<b>102.07%</b>
<b>Buildings &amp; Grounds</b>					
100-4521-115-00	B&G-Fulltime Wages	70,069.00	70,130.42	(61.42)	100.1
100-4521-120-00	B&G-Parttime Wages	31,031.00	19,968.50	11,062.50	64.4
100-4521-210-00	B&G-Health/Dental	30,350.00	33,076.56	(2,726.56)	109.0
100-4521-220-00	B&G-Fica	6,295.00	5,598.49	696.51	88.9
100-4521-221-00	B&G-Medicare	1,473.00	1,309.32	163.68	88.9
100-4521-230-00	B&G-Retirement	8,048.00	6,691.41	1,356.59	83.1
100-4521-345-00	B&G-Computer Services	1,578.00	1,578.00	-	100.0
100-4521-429-00	B&G-Building Repairs	10,000.00	9,807.85	192.15	98.1
100-4521-430-00	B&G-Equip. Repairs/Maint	2,588.00	2,139.07	448.93	82.7
100-4521-431-00	B&G-Grounds Maintenance	24,000.00	21,371.10	2,628.90	89.0
100-4521-440-00	B&G-Equipment Lease/Contracts	34,850.00	38,437.30	(3,587.30)	110.3
100-4521-540-00	B&G-Conference/Training	1.00	-	1.00	-
100-4521-612-00	B&G-New Equipment	2,800.00	1,293.09	1,506.91	46.2
100-4521-640-00	B&G-Custodial	3,000.00	3,047.38	(47.38)	101.6
<b>Total Buildings &amp; Grounds</b>		<b>226,083.00</b>	<b>214,448.49</b>	<b>11,634.51</b>	<b>94.85%</b>
<b>Library</b>					
100-4550-110-00	Lib-Directors Salary	50,676.00	50,675.82	0.18	100.0
100-4550-115-00	Lib-Reference Librarian	35,975.00	36,036.74	(61.74)	100.2
100-4550-120-00	Lib-Part-time Personnel	63,185.00	63,795.53	(610.53)	101.0
100-4550-210-00	Lib-Health/Dental	21,556.00	24,271.07	(2,715.07)	112.6
100-4550-220-00	Lib-Fica	9,290.00	9,104.88	185.12	98.0
100-4550-221-00	Lib-Medicare	2,173.00	2,129.33	43.67	98.0
100-4550-230-00	Lib-Retirement	8,774.00	8,010.51	763.49	91.3
100-4550-341-00	Lib-Telephone	1,600.00	1,150.28	449.72	71.9
100-4550-345-00	Lib-Computer Services	3,900.00	3,615.70	284.30	92.7
100-4550-410-00	Lib-Electricity	13,800.00	13,207.18	592.82	95.7
100-4550-411-00	Lib-Heat/Oil	13,703.00	9,371.73	4,331.27	68.4
100-4550-412-00	Lib-Town Water/Sewer	300.00	402.10	(102.10)	134.0
100-4550-430-00	Lib-Equipment Repairs/Maint	7,448.00	7,447.39	0.61	100.0
100-4550-530-00	Lib-Travel/Meals	150.00	356.54	(206.54)	237.7
100-4550-540-00	Lib-Conference & Training	1,635.00	1,582.82	52.18	96.8
100-4550-557-00	Lib-Program Expense	250.00	234.70	15.30	93.9
100-4550-613-00	Lib-Trustees Expense	100.00	120.00	(20.00)	120.0
100-4550-620-00	Lib-Office/Copier Supplies	150.00	150.25	(0.25)	100.2
100-4550-625-00	Lib-Postage	450.00	361.92	88.08	80.4
100-4550-640-00	Lib-Custodial	650.00	483.31	166.69	74.4
100-4550-670-00	Lib-Subscriptions/Books/Videos	29,000.00	29,172.55	(172.55)	100.6
100-4550-741-00	Lib-Off. Equipment/Computers	1,000.00	927.23	72.77	92.7
100-4550-750-00	Lib-Furniture/Fixtures	500.00	765.85	(265.85)	153.2
100-4550-810-00	Lib-Revenue Generating Funds	15,000.00	15,084.79	(84.79)	100.6
<b>Total Library</b>		<b>281,265.00</b>	<b>278,458.22</b>	<b>2,806.78</b>	<b>99.00%</b>



Town of Hopkinton  
Detailed Statement of Expenditures - 2011 (continued)

<u>Account Number</u>	<u>Account Description</u>	<u>2011 Budget</u>	<u>2011 Actual</u>	<u>Balance</u>	<u>Used %</u>
<b>Patriotic Purposes</b>					
100-4583-611-00	Patriotic Purposes	750.00	549.96	200.04	73.3
100-4583-612-00	Band Concerts	2,000.00	2,500.00	(500.00)	125.0
<b>Total Patriotic Purposes</b>		<b>2,750.00</b>	<b>3,049.96</b>	<b>(299.96)</b>	<b>110.91%</b>
<b>Conservation Commission</b>					
100-4611-690-00	Conservation Commission	1.00	-	1.00	-
<b>Total Conservation Commission</b>		<b>1.00</b>	<b>-</b>	<b>1.00</b>	<b>0.00%</b>
<b>Economic Development</b>					
100-4652-690-00	Economic Development	2,000.00	2,000.00	-	100.0
<b>Total Economic Development</b>		<b>2,000.00</b>	<b>2,000.00</b>	<b>-</b>	<b>100.00%</b>
<b>Long Term Debt</b>					
100-4711-981-00	L.T. Bond-Landfill	104,440.00	104,439.81	0.19	100.0
100-4711-983-00	L.T. Bond-Open Space #1	50,000.00	50,000.00	-	100.0
100-4711-983-01	L.T. Bond Open Space #2	25,000.00	25,000.00	-	100.0
100-4711-983-02	L.T. Bond-Open Space #3	18,510.00	18,489.82	20.18	99.9
100-4711-983-03	L.T. Bond-Sludge	40,000.00	40,000.00	-	100.0
100-4711-983-04	L.T. Bond-Open Space #4	18,413.00	18,412.50	0.50	100.0
100-4711-983-06	L.T. Bond-Community Well	35,000.00	35,000.00	-	100.0
100-4721-981-00	L.T. Bond Interest-Landfill	35,006.00	35,006.46	(0.46)	100.0
100-4721-983-00	L.T. Bond Open Space-Interest #1	21,138.00	21,137.50	0.50	100.0
100-4721-983-01	L.T. Bond Open Space-Interest #2	15,766.00	15,766.26	(0.26)	100.0
100-4721-983-02	L.T. Bond Open Space-Interest #3	9,034.00	9,054.34	(20.34)	100.2
100-4721-983-03	L.T. Bond Interest-Sludge	1,712.00	1,692.98	19.02	98.9
100-4721-983-04	L.T. Bond Open Space-Interest #4	12,933.00	12,899.26	33.74	99.7
100-4721-983-06	L.T. Bond-Community Well	11,200.00	11,200.00	-	100.0
<b>Total Long Term Debt</b>		<b>398,152.00</b>	<b>398,098.93</b>	<b>53.07</b>	<b>99.99%</b>
<b>TAN Interest</b>					
100-4723-980-00	Tan Interest	2,000.00	-	2,000.00	-
<b>Total TAN Interest</b>		<b>2,000.00</b>	<b>-</b>	<b>2,000.00</b>	<b>0.00%</b>
<b>Warrant Articles</b>					
100-4902-002-00	Emergency Generator	109,074.00	103,933.77	5,140.23	0.953
	Bohanan Farm Payoff	167,000.00	162,504.82	4,495.18	0.973
<b>Total Warrant Articles</b>		<b>276,074.00</b>	<b>266,438.59</b>	<b>9,635.41</b>	<b>96.51%</b>
<b>GRAND TOTAL</b>					
		<b>5,797,840.00</b>	<b>5,656,069.09</b>	<b>141,770.91</b>	<b>97.55%</b>

TOWN SUB ACCOUNTS -JANUARY 1, 2011 TO DECEMBER 31, 2011

<u>ACCOUNT NAME</u>	<u>BEGIN BALANCE</u>	<u>INCOME</u>	<u>EXPENDED</u>	<u>INTEREST</u>	<u>END BALANCE</u>
MCKERCHER FIRE FUND	\$ 6,304.64	\$ 928.87	\$ -	\$ 6.22	\$ 7,239.73
MCKERCHER POLICE FUND	\$ 3,529.13	\$ 928.87	\$ -	\$ 3.70	\$ 4,461.70
POLICE/DRUG FORFEIT	\$ 4,623.52	\$ -	\$ -	\$ 4.19	\$ 4,627.71
POLICE/DRUG STATE	\$ 3,370.71	\$ -	\$ -	\$ 3.09	\$ 3,373.80
SEWER FUND	\$ 12,982.41	\$ 98,371.90	\$ 105,939.88	\$ 6.28	\$ 5,420.71
HOP STATE FOREST	\$ 17,903.63	\$ -	\$ 1,010.47	\$ 15.69	\$ 16,908.85
HOP CONSERVATION COM	\$ 69,725.13	\$ 8,340.15	\$ 15,979.35	\$ 63.22	\$ 62,149.15
RECREATION ACCT	\$ 56,500.42	\$ 66,721.36	\$ 69,097.79	\$ 53.06	\$ 54,177.05
HERRICK SUB PHASE	\$ 6,507.24	\$ -	\$ 837.32	\$ 5.37	\$ 5,675.29
RECYCLING R/V	\$ 57,633.24	\$ 1.00	\$ 30,786.16	\$ 43.44	\$ 26,891.52
AMBULANCE R/V	\$ 4,003.28	\$ -	\$ 4,004.08	\$ 0.80	\$ -
PUBLIC SAFETY	\$ 54,090.92	\$ 91,175.27	\$ 106,346.93	\$ 50.73	\$ 38,969.99
HUMAN SERVICES	\$ 3,881.73	\$ 1,513.59	\$ 3,272.57	\$ 2.62	\$ 2,125.37
SPIRIT SKATEBOARD	\$ 752.82	\$ -	\$ 194.78	\$ 0.69	\$ 558.73
TRACK FUND	\$ 2,652.85	\$ -	\$ 2,655.17	\$ 2.32	\$ -
HUM SERVICES-ENERGY	\$ 7,302.29	\$ 20,088.76	\$ 12,299.63	\$ 2.94	\$ 15,094.36
S C RENTAL	\$ 961.71	\$ 560.00	\$ -	\$ 1.02	\$ 1,522.73
COMMUNITY GARDEN	\$ 376.68	\$ 1,180.00	\$ 526.00	\$ 0.86	\$ 1,031.54
HOUSTON FIELD SIGN	\$ 710.01	\$ 200.00	\$ 910.54	\$ 0.53	\$ -
ECONOMIC DEV	\$ 1,354.39	\$ -	\$ 1,355.54	\$ 1.15	\$ -
PAY BY BAG	\$ 34,415.99	\$ 121,704.90	\$ 66,475.00	\$ 62.58	\$ 89,708.47
GENERATOR GRANT	\$ 54,571.53	\$ -	\$ 54,578.49	\$ 6.96	\$ -
BEAN TIMBER	\$ -	\$ 2,000.00	\$ 2,000.07	\$ 0.07	\$ -
	\$ 404,154.27	\$ 413,714.67	\$ 478,269.77	\$ 337.53	\$ 339,936.70

Respectfully submitted,  
Bonita A. Cressy,  
Treasurer

# Report of the Tax Collector

MS-61

Printed From Archives

## TAX COLLECTOR'S REPORT

For the Municipality of HOPKINTON Year Ending 12/31/2011

### DEBITS

UNCOLLECTED TAXES AT THE BEGINNING OF THE YEAR*		LEVY FOR YEAR	PRIOR LEVIES		
		2011	2010	2009	2008+
Property Taxes:	#3110	XXXXXX	\$ 953,599.59	\$ 26,483.00	\$ 10,631.33
Resident Taxes:	#3180	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Land Use Change Taxes:	#3120	XXXXXX	\$ 7,022.00	\$ 0.00	\$ 0.00
Timber Yield Taxes:	#3185	XXXXXX	\$ 557.00	\$ 727.76	\$ 0.00
Excavation Tax @ \$.02/yd	#3187	XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Utility Charges:	#3189	XXXXXX	\$ 49,701.74	\$ 1,607.66	\$ 0.00
Betterment Taxes:		XXXXXX	\$ 0.00	\$ 0.00	\$ 0.00
Prior Years' Credits Balance**		( \$ 26,254.74 )			
This Year's New Credits:		( \$ 68,342.44 )			

TAXES COMMITTED THIS FISCAL YEAR				FOR DRA USE ONLY
Property Taxes:	#3110	\$ 17,719,474.00	\$ 0.00	
Resident Taxes:	#3180	\$ 0.00	\$ 0.00	
Land Use Change Taxes:	#3120	\$ 46,744.74	\$ 0.00	
Timber Yield Taxes:	#3185	\$ 28,130.74	\$ 0.00	
Excavation Tax @ \$.02/yd	#3187	\$ 17.60	\$ 0.00	
Utility Charges:	#3189	\$ 229,346.38	\$ 275.84	
Betterment Taxes:		\$ 0.00	\$ 0.00	

### OVERPAYMENT REFUNDS

Property Taxes:	#3110				
Resident Taxes:	#3180				
Land Use Change	#3120				
Yield Taxes	#3185				
Excavation Tax @ \$.02/yd	#3187				
Credits Refunded		\$ 67,043.28	\$ 0.00	\$ 0.00	\$ 0.00
Interest - Late Tax	#3190	\$ 11,276.51	\$ 51,257.75	\$ 5,307.00	\$ 2,809.86
Resident Tax Penalty	#3190	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
<b>TOTAL DEBITS</b>		<b>\$ 18,007,436.07</b>	<b>\$ 1,062,413.92</b>	<b>\$ 34,125.42</b>	<b>\$ 13,441.19</b>

\*This amount should be the same as the last year's ending balance. If not, please explain.

\*\*Enter as a negative. This is the amount of this year's taxes pre-paid last year as authorized by RSA 90:52-a.

\*\*The amount is already included in the warrant and therefore in line #3110 as a positive amount for this year's levy.

NH DEPARTMENT OF REVENUE ADMINISTRATION  
MUNICIPAL SERVICES DIVISION  
P.O. BOX 487, CONCORD, NH 03302-0487  
(603)271-3397

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## Report of the Town Clerk

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January 1, 2011 through December 31, 2011

### TOWN OF HOPKINTON RECEIPTS:

Auto/Boat:	
Permits:	\$914,720.82
Clerk Agent Fee:	\$24,089.00
Dog License:	
Town Fees:	\$6,997.50
Town Vital Records:	
Certified Copies:	\$576.00
Marriages:	\$168.00
UCC's:	\$1,365.00
Miscellaneous:	\$123.00
Payt Bag :	\$1115.00
<b>TOTAL:</b>	<b>\$949,154.32</b>

### STATE OF NEW HAMPSHIRE RECEIPTS:

Auto/Boat:	
Permits:	\$474,154.05
Dog License:	
State Fees:	\$3,119.50
State Vital Records:	
Certified Copies:	\$1,519.00
Marriages:	\$957.00
State Fish & Game Fees:	
Fish Licenses:	\$2241.00
OHRV:	\$7250.50
<b>TOTAL</b>	<b>\$ 489,241.05</b>

### PAID OUT:

Town Treasurer:	\$949,154.32
State of New Hampshire:	\$489,241.05
<b>TOTAL:</b>	<b>\$1,438,395.37</b>

## Library Trustee Financial Report

BEGINNING BALANCE (General and Fines Accts)		\$2,853.13
REVENUES		
Trust Funds	\$8,694.30	
Gifts/memorials	\$1,616.00	
Interest	\$ 11.02	
Misc (Fines, copier, used book sales etc.)	<u>\$7,701.94</u>	\$20,876.39
EXPENDITURES		
Revenue to Town of Hopkinton	\$15,000.00	
Programs	<u>\$ 553.00</u>	<u>\$15,553.00</u>
ENDING BALANCE		\$ 5,323.39

Trust Funds	
Starting Balance	\$65,597
Ending Balance	\$66,269

## Conservation Commission Financial Report

	CHECKING ACCOUNT	SAVINGS ACCOUNT	TOWN FOREST ACCOUNT
Beginning Balance	\$513.83	\$69,211.30	\$17,903.63
Income (Interest)	.50	62.72	15.69
Income(Change of Use Tax)		8,340.15	
Income (Annual Operating Budget)		0.00	
Expenses*	0.00	-15,979.35	-1,010.47
Transfer from CC savings to checking	15.00	-15.00	
Ending Balance	\$529.33	\$61,619.82	\$16,908.85

\*Expenses, by account:

### CHECKING

Conservation Commission	250.00 NHACC dues
	475.00 Conservation Camp scholarship
	50.00 Speaker fee
	60.00 Saving Special Places conference
	15,000.00 Stewardship fee, Rice & Rollins town forest
	<u>144.35</u> Trail development supplies
Total	\$15,979.35

### TOWN FOREST

	800.00 Rollins lot trash removal
	10.47 Trail supplies
	<u>200.00</u> Invasive plant management
Total	\$1,010.47

THE CAPITAL RESERVE REPORT FOR THE TOWN OF HOPKINTON, NH  
JANUARY 1, 2011 TO DECEMBER 31, 2011

<u>PURPOSE</u>	<u>BEGIN BAL</u>	<u>ADDED</u>	<u>EXPENDED</u>	<u>INTEREST</u>	<u>END BALANCE</u>
CONT VIL PRCT C/R	\$ 171,246.64	\$ 74,500.00	\$ 100,000.00	\$ 160.12	\$ 145,906.76
HOPK SD MAIN/REN C/R	\$ 226,053.59	\$ -	\$ 13,735.00	\$ 162.19	\$ 212,480.78
COMMUNITY CENTER C/R	\$ 280,058.03	\$ -	\$ -	\$ 202.77	\$ 280,260.80
HOP VIL PRCT C/R	\$ 127.78	\$ -	\$ -	\$ -	\$ 127.78
POLICE CRUISER C/R	\$ 15,385.95	\$ -	\$ 5,455.25	\$ 10.32	\$ 9,941.02
SLUDGE REMOVAL C/R	\$ 25,376.63	\$ 9,000.00	\$ -	\$ 21.84	\$ 34,398.47
TRANSFER STA EQU C/R	\$ 34,583.69	\$ 25,000.00	\$ -	\$ 34.30	\$ 59,617.99
BLACKWATER CEM C/R	\$ 5,947.43	\$ -	\$ 5,949.23	\$ 1.80	\$ 0.00
FIRE TRUCK C/R	\$ 292,194.79	\$ 105,000.00	\$ -	\$ 228.98	\$ 397,423.77
CONT VIL REVITA C/R	\$ 46,118.73	\$ -	\$ 23,294.16	\$ 30.56	\$ 22,855.13
HIGHWAY VEHICLE C/R	\$ 9,706.45	\$ 115,000.00	\$ 90,289.00	\$ 36.65	\$ 34,454.10
LIB REPLACEMENT BLDG C/R	\$ 35,657.76	\$ 15,000.00	\$ -	\$ 31.27	\$ 50,689.03
CONT VILLAGE CEM IMP C/R	\$ 23,289.07	\$ -	\$ 23,296.86	\$ 7.79	\$ -
TOWN HALL RENO	\$ 17,093.16	\$ 19,000.00	\$ 36,000.00	\$ 13.40	\$ 106.56
POLICE FIRE RADIO	\$ 21,116.25	\$ 7,000.00	\$ -	\$ 17.77	\$ 28,134.02
OLD HOPKINTON CEM	\$ 1.00	\$ -	\$ 1.00	\$ -	\$ -
HIGHWAY GARAGE	\$ 16,516.42	\$ 17,000.00	\$ 33,531.21	\$ 14.79	\$ -
HSD VEHICLE C/R	\$ 25,011.19	\$ 25,000.00	\$ 44,196.27	\$ 16.75	\$ 5,831.67
AMB REPLACE & EQUIP	\$ -	\$ 50,000.00	\$ -	\$ 8.01	\$ 50,008.01
CEM MAIN CONST & EXP	\$ -	\$ 29,237.00	\$ 15,440.00	\$ 2.86	\$ 13,799.86
<b>TOTAL</b>	<b>\$ 1,245,484.56</b>	<b>\$ 490,737.00</b>	<b>\$ 391,187.98</b>	<b>\$ 1,002.17</b>	<b>\$ 1,346,035.75</b>

Respectfully submitted,

Bonita A. Cressy,  
Clerk

**TOWN OF HOPKINTON TRUST FUNDS, EXPENDABLE AND PRECINCT FUNDS:**

MS-9 Summary 12/31/2011				Principal				Income				Total Principal & Income
Cemetery and Trust Funds	Date	Purpose	1/1/2011	New Funds	Expended Funds	Realized Gains/Losses	12/31/2011	1/1/2011	Income Earned YTD	Expended Income YTD	12/31/2011	12/31/2011
Cemetery and Trust Funds												
Hopkinton Cemetery		Lot Care	109,438.89	1,100.00		683.56	111,222.45	72,846.97	6,774.76	7,976.50	71,645.23	182,867.68
Contoocook Cemetery		Lot Care	172,319.01	4,000.00		1,090.33	177,409.34	160,162.90	10,806.33	5,579.50	165,389.73	342,799.07
Stumpfield Cemetery		Lot Care	4,564.55			28.23	4,592.78	239.13	279.75	0.00	2,671.13	7,263.91
Blackwater Cemetery		Lot Care	8,900.75			55.04	8,955.79	7,210.19	545.51	400.00	7,355.70	16,311.49
Misc. Cemeteries		Lot Care	2,824.22			17.46	2,841.68	5,294.32	173.09	1,800.00	3,667.41	6,509.09
Lerned, Dr Ebenezer	1834	Community Outreach	705.21			4.36	709.57	2,285.68	43.22	0.00	2,328.90	3,038.47
Lemed, Hannah Brook	1906	Community Outreach	690.06			4.27	694.33	1,442.39	42.29	0.00	1,484.68	2,179.01
Anderson, Hon Lars	1938	Community Outreach	1,435.96			8.88	1,444.84	4,547.93	88.01	550.00	4,085.94	5,530.78
Anderson, Isabel	1949	Community Outreach	1,433.47			8.86	1,442.33	4,410.20	87.85	550.00	3,948.05	5,390.38
Helping Hand Fund	1955	Community Outreach	10,810.07			66.85	10,876.92	12,265.03	662.53	0.00	12,927.56	23,804.48
Flanders, Mary L.	1990	Community Outreach	64,666.84			399.89	65,066.73	95,747.16	3,963.33	0.00	99,710.49	164,777.22
Chase, Ruth G	1984	Community Outreach	2,426.63			15.01	2,441.64	5,376.97	148.72	0.00	5,525.69	7,967.33
Babson, John	1961	Scholarship	13,508.77			83.54	13,592.31	2,015.12	827.93	1,000.00	1,843.05	15,435.36
Kimball, Marion Memorial	1961	Scholarship	4,256.03			26.32	4,282.35	910.24	260.85	300.00	871.09	5,153.44
Gould, Jessie	1969	Scholarship	30.23			0.19	30.42	24.77	1.85	0.00	26.62	57.04
Rice, Earl & Evelyn Memorial	1973	Scholarship	2,792.03			17.27	2,809.30	450.44	171.12	200.00	421.56	3,230.86
Martin, Harold M. Memorial	1973	Scholarship	8,903.56			55.10	8,958.66	818.45	546.05	600.00	764.50	9,729.16
Regal, Barry	1977	Scholarship	1,969.60			12.18	1,981.78	248.51	120.71	150.00	219.22	2,201.00
Carroll, Andrew J. Memorial	1981	Scholarship	5,308.55	200.00		34.06	5,542.61	496.39	337.61	350.00	484.00	6,026.61
Sterling, W & D Memorial	1982	Scholarship	14,163.13			87.58	14,250.71	2,218.61	868.04	1,000.00	2,086.65	16,337.36
Sullivan, J & A Memorial	1989	Scholarship	13,696.30			84.70	13,781.00	2,036.04	839.43	1,000.00	1,875.47	15,656.47
Blanchard, Brooke Memorial	1996	Scholarships	6,855.12			42.39	6,897.51	519.41	420.14	400.00	539.55	7,437.06
Blanchard, Brooke Memorial	1996	Scholarships	6,717.58			41.54	6,759.12	495.45	411.71	400.00	507.16	7,266.28
McAuliffe, Christa Mem Scholars	1996	Scholarships	7,544.36			46.65	7,591.01	426.58	462.38	400.00	488.96	8,079.97
Houghton, Gertrude Memorial	2003	Scholarships	2,831.19			17.51	2,848.70	179.92	173.52	160.00	193.44	3,042.14
Aubry, Travis Memorial	2011	Scholarship	100,000.00	4,850.00	500.00	618.38	100,618.38	1,241.62	6,128.85	500.00	6,870.47	107,488.85
			-			26.88	4,376.88	0.00	266.60	0.00	266.60	4,643.48
Burns, Richard	1929	Books for Children	684.81			4.23	689.04	39.38	41.97	39.38	41.97	731.01
Kimball, Sarah U	1943	Hopkinton Library	136.96			0.85	137.81	7.88	8.39	7.88	8.39	146.20
Richardson, Eliza	1943	Hopkinton Library	1,249.38			7.73	1,257.11	71.85	76.57	71.85	76.57	1,333.68
Lerned, Lucy	1943	Hopkinton Library	203.04			1.26	204.30	11.68	12.44	11.68	12.44	216.74
Richardson, Eliza	1943	Contoocook Library	890.29			5.51	895.80	51.20	54.56	51.20	54.56	950.36
Kimball, John P	1952	Contoocook Library	273.92			1.69	275.61	15.75	16.79	15.75	16.79	292.40
Young, William P	1961	Books for Children	757.11			4.68	761.79	43.54	46.40	43.54	46.40	808.19
Hazleton, Glenn M. Mem	1968	Children's Bks C'ck	7,273.59			44.98	7,318.57	418.32	445.79	418.32	445.79	7,764.36
Houston, Ty Memorial	1978	Child Pgrms Contoocook	410.89			2.54	413.43	23.63	25.18	23.63	25.18	438.61
Seiple, Katherine E.	1978	Child Bks Contoocook	4,162.01			25.74	4,187.75	239.36	255.08	239.36	255.08	4,442.83
Brown, Jessie H. Memorial	1982	Libraries	711.48			4.40	715.88	40.92	43.61	40.92	43.61	759.49
Wright, C. Louise Memorial	1983	Child Bks Contoocook	2,446.24			15.13	2,461.37	140.69	149.93	140.69	149.93	2,611.30
Kelly, G Everett	1990	Library	27,031.46			167.16	27,198.62	1,554.63	1,656.72	1,554.63	1,656.72	28,855.34
Baily, Helen Young	1988	General School use	143.06			0.88	143.94	168.79	8.77	0.00	177.56	321.50
Gould, Jessie	1982	School Libraries	6,341.13			39.21	6,380.34	4,914.76	388.64	364.69	4,938.71	11,319.05
Project Graduation	1990	Graduation	55,301.34	8,546.21		394.82	64,242.37	7,883.16	3,913.12	3,180.48	8,615.80	72,858.17
Slusser Sr. Center	2010	Senior Center	6,387.76	800.00		44.45	7,232.21	367.37	440.53	0.00	807.90	8,040.11
Total			\$ 683,202.58	\$ 19,496.21	500.00	4,342.29	\$ 706,541.08	\$ 402,055.58	\$ 43,036.72	\$ 29,520.00	\$ 415,572.30	\$ 1,122,113.38

MS-9 Summary 12/31/2011				Principal				Income				Total Principal & Income
Date	Purpose	1/1/2011	New Funds	Expended Funds	Gains/Losses	12/31/2011	1/1/2011	Income Earned YTD	Expended Income YTD	12/31/2011	12/31/2011	
2003	Expendable & Precinct Funds											
	Library Tech Fund	8,326.11	5,000.00	36,936.42		13,326.11	1,119.36	62.05		1,181.41	14,507.52	
2002	Town Facilities	36,936.42				0.00	4,464.53	0.00	1,265.58	3,198.95	3,198.95	
2006	Recreation Facilities	4,431.07	2,000.00			6,431.07	1,570.79	29.95		1,600.74	8,031.81	
2004	Library Building	3,419.56	5,000.00	3,100.00		5,319.56	678.46	24.77		703.23	6,022.79	
2004	Human Services	26,324.44				26,324.44	1,906.86	122.58		2,029.44	28,353.88	
	Sub total	79,437.60	12,000.00	40,036.42	-	51,401.18	9,740.00	239.35	1,265.58	8,713.77	60,114.95	
	Educating Ed Disabled Children											
2005		158,035.51				158,035.51	10,536.47	559.86		11,096.33	169,131.84	
	HSD Health Insurance Fund	25,000.00	25,000.00			50,000.00	15.04	75.14		90.18	50,090.18	
	Contoocook Precinct Funds	27,111.50		27,111.50		0.00	31,549.63	97.66	31,647.29	0.00	0.00	
	Total	\$ 289,584.61	\$ 37,000.00	\$ 67,147.92	\$0.00	\$ 259,436.69	\$ 51,841.14	\$ 972.01	\$ 32,912.87	\$ 19,900.28	\$ 279,336.97	



# Statement of Assets

## TOWN OF HOPKINTON TRUST FUNDS

### MS 10 Summary as of 12/31/2011

SHS/FACE	Asset Description	Maturity Date	Beginning Book Value	Purchases	Bond Amortization	Proceeds from Sale	Adjust to Book Value	Gains or (Losses)	Ending Balance Book Value	Market Value 12/31/2011	Income Earned
20,000	AMERICAN EXPRESS 7.00% 3/19/2018	3/19/2018	19,424.00						19,424.00	24,168.32	1,400.00
25,000	AVON PRODUCTS INC 4.2% 7/15/18	7/15/2018	26,455.75						26,455.75	25,037.93	1,050.00
25,000	BOSTON PROPERTIES LP 4.125% 5/15/21	5/15/2021	24,744.50						24,744.50	25,157.48	1,022.66
20,000	COUNTRYWIDE FINANCIAL 6.25% 5/15/2016	5/15/2016	18,861.80						18,861.80	18,842.68	1,250.00
25,000	EATON VANCE CORP 6.50% 10/2/2017	10/2/2017	22,634.00						22,634.00	28,057.53	1,625.00
-	GE CAPITAL 5.72% 8/22/2011	8/22/2011	50,000.00			50,000.00			0.00		3,098.33
25,000	GE CAPITAL 6.00% 6/15/2012	6/15/2012	24,317.00						24,317.00	25,562.00	1,500.00
25,000	KIMBERLY CLARK CORP 6.125% 8/1/2017	8/1/2017	24,572.75						24,572.75	30,578.75	1,531.26
30,000	Morgan Stanley 4.75% 4/01/2014	4/1/2014	30,577.50						30,577.50	29,552.61	1,425.00
55,000	NASDAQ OMX GROUP INC 5.590% 1/15/2020	1/15/2020	25,307.25	31,117.80					56,425.05	56,347.45	888.00
20,000	Genworth Financial Inc. 7.700% 6/15/2020	6/15/2020	0.00	19,325.20					19,325.20	19,009.96	154.00
30,000	Alcoa 5.400% 4/15/2021	4/15/2021	0.00	90,465.30					90,465.30	90,167.85	-252.00
25,000	SOUTHERN COMPANY 2.375% 9/15/15	9/15/2015	25,437.50						25,437.50	25,612.78	590.46
30,000	Walmart Stores 4.125% 2/1/2019	2/1/2019	30,054.60						30,054.60	33,611.76	1,237.50
1,000	Ameriprise Financial Inc. 7.75% PFD										
1,000	DOMINION RESOURCES 8.75% PFD		25,164.70						25,164.70	28,350.00	1,937.48
700	NEXTERA ENERGY CAPITAL 8.75% GTD		28,349.90						28,349.90	29,370.00	2,093.60
1,000	Goldman Sachs Group 6.125% PFD SR NOTE		18,927.02						18,927.02	20,265.00	1,531.24
			25,000.00						25,000.00	24,770.00	1,526.99
2,485	DODGE & COX INCOME FD		31,345.16			33,376.05		2,030.89	0.00	0.00	1,018.93
500	GLAXO SMITHKLINE ADR		22,275.95						22,275.95	22,815.00	1,085.03
600	SANOFI-AVENTIS SA ADR		26,278.62						26,278.62	21,924.00	896.35
230	TRANSOCEAN LTD		11,623.83						11,623.83	8,629.70	545.10
600	ISHARES IBOX \$HIGH YIELD CORP BOND FD		48,714.00						48,714.00	53,656.00	4,056.79
290	Abbott Labs		14,916.82								
231	AGL Resources Inc.		0.00	10,018.25					10,018.25	16,306.70	545.20
566	ALLIANCE RESOURCES PARTNERS LP		20,207.52			2,462.91		1,317.82	19,062.43	42,778.28	2,176.50
80	Apple Inc.		14,556.75	1,927.05					16,483.80	32,400.00	
280	AUTOMATIC DATA PROCESSING INC		12,442.44						12,442.44	15,122.80	403.20
380	AVON PRODUCTS		11,768.60						11,768.60	6,638.60	349.60
160	CATERPILLAR INC		12,386.77						12,386.77	14,496.00	288.00
190	COLGATE-PALMOLIVE COMPANY		15,152.86						15,152.86	17,554.10	431.30
650	CONSOLIDATED EDISON INC		29,991.50						29,991.50	40,318.50	1,560.00
420	Danaher Corporation		15,022.27						15,022.27	19,756.80	35.70
350	DISNEY (WALT)		12,753.06						12,753.06	13,125.00	140.00
650	DU PONT E I DE NEMOURS & CO		20,076.00								
698	ENTERPRISE PRODS PARTNERS L P		21,283.83			2,359.95		925.95	18,642.00	29,757.00	1,148.00
1,000	GENERAL ELEC CO		20,770.00			2,412.23		1,099.83	19,970.83	32,373.24	1,803.76
	Goldman Sachs Group Inc.		14,608.80						20,770.00	17,910.00	580.00
25	Google Inc.		13,731.75			11,545.75		-3,064.05	0.00	0.00	59.50
									13,731.75	16,147.50	



## Report of the Assessing Department

	Town	Contoocook Village Precinct	Hopkinton Village Precinct
<b>Value of land</b>			
Current use	\$ 1,857,481	\$ 119,931	\$ 22,036
Conservation restriction	\$ 266,717	\$ 0	\$ 0
Discretionary easement	\$ 16,168	\$ 0	\$ 0
Discretionary preservation easement	\$ 1,680	\$ 20	\$ 650
Residential	\$ 144,251,900	\$ 43,324,700	\$ 13,343,900
Commercial/ Industrial	\$ 3,302,000	\$ 3,934,966	\$ 558,600
<b>Total taxable land</b>	<b>\$ 149,695,946</b>	<b>\$ 47,380,117</b>	<b>\$ 13,925,186</b>
<b>Value of Buildings</b>			
Residential	\$ 255,616,502	\$ 82,978,073	\$ 24,848,125
Manufactured housing	\$ 13,483,200	\$ 133,600	\$ 0
Commercial/ Industrial	\$ 19,234,100	\$ 14,097,550	\$ 1,519,800
Discretionary Preservation easement	\$ 42,498	\$ 10,427	\$ 8,875
<b>Total Taxable Buildings</b>	<b>\$ 288,376,300</b>	<b>\$ 97,219,600</b>	<b>\$ 26,376,800</b>
<b>Public Utility Companies</b>	<b>\$ 22,875,900</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Total Valuation Before exemptions</b>	<b>\$ 438,072,246</b>	<b>\$ 144,599,717</b>	<b>\$ 40,301,986</b>
<b>Less exemptions</b>			
Assist Persons with Disabilities (Vet)	\$ 0	\$ 5,182	\$ 0
Blind	\$ 90,000	\$ 90,000	\$ 0
Elderly	\$ 3,430,400	\$ 1,280,000	\$ 180,000
Solar/wind power	\$ 72,750	\$ 19,050	\$ 0
<b>Total amount of Exemptions</b>	<b>\$ 3,593,150</b>	<b>\$ 1,394,232</b>	<b>\$ 180,000</b>
<b>Net value on which tax rate for Municipal, County &amp; Local Education tax is computed</b>	<b>\$ 434,479,096</b>	<b>\$ 143,205,485</b>	<b>\$ 40,121,986</b>
<b>Less Public Utilities</b>	<b>\$ 22,875,900</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Net value less public utilities On which tax rate for State Education tax is computed</b>	<b>\$ 411,603,196</b>	<b>\$ 143,637,485</b>	<b>\$ 40,121,986</b>

### UTILITY SUMMARY

Name of Public Utility Company	
UNITIL Energy Systems	\$295,200
New –England Hydro-Transmission Corp.	\$9,247,100
New England Power Company	\$2,888,200
Public Service Company	\$9,072,100
CHI Energy	\$1,373,300
<b>Total Value</b>	<b>\$22,875,900</b>

## Report of the Assessing Department - continued

### Current Use Report

Current Use Classification	No. Acres Receiving Current Use Assessment
Farm Land	1,649.69
Forest Land	7,948.58
Forest Land with Documented Stewardship	1,851.40
Unproductive	15.41
Wet Land	777.03
<b>Total Acreage</b>	<b>12,242.11</b>
Other Current Use Statistics	
Acres Receiving a 20% Recreational Adjustment	999.53
Acres Removed From Current Use During the Year	24.22

### Discretionary Easements

Acres	Owners	Description
38.78	1	Golf course

### Tax Credits

Type of Tax Credits	Amount of Credit	Number of Individuals	Total of Tax Credits
Totally & Permanently Disabled	\$2,000	7	\$14,000
Other War Service Credits	\$500	333	\$166,500
<b>Total</b>		<b>340</b>	<b>\$180,500</b>

### Hopkinton Tax Rates 2002-2011

	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011
Municipal -Town	\$4.54	\$4.44	\$4.09	\$4.57	\$4.33	\$4.04	\$4.45	\$5.08	\$5.05	\$5.06
County Tax	\$2.40	\$2.14	\$1.96	\$2.19	\$1.86	\$2.20	\$2.44	\$3.00	\$2.72	\$2.88
Local Education	\$15.11	\$13.61	\$13.45	\$14.24	\$12.78	\$12.73	\$13.11	\$16.11	\$16.27	\$17.17
State Education	\$5.54	\$4.37	\$2.91	\$2.61	\$2.08	\$2.08	\$2.19	\$2.64	\$2.68	\$2.43
Combined Tax	\$27.59	\$24.56	\$22.41	\$23.61	\$21.05	\$21.05	\$22.16	\$26.83	\$26.72	27.54
Contoocook Village Precinct	\$1.73	\$1.57	\$1.21	\$1.48	\$1.19	\$1.22	\$1.15	\$1.09	\$ .77	\$ .77
Hopkinton Village Precinct	\$1.52	\$0.29	\$0.36	\$ .30	\$ .29	\$ .32	.30	\$ .34	\$0.34	\$ .44

## Schedule of Town, School and Precinct Property

### TOWN

LOCATION	MAP/LOT	ACRES	Value	LOCATION	MAP/LOT	ACRES	VALUE
BAILEY RD	210/014	0.25	\$42,500	MAIN ST	102/64	20.04	\$144,90
BARTON CORNER RD	217/041	24	\$63,100	MAIN ST	103/009	2.4	\$87,100
BASSETT MILL RD	231/008	9.7	\$89,700	MAIN ST	104/060.1	0.09	\$1800
BEECH HILL & CURRIER	259/024	0.19	\$5,700	MAIN ST	106/003	52.22	\$346,700
BLUEBIRD LN	225/083	0.21	\$600	MAIN ST	106/023	0.47	\$541,100
BOUND TREE & CLEMENT	207/016	4.3	\$73,700	MAIN ST	106/024	5.4	\$125,300
BOUND TREE & CLEMENT	207/017	40	\$165,100	MAIN ST	106/049	1.2	\$323,100
BOUND TREE RD	204/015	40.6	\$24,400	MAIN ST	251/007	8	\$112,200
BOUND TREE RD	207/038	33.5	\$16,700	MAPLE ST	102/085	0.67	\$40,100
BRIAR HILL RD	239/38.1	63.53	\$239,700	MAPLE ST	219/004	15.9	\$40,600
BRIAR HILL RD	250/67	4.942	\$99,900	MAPLE ST	219/005	7.5	\$13,400
CAMP MERRIMAC RD	202/007	4.5	\$10,200	MAPLE ST	219/006	7.2	\$19,000
CARRIAGE LN	102/022.1	1.42	\$16,100	MAPLE ST	219/007	6.1	\$13,700
CEDAR ST	101/017	0.43	\$57,900	MAPLE ST	219/008	5	\$12,000
CEDAR ST & MAPLE ST	102/038	0.03	\$1,700	MAPLE ST	219/009	3.91	\$11,500
CLEMENT HILL RD	208/001	0.53	\$75,900	MAPLE ST	219/012	201.21	\$283,100
CLEMENT HILL RD	208/099.22	6.099	\$22,400	NEW RD	251/001	3.9	\$11,000
CLEMENT HILL RD	207/7	1.5	\$25,400	OLD HENNIKER RD	238/080	14.2	\$144,800
CURRIER RD	259/020	0.16	\$4,500	OLD HENNIKER RD	105/12	1.0	\$9,900
DUSTIN RD	224/046	1.3	\$92,500	OLD HENNIKER RD	105/17	9.0	\$92,400
EAGLE LANE	225/106	.66	\$63,500	OLD PUTNEY HILL RD	105/024.1	0.06	\$1,200
E PENACOOK RD	244/006	48	\$348,300	OLD PUTNEY HILL RD	239/056	33.5	\$149,400
E PENACOOK RD	244/011	85	\$267,800	OLD ROUTE 202 & 9	211/10	.76	\$58,000
E PENACOOK RD	244/012	14.24	\$115,600	PARK AVE	222/078	5.8	\$98,100
E PENACOOK RD	246/006	97	\$308,600	PARK AVE & KEARSARGE	101/052	0.054	\$2,700
EUGENE FOOTE RD	233/002	31	\$167,200	PATCH RD	249/013	33.46	\$166,900
FARRINGTON CORNER RD	265/002	34.86	\$18,000	PATCH RD	249/021	0.053	\$2,400
FARRINGTON CORNER RD	266/044.1	96.2	\$289,900	PENACOOK & GOULD HILL	103/017	0.47	\$7,200
FIELDSTONE RD	251/061	16.19	\$43,500	PENACOOK & GOULD HILL	103/022	0.15	\$4,400
GAGE HILL RD	229/001	0.2	\$4,900	PENACOOK RD	103/016	46.78	\$160,900
GAGE HILL RD	238/049	0.31	\$9,600	PENACOOK RD	243/44	14.0	\$15,000
GARRISON LN	251/056	0.4	\$18,200	PINE ST	101/020	1.1	\$480,700
GRANITE VALLEY	223/003	0.9	\$28,300	PINE ST	101/021	0.55	\$382,900
HATFIELD RD	214/001	41.5	\$168,900	PINE ST	220/035	12	\$33,600
HAWTHORNE HILL RD	251/010.1	92.54	\$281,700	PINE ST	221/044	45.5	\$186,000
HOPKINTON & OLD HENN	105/031	0.33	\$43,300	PINEWOOD DR	222/11	.36	\$3,500

LOCATION	MAP/LOT	ACRES	Value	LOCATION	MAP/LOT	ACRES	VALUE
HOPKINTON RD	239/037	0.91	\$722,900	PUBLIC WORKS RD (& 2	102/009	46.78	\$4,836,10
HOUSTON DR	221/083	67.85	\$3,561,500	PUTNEY HILL RD	239/062	0.52	\$66,500
IRISH HILL RD	237/038	1.3	\$3,600	ROLFE POND RD	209/18	.25	61,300
JEWETT RD	256/005	16.4	\$114,700	ROLLINS RD.	250/061	18.5	\$186,300
JEWETT RD	256/2	9.4	\$13,200	ROLLINS RD	250/065	7	\$225,600
JEWETT RD	253/3	10.1	\$8,500	SOUTH RD	238/070	0.02	\$0
KAST HILL RD	210/10	95.0	\$234,900	SPRING ST	221/104	0.18	\$2,400
KAST HILL RD	210/27.1	3.5	\$12,000	SPRING ST	221/126.1	6.43	\$18,000
KEARSARGE AVE	101/039.1	0.709	\$74,200	SPRING ST	221/126.2	4.81	\$13,500
KEARSARGE AVE	206/019	18	\$69,200	SPRING ST	222/21	7.08	\$127,500
KEARSARGE AVE	206/020	19.5	\$119,400	SUGAR HILL RD	237/39	5.8	\$16,200
KEARSARGE AVE	222/067.2	16	\$402,800	TAMARACK RD	211/14	1.18	\$73,100
KEARSARGE AVE	222/107	14.0	\$19,600	UPPER STRAW RD	265/27	0.06	\$2,700
LITTLE FROST RD	230/003	0.05	\$10,500	WHITE TAIL RUN	212/4.9	1.12	\$0
MAIN ST	101/085	2.47	\$267,700				

### **SCHOOL**

Location	Map/Lot	Acres	Value
PARK AVE	222/067.1	9.63	\$9,848,900
MAPLE ST	102/003	0.48	\$233,100
MAPLE ST	102/004	5.80	\$4,299,700
MAIN ST	106/007	8.00	\$5,259,200

### **CONTOOCOOK VILLAGE PRECINCT**


Location	Map/Lot	Acres	Value
BOUND TREE RD	204/013.1	3.00	\$1,492,500
PLEASANT POND RD	204/021	14.90	\$104,200
BOUND TREE RD	204/024	0.07	\$27,700
BOUND TREE RD	204/025	4.10	\$91,600
HOPKINTON RD	104/095.01	0.12	\$799,800

### **HOPKINTON VILLAGE PRECINCT**

Location	Map/Lot	Acres	Value
BRIAR HILL RD	250/006	14.36	\$81,600
PUTNEY HILL RD	239/064.1	2.81	\$61,500
OLD PUTNEY HILL RD	105/022	15.00	\$92,900
MAIN ST	105/049	0.11	\$60,000

## 2011 Tax Rate Calculation

### DEPARTMENT OF REVENUE ADMINISTRATION Municipal Services Division 2011 Tax Rate Calculation

<b>TOWN/CITY: HOPKINTON</b>				 10/25/11
Gross Appropriations		6,251,002		
Less: Revenues		3,210,557		
		0		
Add: Overlay (RSA 76:6)		58,351		
War Service Credits		180,500		
Net Town Appropriation			3,279,296	
Special Adjustment			0	
Approved Town/City Tax Effort			3,279,296	<b>TOWN RATE 5.06</b>
<b>SCHOOL PORTION</b>				
Net Local School Budget:				
Gross Approp. - Revenue	16,671,546	1,959,542	14,712,004	
Regional School Apportionment			0	
Less: Education Grant			(2,087,695)	
Education Tax (from below)			(1,515,831)	
Approved School(s) Tax Effort			11,108,478	<b>LOCAL SCHOOL RATE 17.17</b>
<b>EDUCATION TAX</b>				
Equalized Valuation(no utilities) x		\$2.325		
651,970,478			1,515,831	
Divide by Local Assessed Valuation (no utilities)				
624,175,895				<b>STATE SCHOOL RATE 2.43</b>
<b>COUNTY PORTION</b>				
Due to County		1,860,612		
		0		
Approved County Tax Effort			1,860,612	<b>COUNTY RATE 2.88</b>
				<b>TOTAL RATE 27.54</b>
Total Property Taxes Assessed			17,764,217	
Less: War Service Credits			(180,500)	
Add: Village District Commitment(s)			127,922	
<b>Total Property Tax Commitment</b>			<b>17,711,639</b>	
<b>PROOF OF RATE</b>				
Local Assessed Valuation		Tax Rate	Assessment	
Education Tax (no utilities)	624,175,895	2.43	1,515,831	
All Other Taxes	647,051,795	25.11	16,248,386	
			17,764,217	
<b>TRC# 49</b>				<b>TRC# 49</b>

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## 2011 Tax Rate Calculation - continued

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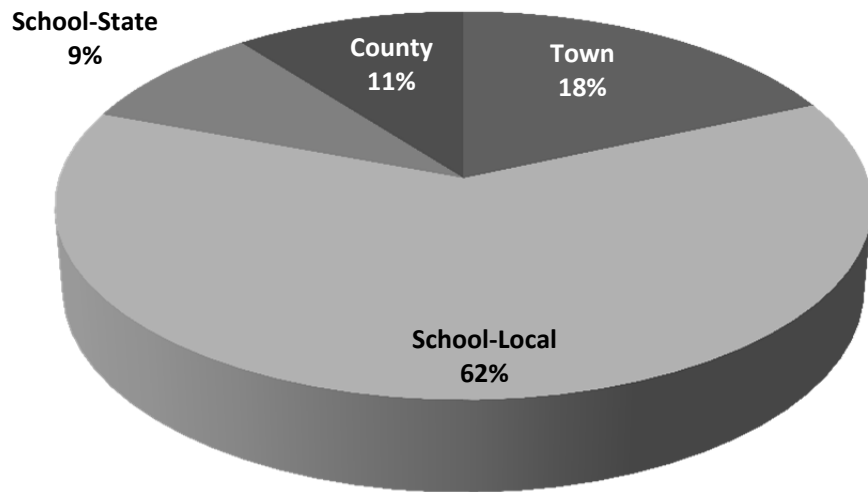
### TOWN OF HOPKINTON

	2010	2011		
	Tax Rate	Tax Rate	\$ Change	% Change
<b>Town</b>	5.05	5.06	0.01	0.20%
<b>School-Local</b>	16.27	17.17	0.90	5.53%
<b>School-State</b>	2.68	2.43	(0.25)	-9.33%
<b>County</b>	2.72	2.88	0.16	5.88%
	<b>26.72</b>	<b>27.54</b>	<b>0.82</b>	<b>3.07%</b>

### VILLAGE PRECINCTS

	2010	2011		
	Tax Rate	Tax Rate	\$ Change	% Change
<b>Contoocook</b>	0.77	0.77	-	0.00%
<b>Hopkinton</b>	0.37	0.44	0.07	18.92%

### 2011 Tax Rate





**Town of Hopkinton  
Statement of Debt  
Annual Maturities of Outstanding Bonds and Long Term Notes**

Year	<u>Landfill</u>		<u>Open Space Beyer/Carson/Rollins</u>		<u>Open Space Rice</u>		<u>Open Space Myron</u>		<u>Open Space Ransmeier</u>		<u>Community Well</u>		<u>Total Debt</u>	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
	1998-2017 Original Bond: \$1,859,384 Interest Rate: 4.20% Source: NHDES Bonds		2005-2020 Original Bond: \$761,500 Interest Rate: 5.00% Source: NHMBB		2006-2025 Original Bond: \$467,900 Interest Rate: 5.00% Source: NHMBB		2007-2020 Original Bond: \$279,8367 Interest Rate: 3.97% Source: Northway Bank		2006-2026 Original Bond: \$368,250 Interest Rate: 4.39% Source: Northway Bank		2011-2020 Original Bond: \$350,000 Interest Rate: 3.20% Source: MCSB			
2012	108,843	30,603	50,000	20,138	25,000	14,756	19,245	8,299	18,413	12,125	35,000	10,080	256,501	96,001
2013	113,432	26,014	50,000	17,638	25,000	13,506	20,009	7,535	18,413	11,316	35,000	8,960	261,854	84,969
2014	118,214	21,232	50,000	15,263	25,000	12,256	20,804	6,740	18,413	10,508	35,000	7,840	267,431	73,839
2015	123,198	16,248	50,000	12,763	25,000	11,006	21,630	5,914	18,413	9,700	35,000	6,720	273,241	62,351
2016	128,392	11,054	50,000	10,263	25,000	9,756	22,488	5,056	18,413	8,891	35,000	5,600	279,293	50,620
2017	133,805	5,641	50,000	8,263	25,000	8,506	23,381	4,163	18,413	8,083	35,000	4,480	285,599	39,136
2018			50,000	6,263	25,000	7,256	24,309	3,235	18,413	7,275	35,000	3,360	152,722	27,388
2019			50,000	4,200	25,000	6,231	25,274	2,270	18,413	6,466	35,000	2,240	153,687	21,407
2020			50,000	2,125	20,000	5,200	31,897	1,355	18,413	5,658	35,000	1,120	155,310	15,458
2021					20,000	4,360			18,413	4,850			38,413	9,210
2022					20,000	3,510			18,413	4,042			38,413	7,552
2023					20,000	2,650			18,413	3,233			38,413	5,883
2024					20,000	1,775			18,413	2,425			38,413	4,200
2025					20,000	900			18,413	1,617			38,413	2,517
2026									18,413	808			18,413	808
Total	725,884	110,792	450,000	96,913	320,000	101,670	209,038	44,567	276,195	96,997	315,000	50,400	2,296,117	501,338

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## Notes

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# **2010 Independent Auditor's Report**



# TOWN OF HOPKINTON, NEW HAMPSHIRE

## FINANCIAL REPORT

AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2010

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
FINANCIAL REPORT  
AS OF AND FOR THE YEAR ENDED  
DECEMBER 31, 2010**

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# Roberts, Greene & Drolet, PLLC

## INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen  
Town of Hopkinton  
330 Main Street  
Hopkinton, New Hampshire 03229

We have audited the accompanying financial statements of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hopkinton, as of and for the year ended December 31, 2010, which collectively comprise the Town's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Town of Hopkinton's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the major fund, and the aggregate remaining fund information of the Town of Hopkinton as of December 31, 2010, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

The budgetary comparison information and schedule of funding progress for other postemployment benefits on pages 28 to 30 are not required parts of the basic financial statements, but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it. The Town of Hopkinton has not presented a management's discussion and analysis. Accounting principles generally accepted in the United States of America have determined that the management's discussion and analysis is necessary to supplement, but is not required to be part of, the basic financial statements.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Hopkinton's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. They have been subjected to the auditing procedures applied in the audit of the basic financial statements, and, in our opinion, are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

*Roberts, Greene & Drolet, PLLC*

August 19, 2011

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@robertsgreenedrolet.com](mailto:info@robertsgreenedrolet.com)

**EXHIBIT 1**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Net Assets**  
**December 31, 2010**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 7,087,456
Investments	1,768,687
Receivables	1,755,225
Capital assets, not being depreciated:	
Land	8,410,469
Capital assets, net of accumulated depreciation:	
Land improvements	583,457
Buildings	2,778,853
Machinery and equipment	1,066,999
Infrastructure	12,873,684
Intangible items	192,300
Total assets	<u>36,517,130</u>
<b>LIABILITIES</b>	
Accounts payable	125,595
Accrued payroll and benefits	81,879
Accrued interest payable	43,650
Intergovernmental payable	6,117,472
Noncurrent obligations:	
Due within one year:	
Bonds and notes payable	323,363
Compensated absences	8,595
Accrued landfill postclosure care costs	32,500
Due in more than one year:	
Bonds and notes payable	2,424,108
Compensated absences	109,714
Accrued landfill postclosure care costs	520,000
OPEB liability	64,308
Total liabilities	<u>9,851,184</u>
<b>NET ASSETS</b>	
Invested in capital assets, net of related debt	24,028,605
Restricted for:	
Perpetual care	619,092
Other purposes	291,925
Unrestricted	1,726,324
Total net assets	<u>\$ 26,665,946</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 2**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Activities**  
**For the Year Ended December 31, 2010**

		Program Revenues		Net (Expense)
		Charges	Operating	Revenue and
		for	Grants and	Changes
	Expenses	Services	Contributions	in Net Assets
Governmental activities:				
General government	\$ 1,079,523	\$ 3,469	\$ 86,886	\$ (989,168)
Public safety	1,685,916	352,897	44,959	(1,288,060)
Highways and streets	2,798,894	-	176,837	(2,622,057)
Sanitation	615,489	605,636	23,614	13,761
Health	21,352	-	-	(21,352)
Welfare	150,273	-	-	(150,273)
Culture and recreation	760,382	61,201	644	(698,537)
Conservation	225	-	-	(225)
Interest on long-term debt	103,236	-	-	(103,236)
Capital outlay	87,521	-	-	(87,521)
Total governmental activities	<u>\$ 7,302,811</u>	<u>\$ 1,023,203</u>	<u>\$ 332,940</u>	<u>(5,946,668)</u>
General revenues:				
Property taxes				3,184,025
Other taxes				204,779
Licenses and permits				948,026
Grants and contributions not restricted to specific programs				426,521
Miscellaneous				419,796
Total general revenues				<u>5,183,147</u>
Change in net assets				(763,521)
Net assets, beginning, as restated, see Note III.D.				<u>27,429,467</u>
Net assets, ending				<u>\$ 26,665,946</u>

The notes to the financial statements are an integral part of this statement.



**EXHIBIT 3**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Balance Sheet**  
**Governmental Funds**  
**December 31, 2010**

	General	Other Governmental Funds	Total Governmental Funds
<b>ASSETS</b>			
Cash and cash equivalents	\$ 6,618,778	\$ 468,678	\$ 7,087,456
Investments	-	1,768,687	1,768,687
Receivables (net of allowance for unavailable):			
Taxes	1,425,357	-	1,425,357
Accounts	107,802	45,106	152,908
Interfund receivable	25,040	71,718	96,758
Total assets	<u>\$ 8,176,977</u>	<u>\$ 2,354,189</u>	<u>\$ 10,531,166</u>
<b>LIABILITIES</b>			
Accounts payable	\$ 125,595	\$ -	\$ 125,595
Accrued salaries and benefits	81,879	-	81,879
Intergovernmental payable	6,117,472	-	6,117,472
Interfund payable	71,718	25,040	96,758
Deferred revenue	1,021,250	13,604	1,034,854
Total liabilities	<u>7,417,914</u>	<u>38,644</u>	<u>7,456,558</u>
<b>FUND BALANCES</b>			
Reserved for encumbrances	42,638	-	42,638
Reserved for endowments	-	471,158	471,158
Reserved for special purposes	-	439,858	439,858
Unreserved, undesignated, reported in:			
General fund	716,425	-	716,425
Special revenue funds	-	1,404,529	1,404,529
Total fund balances	<u>759,063</u>	<u>2,315,545</u>	<u>3,074,608</u>
Total liabilities and fund balances	<u>\$ 8,176,977</u>	<u>\$ 2,354,189</u>	<u>\$ 10,531,166</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 4**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Reconciliation of Total Fund Balances of Governmental Funds to the Statement of Net Assets**  
**December 31, 2010**

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Total fund balances of governmental funds (Exhibit 3)		\$ 3,074,608
Amounts reported for governmental activities in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds.		
Cost	\$ 56,642,717	
Less accumulated depreciation	<u>(30,736,955)</u>	
		25,905,762
Interfund receivables and payables between governmental funds are eliminated on the statement of net assets.		
Receivables	\$ (96,758)	
Payables	<u>96,758</u>	
		-
Long-term revenues are not available to pay for current period expenditures and, therefore, are deferred in the funds.		
Deferred tax revenue	\$ 1,034,854	
Elderly and welfare liens	<u>176,960</u>	
		1,211,814
Interest on long-term debt is not accrued in governmental funds.		
Accrued interest payable		(43,650)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds.		
Bonds and notes outstanding	\$ 2,747,471	
Compensated absences payable	118,309	
Accrued landfill postclosure care costs	552,500	
OPEB liability	<u>64,308</u>	
		(3,482,588)
Total net assets of governmental activities (Exhibit 1)		<u><u>\$ 26,665,946</u></u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 5**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended December 31, 2010**

	General	Other Governmental Funds	Total Governmental Funds
Revenues:			
Taxes	\$ 3,216,457	\$ 8,340	\$ 3,224,797
Licenses, permits and fees	948,026	-	948,026
Intergovernmental	671,089	-	671,089
Charges for services	652,954	368,778	1,021,732
Miscellaneous	166,838	121,870	288,708
Total revenues	<u>5,655,364</u>	<u>498,988</u>	<u>6,154,352</u>
Expenditures:			
Current:			
General government	1,019,320	10,468	1,029,788
Public safety	1,410,260	138,747	1,549,007
Highways and streets	1,035,873	-	1,035,873
Sanitation	641,143	155,545	796,688
Health	21,352	-	21,352
Welfare	116,123	33,323	149,446
Culture and recreation	618,927	72,548	691,475
Conservation	-	225	225
Debt service:			
Principal	251,431	-	251,431
Interest	106,373	-	106,373
Capital outlay	463,230	266,253	729,483
Total expenditures	<u>5,684,032</u>	<u>677,109</u>	<u>6,361,141</u>
Deficiency of revenues under expenditures	<u>(28,668)</u>	<u>(178,121)</u>	<u>(206,789)</u>
Other financing sources (uses):			
Transfers in	15,145	230,184	245,329
Transfers out	(226,001)	(19,328)	(245,329)
Long-term debt issued	510,000	-	510,000
Total other financing sources and uses	<u>299,144</u>	<u>210,856</u>	<u>510,000</u>
Net change in fund balances	270,476	32,735	303,211
Fund balances, beginning, as restated, see Note III.D.	488,587	2,282,810	2,771,397
Fund balances, ending	<u>\$ 759,063</u>	<u>\$ 2,315,545</u>	<u>\$ 3,074,608</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 6**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund**  
**Balances of Governmental Funds to the Statement of Activities**  
**For the Year Ended December 31, 2010**

Net change in fund balances of governmental funds (Exhibit 5)			\$ 303,211
Amounts reported for governmental activities in the statement of activities are different because:			
Governmental funds report capital outlays as expenditures. In the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which depreciation expense exceeded capitalized capital outlay in the current period.			
Capitalized capital outlay	\$ 976,869		
Depreciation expense	(2,268,942)		
		(1,292,073)	
The net effect of transactions involving capital assets is to decrease net assets.		(10,334)	
Transfers in and out between governmental funds are eliminated on the operating statement.			
Transfers in	\$ (245,329)		
Transfers out	245,329		
		-	
Revenue in the statement of activities that does not provide current financial resources is not reported as revenue in governmental funds.			
Change in deferred tax revenue	\$ 165,478		
Elderly and welfare liens	176,960		
		342,438	
The issuance of long-term debt provides current financial resources to governmental funds, while the repayment of the principal of long-term debt consumes the current financial resources of governmental funds. Neither transaction however, has any effect on net assets.			
Issuance of bond	\$ (510,000)		
Repayment of bond and note principal	251,431		
		(258,569)	
Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.			
Decrease in accrued interest expense	\$ 3,137		
Increase in compensated absences payable	(36,364)		
Decrease in accrued landfill postclosure care costs	221,500		
Increase in OPEB liability	(36,467)		
		151,806	
Change in net assets of governmental activities (Exhibit 2)			\$ (763,521)

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 7**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Fiduciary Net Assets**  
**Fiduciary Funds**  
**December 31, 2010**

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	Private Purpose Trust	Agency
Assets:		
Cash and cash equivalents	\$ -	\$ 258,755
Investments	319,616	422,439
Total assets	<u>319,616</u>	<u>681,194</u>
Liabilities:		
Due to other governmental units	-	674,687
Due to developers	-	6,507
Total liabilities	<u>-</u>	<u>681,194</u>
Net assets:		
Held in trust for specific purposes	<u>\$ 319,616</u>	<u>\$ -</u>

The notes to the financial statements are an integral part of this statement.

**EXHIBIT 8**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Statement of Changes in Fiduciary Net Assets**  
**Fiduciary Funds**  
**For the Year Ended December 31, 2010**

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	Private Purpose Trust
Additions:	
New funds	\$ 116,662
Investment earnings:	
Interest	10,249
Net change in fair value of investments	<u>27,959</u>
Total additions	154,870
Deductions:	
Trust distributions	<u>14,105</u>
Change in net assets	140,765
Net assets, beginning, as restated, see Note III.D.	<u>178,851</u>
Net assets, ending	<u><u>\$ 319,616</u></u>

The notes to the financial statements are an integral part of this statement.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2010**

**I. Summary of Significant Accounting Principles**

**I.A. Introduction**

The accounting and reporting framework and the more significant accounting principles and practices of the Town of Hopkinton (the Town) are discussed in subsequent sections of this note. The remainder of the notes is organized to provide explanations, including required disclosures, of the Town's financial activities for the fiscal year ended December 31, 2010.

**I.B. Financial Reporting Entity – Basis of Presentation**

**I.B.1. *Entity Defined***

The Town of Hopkinton is a municipal corporation governed by a board of selectmen consisting of five members elected by the voters. These financial statements present the financial position and activity of the primary government. Component units are organizations for which the primary government is financially accountable, or other organizations for which the nature and significance of their relationship with the primary government are such that exclusion would cause the financial reporting entity's financial statements to be misleading or incomplete. Based on the stated criteria, the Town's financial statements do not include any component units.

**I.B.2. *Government-Wide and Fund Financial Statements***

*Government-Wide Financial Statements*

The government-wide financial statements include the statement of net assets and the statement of activities. These statements report financial information for the Town as a whole, excluding fiduciary activities. Individual funds are not displayed.

The statement of activities reports the direct expenses of a given function offset by program revenues directly connected with the functional program. Direct expenses are those that are clearly identifiable with a specific function. A function is an assembly of similar activities and may include portions of a fund or summarize more than one fund to capture the expenses and program revenues associated with a distinct functional activity. Program revenues include: (1) charges for services which report fees, fines and forfeitures, and other charges for the Town's services; and (2) operating grants and contributions, which finance annual operating activities including restricted investment income. These revenues are subject to externally imposed restrictions to these program uses. Taxes and revenue from other sources not properly included with program revenues are reported as general revenues.

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2010**

*Fund Financial Statements*

Fund financial statements are provided for governmental and fiduciary funds, even though the latter are excluded from the government-wide financial statements. The major individual, governmental fund (General Fund) is reported in separate columns in the basic fund financial statements with composite columns for nonmajor funds.

**I.B.3. *Measurement Focus, Basis of Accounting and Financial Statement Presentation***

The financial statements of the Town are prepared in accordance with accounting principles generally accepted in the United States of America (U.S. GAAP). The Town's reporting entity applies all relevant Governmental Accounting Standards Board (GASB) pronouncements.

The government-wide statements report using the economic resources measurement focus and the accrual basis of accounting generally including the reclassification or elimination of internal activity (between or within funds). Reimbursements are reported as reductions to expenses. Fiduciary fund financial statements also report using this same basis of accounting, although internal activity is not eliminated in these statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Property tax revenues are recognized in the year for which they are levied, while grants are recognized when grantor eligibility requirements are met.

The agency funds are custodial in nature and do not measure results of operations.

Governmental fund financial statements report using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized when they are both measurable and available. Available means collectible within the current period or soon enough thereafter to pay current liabilities.

The Town considers revenues to be available if they are collected within sixty days of the end of the fiscal year. Expenditures are recorded when the related fund liability is incurred, except for general obligation bond and note principal and interest which are reported as expenditures in the year due.

Major revenues susceptible to accrual are property taxes, intergovernmental amounts and investment income. In general, other revenues are recognized when cash is received.

When both restricted and unrestricted resources are available for use, it is the Town's policy to use restricted resources first, then unrestricted resources as needed. Restricted assets and liabilities payable from restricted assets current in nature are reported with current assets and current liabilities in the financial statements.



**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2010**

**I.B.4. *Fund Types and Major Funds***

*Governmental Funds*

The Town reports the following major governmental fund:

*General Fund* – Reports as the primary fund of the Town. This fund is used to account for all financial resources not reported in other funds.

The Town also reports thirteen nonmajor governmental funds.

*Fiduciary Funds*

The Town reports the following fiduciary funds:

*Private Purpose Trust Funds* – Account for financial resources of the Town used only for the benefit of other entities or individuals.

*Agency Funds* – Account for fiduciary assets held by the Town in a custodial capacity as an agent on behalf of others. The Town's agency funds are used to account for the various capital reserve accounts held by the trustees of trust funds on behalf of the local school district and village precincts.

**I.C. *Assets, Liabilities, and Net Assets or Fund Equity***

**I.C.1. *Cash and Investments***

The laws of the State of New Hampshire require that the Town's treasurer have custody of all monies belonging to the Town, other than those held by the trustees of trust funds and library trustees, and pay out the same only upon orders of the Board of Selectmen. The treasurer shall deposit all monies in participation units in the public deposit investment pool established pursuant to N.H. RSA 383.22 or in solvent banks in the state. Funds may be deposited in banks outside the state if such banks pledge or deliver to a third party custodial bank or the Federal Reserve Bank, collateral security for such deposits, United States government or government agency obligations, or obligations of the State of New Hampshire in value at least equal to the amount of the deposit in each case.

Investments are stated at fair value based on quoted market prices.

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2010**

New Hampshire law authorizes the Town to invest in obligations of the United States government; the public deposit investment pool established pursuant to RSA 383:22; savings bank deposits; prime bankers' acceptances; or certificates of deposit and repurchase agreements of banks incorporated under the laws of the State of New Hampshire or in banks recognized by the state treasurer.

Any person who directly or indirectly receives any such funds or monies for deposit or for investment in securities of any kind shall, prior to acceptance of such funds, make available at the time of such deposit or investment an option to have such funds secured by collateral having a value at least equal to the amount of such funds. Such collateral shall be segregated for the exclusive benefit of the Town. Only securities defined by the bank commissioner as provided by rules adopted pursuant to RSA 386:57 shall be eligible to be pledged as collateral.

**I.C.2. *Capital Assets and Depreciation***

Generally, the Town's property, plant and equipment with useful lives of more than two years are stated at historical cost and reported in the government-wide financial statements. Donated assets are stated at fair value on the date donated. The Town generally capitalizes assets with cost of \$5,000 or more as purchase and construction outlays occur. The costs of normal maintenance and repairs that do not add to the asset value or materially extend useful lives are not capitalized. Capital assets are depreciated using the straight-line method. When capital assets are disposed of, the cost and applicable accumulated depreciation are removed from the respective accounts, and the resulting gain or loss is recorded in operations.

Estimated useful lives, in years, for depreciable assets are as follow:

	Years
Land improvements	20
Buildings	50
Machinery and equipment	8-10
Infrastructure	7

**I.C.3. *Long-Term Debt***

In the government-wide financial statements, outstanding debt is reported as liabilities. The balance of long-term debt is not reported in the governmental funds.

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**NOTES TO THE BASIC FINANCIAL STATEMENTS**  
**AS OF AND FOR THE YEAR ENDED DECEMBER 31, 2010**

**I.C.4. *Equity***

The government-wide statement of net assets reports net assets in the following components:

- Invested in capital assets, net of related debt, which is computed as the total capital assets less accumulated depreciation, net of outstanding debt used to acquire those assets.
- Restricted for perpetual care, which consists of the balance of the permanent funds that is allowed to be used only for cemetery care.
- Restricted for other purposes, which consists of the balance of the permanent funds that is allowed to be used for library and welfare purposes.
- Unrestricted, which consists of the remaining balances of net assets.

The governmental funds report the following components of fund balance:

- Reserve for encumbrances, which consists of the balance of unexpended appropriations for specific purposes to be carried over to supplement the appropriations of the subsequent year.
- Reserve for endowments, which consists of the balance of permanent funds that was donated or left to the Town for specific purposes.
- Reserve for special purposes, which consists of the remaining balance of the permanent funds (less the endowments).
- Unreserved, undesignated, which is comprised of the remainder of the fund balances.

**I.C.5. *Use of Estimates***

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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**II. Stewardship, Compliance and Accountability**

**Budgetary Information**

An annual budget was adopted on a basis consistent with generally accepted accounting principles for the General Fund, as well as the nonmajor Sewer Fund. Unless encumbered, all governmental fund appropriations lapse at year-end. The Town is allowed to use beginning fund balance to balance the budget. In 2010, none of the fund balance from 2009 was used.

Encumbrance accounting is employed by the governmental funds. Encumbrances (e.g., purchase orders, contracts) outstanding at year-end are reported as reservations of fund balances and do not constitute expenditures or liabilities because the commitments will be added to the appropriations voted in the subsequent year.

Revenues are budgeted by source. Expenditures in the General Fund are budgeted by functions as follow: general government, public safety, highways and streets, sanitation, health, welfare, culture and recreation, conservation, economic development, debt service and capital outlay. Management can transfer appropriations among budget line items as necessary, but the total expenditures cannot legally exceed the total appropriations unless permission is received from the Commissioner of Revenue Administration.

**III. Detailed Notes on Funds and Government-Wide Statements**

**III.A. Assets**

**III.A.1. *Cash and Investments***

As of December 31, 2010, \$124,997 of the Town's cash and equivalents balance of \$7,346,211 was exposed to custodial credit risk as uninsured and uncollateralized.

As of December 31, 2010, the Town had the following investments:

Certificates of Deposit	\$ 65,597
Mutual Funds	142,769
Common and Preferred Stock	713,967
Corporate Bonds	340,325
New Hampshire Public Deposit Investment Pool	1,248,084
	<u>\$ 2,510,742</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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The investments appear in the financial statements as follow:

Fund reporting level:	
Governmental funds - balance sheet (Exhibit 3)	\$ 1,768,687
Fiduciary funds - statement of fiduciary net assets (Exhibit 7)	742,055
Total	<u>\$ 2,510,742</u>

*Investment Policies*

**Credit Risk** is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. New Hampshire law limits investments to those described in Note I.C.1. The Town's investment policy does not place any further restrictions on its investment choices.

**Interest Rate Risk** is the risk that changes in interest rates will adversely affect the fair value of an investment. Investments held for longer periods are subject to increased risk of adverse interest rate changes. The Town's investment policy limits concentration of investments with a specific maturity.

**Custodial Credit Risk** is the risk that the failure of the counterparty will result in the Town not being able to recover the value of its investment or collateral securities that are in the custody of another party. The investment policy of the Town's Trustees of Trust Funds does not address custodial credit risk. Of the Town's \$2,510,742 of investments, \$1,197,061 is subject to custodial credit risk because the related securities are held by the Town's investment broker, which is also the counterparty for these securities.

**III.A.2. Receivables, Uncollectible Accounts and Deferred Revenue**

*Property Taxes Receivable and Property Tax Calendar*

Property taxes are levied and collected by the Town on a semi-annual basis. Tax bills are due on or around July 1 and December 1, with interest of 12% per annum on all taxes not received by the due date. The first billing is an estimate only based on half of the previous year's billing. The final billing is levied based on an inventory taken in April of each year (the tax year runs from April 1 to March 31), and is assessed after the tax rate has been calculated and set by the New Hampshire Department of Revenue Administration. A lien should be executed on any unpaid property taxes in the following year and this lien takes priority over any others. Interest of 18% per annum is charged upon redemption of lien taxes. Properties not redeemed within two years of the date of the tax lien should be deeded to the Town. During the current year, the tax collector executed a tax lien for uncollected 2009 property taxes on April 15.

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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The property taxes levied and collected by the Town include amounts for the State of New Hampshire, the Hopkinton School District, Merrimack County, and the Contoocook Village and Hopkinton Village Precincts. The Town is responsible for the collection of all these taxes. During the annual tax rate setting process, the Town sets an amount for potential abatements and tax deedings, known as overlay. Overlay is raised through taxation and is reported as a reduction in tax revenue.

The net assessed valuation as of April 1, 2010, upon which the 2010 property tax levy was based was:

For the New Hampshire education tax	\$ 620,979,687
For all other taxes	\$ 643,631,387

The tax rates and amounts assessed for the year ended December 31, 2010 were as follow:

	Per \$1,000 of Assessed Valuation	
Municipal portion	\$5.05	\$ 3,249,622
School portion:		
State of New Hampshire	\$2.68	1,664,378
Local	\$16.27	10,471,320
County portion	\$2.72	1,751,805
Precinct portion:		
Contoocook Village	\$0.77	110,601
Hopkinton Village	\$0.37	14,926
Total property taxes assessed		<u>\$ 17,262,652</u>

The following details the taxes receivable at year-end:

Property:	
Levy of 2010	\$ 953,600
Levy of 2009	26,483
Levy of 2008	10,632
Unredeemed (under tax lien):	
Levy of 2009	213,946
Levy of 2008	141,434
Levy of 2007	57,253
Levy of 2006	12,084
Levy of 2005	1,618
Land use change	7,022
Timber	1,285
Net taxes receivable	<u>\$ 1,425,357</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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*Other Receivables and Uncollectible/Unavailable Accounts*

Significant receivables include amounts due from customers primarily for sewer, ambulance and other sanitation services. The fund financial statements report accounts receivable net of any allowance for uncollectible/unavailable accounts and revenues net of uncollectibles. The allowance amount consists of all of the elderly and welfare liens. Related amounts are shown in the following table:

Accounts	\$ 152,908
Liens	176,960
Less: allowance for unavailable amounts	(176,960)
Net total receivables	<u>\$ 152,908</u>

**III.A.3. Capital Assets**

*Changes in Capital Assets*

The following table provides a summary of changes in capital assets of the governmental activities:

	Balance, beginning, as restated	Changes	Balance, ending
Governmental activities:			
At cost:			
Not being depreciated:			
Land	\$ 8,410,469	\$ -	\$ 8,410,469
Being depreciated:			
Land improvements	665,743	481,585	1,147,328
Buildings and building improvements	4,308,250	40,525	4,348,775
Machinery and equipment	3,100,252	115,790	3,216,042
Infrastructure	39,327,803	-	39,327,803
Intangible items	-	192,300	192,300
Total capital assets being depreciated	<u>47,402,048</u>	<u>830,200</u>	<u>48,232,248</u>
Total all capital assets	<u>55,812,517</u>	<u>830,200</u>	<u>56,642,717</u>
Less accumulated depreciation:			
Land improvements	(523,313)	(40,558)	(563,871)
Buildings and building improvements	(1,486,262)	(83,660)	(1,569,922)
Machinery and equipment	(2,032,721)	(116,322)	(2,149,043)
Infrastructure	(24,562,052)	(1,892,067)	(26,454,119)
Total accumulated depreciation	<u>(28,604,348)</u>	<u>(2,132,607)</u>	<u>(30,736,955)</u>
Net book value, capital assets being depreciated	<u>18,797,700</u>	<u>(1,302,407)</u>	<u>17,495,293</u>
Net book value, all capital assets	<u>\$ 27,208,169</u>	<u>\$ (1,302,407)</u>	<u>\$ 25,905,762</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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*Depreciation Expense*

Depreciation expense was charged to functions of the Town as follows:

Governmental activities:	
General government	\$ 5,680
Public safety	117,056
Highways and streets	2,042,429
Sanitation	37,306
Culture and recreation	66,471
Total depreciation expense	<u>\$ 2,268,942</u>

**III.A.4. Restricted Net Assets**

The government-wide statement of net assets includes restricted net assets of \$619,092 for perpetual care and \$291,925 for library and welfare representing public trusts reported as restricted to reflect purpose restrictions contained in trust indentures.

**III.B. Liabilities**

**III.B.1 Intergovernmental Payables**

Amounts due to other governments at December 31, 2010 consist of:

Balance of the 2010-2011 district assessment due to the Hopkinton School District	\$ 6,062,934
Grant received from State in error to be reimbursed	54,538
Total	<u>\$ 6,117,472</u>

**III.B.2 Long-Term Liabilities**

General obligation bonds are approved by the voters and repaid with general revenues (property taxes). These bonds are backed by the full faith and credit of the Town. Long-term liabilities also include compensated absences, accrued landfill postclosure care costs and the OPEB liability.

State and federal laws and regulations require that the Town continue to perform certain monitoring and maintenance functions at the landfill site for thirty years after closure. The amount recorded as the postclosure care liability represents the estimate of what it will cost for this monitoring and maintenance costs over the next seventeen years, the length of time monitoring is expected to continue. The actual cost of postclosure care could be higher or lower.



**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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Long-term liabilities currently outstanding are as follow:

	Original Amount	Issue Date	Maturity Date	Interest Rate %	Outstanding at 12/31/2010	Current Portion
General obligation bonds/notes payable:						
Landfill closure	\$ 1,859,384	1997	2017	4.05	\$ 830,325	\$ 104,440
Open space	\$ 761,500	2004	2020	4.31	500,000	50,000
Open space	\$ 467,900	2005	2025	4.00	345,000	25,000
Sludge	\$ 200,000	2006	2011	4.28	40,000	40,000
Open space	\$ 368,250	2006	2026	4.39	294,598	18,413
Open space	\$ 279,837	2007	2020	3.97	227,548	18,510
Open space	\$ 160,000	2010	2015	2.44	160,000	32,000
Community well	\$ 350,000	2010	2020	3.20	350,000	35,000
					<u>2,747,471</u>	<u>323,363</u>
Compensated absences payable:						
Accrued vacation leave					118,309	8,595
Accrued landfill postclosure care costs					552,500	32,500
OPEB liability					64,308	-
					<u>\$ 3,482,588</u>	<u>\$ 364,458</u>

*Changes in Long-Term Liabilities*

The following is a summary of changes in governmental activities' long-term liabilities for the year ended December 31, 2010:

	General Obligation Bonds Payable	Compensated Absences Payable	Accrued Landfill Postclosure Care Costs	OPEB Liability	Total
Balance, beginning	\$ 2,488,902	\$ 81,945	\$ 774,000	\$ 27,841	\$ 3,372,688
Additions	510,000	36,364	-	36,467	582,831
Reductions	(251,431)	-	(221,500)	-	(472,931)
Balance, ending	<u>\$ 2,747,471</u>	<u>\$ 118,309</u>	<u>\$ 552,500</u>	<u>\$ 64,308</u>	<u>\$ 3,482,588</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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*Debt Service Requirements to Maturity*

The annual debt service requirements to maturity for bonds and notes as of year-end are as follow:

Governmental activities:

<u>Fiscal Year Ending December 31,</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2011	\$ 323,363	\$ 111,932	\$ 435,295
2012	288,501	99,124	387,625
2013	293,854	87,311	381,165
2014	299,431	75,401	374,832
2015	305,241	63,131	368,372
2016-2020	1,026,611	154,009	1,180,620
2021-2025	192,065	29,362	221,427
2026	18,405	808	19,213
Totals	<u>\$ 2,747,471</u>	<u>\$ 621,078</u>	<u>\$ 3,368,549</u>

*Unissued, Authorized Debt*

At the March 12, 2003 Town Meeting, \$5,000,000 of bonds were approved for the purpose of acquiring land for open space. As of December 31, 2010, five bonds totaling \$2,086,750 have been issued of this authorization, leaving \$2,913,250 still unissued.

**III.C. Balances and Transfers – Payments Within the Reporting Entity**

**III.C.1. *Receivables and Payables***

Generally, outstanding balances between funds reported as “interfund receivables/payables” include outstanding charges by one fund to another for goods or services, subsidy commitments outstanding at year-end, or other miscellaneous amounts. Activity between funds that is representative of lending/borrowing arrangements outstanding at the end of the fiscal year is also reported as “interfund receivables/payables.”

The following reports the interfund receivables and payables at year-end:

<u>Receivable fund</u>	<u>Payable fund</u>	<u>Amount</u>
General	Nonmajor	\$ 25,040
Nonmajor	General	71,718
		<u>\$ 96,758</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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The amount due to the General Fund represents \$7,711 from the Recreation Revolving Fund and \$17,329 from the Sewer Fund as reimbursements for expenditures. The amount due to the Nonmajor Funds represents \$63,378 to the Ambulance Fund for ambulance fees and \$8,340 to the Conservation Commission Fund, which is 35% of the land use change taxes collected during the year.

**III.C.2. Transfers**

Transfers within the reporting entity are substantially for the purposes of distributing taxes to the fund for which the appropriation was made, funding capital projects, and closing capital reserve accounts. The government-wide statement of activities eliminates transfers reported within the activities columns.

The following schedule reports transfers within the reporting entity:

	Transfers In:		
	General Fund	Nonmajor Funds	Total
Transfers out:			
General fund	\$ -	\$ 226,001	\$ 226,001
Nonmajor funds	15,145	4,183	19,328
	<u>\$ 15,145</u>	<u>\$ 230,184</u>	<u>\$ 245,329</u>

The transfers from the General Fund represent \$226,000 to the Expendable Trust Funds as voted by Town Meeting, and \$1 to the Recycling Revolving Fund as voted. The transfers from the Nonmajor Funds represent \$15,000 to the General Fund from the Library Fund for interest, \$145 to the General Fund from the Expendable Trust Funds to close out a capital reserve account, and \$4,183 to the Library Fund from the Permanent Funds representing earnings.

**III.D. Restatement of Beginning Equity Balances**

The beginning equity balances were restated as follow:

	Governmental Activities	General Fund	Nonmajor Governmental Funds	Private Purpose Trust Funds
To adjust accumulated depreciation on infrastructure	\$ (69,045)	\$ -	\$ -	\$ -
To make miscellaneous adjustment to nonmajor funds	41,980	-	41,980	-
To reclassify balance of private purpose trust funds	-	-	-	178,851
Rounding adjustment	3	3	-	-
Net assets/fund balances, as previously reported	27,456,529	488,584	2,240,830	-
Net assets/fund balances, as restated	<u>\$ 27,429,467</u>	<u>\$ 488,587</u>	<u>\$ 2,282,810</u>	<u>\$ 178,851</u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
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**IV. Other Information**

**IV.A. Risk Management**

The Town's risk management activities are reported with governmental activities and recorded in the general fund. During the fiscal year, the Town was a member of the Local Government Center Property-Liability Trust, Inc. and the NH Public Risk Management Exchange (Primex), which are considered public entity risk pools, currently operating as common risk management and insurance programs for member governmental entities.

***Local Government Center Property-Liability Trust, Inc. (the Trust)*** – This Trust is organized to provide certain property and liability protection to member towns, cities, and other qualified political subdivisions of New Hampshire. As a member of the Trust, the Town shares in contributing to the cost of, and receiving benefits from, a self-insured pooled risk management program. The membership and coverage run from July 1 to June 30.

Contributions paid in 2010 for fiscal year 2011 ending June 30, 2011; to be recorded as an insurance expenditure/expense totaled \$67,138. There were no unpaid contributions for the year ending June 30, 2011 and due in 2010. The trust agreement permits the Trust to make additional assessments to members should there be a deficiency in trust assets to meet its liabilities. At this time, the Trust foresees no likelihood of any additional assessments for past years.

**Primex** – The Town obtained its workers' compensation insurance from this pooled risk management program. Primex retained \$1,000,000 of workers' compensation loss. The Town paid \$62,823 for workers' compensation for the year ended December 31, 2010. The agreement between the Town and Primex permits Primex to make additional assessments to members should there be a deficiency in contributions for any member year, not to exceed the member's annual contribution. Currently, Primex foresees no likelihood of any additional assessment for this or any prior year.

**IV.B. Retirement Pensions**

The New Hampshire Retirement System (NHRS) is a multiple-employer, cost-sharing, contributory public employee defined benefit plan qualified under section 401(a) of the Internal Revenue Code, and funded through a trust which is exempt from tax under Internal Revenue Code section 501(a). The NHRS provides service, disability, death and vested retirement benefits for the Town's employees, and their beneficiaries. The New Hampshire Legislature establishes the provisions for benefits and contributions. The NHRS issues a separate financial report that is available by contacting the NHRS at 54 Regional Drive, Concord, NH 03301.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
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Both the members and the Town make contributions to the NHRS. Member rates of contribution are set by the Legislature. Employer rates are determined by the NHRS trustees based on an actuarial valuation. The rate of contribution for police and fire employees is 9.3% of gross earnings. The rate of contribution for other employees is 5% of gross earnings. For the period of January 1 to June 30, the rate of contribution for pension and the medical subsidy from the Town was 13.66% for police, 17.28% for fire and 9.16% for other employees, which consisted of 70% of the total employer cost for police and fire, and 100% of the total cost for other employees. For the period of July 1 to December 31, the rate of contribution for pension and the medical subsidy was 14.63% for police, 18.52% for fire and 9.16% for other employees, which consisted of 75% of the total employer cost for police and fire, and 100% of the total cost for other employees. The balance of the employer cost was paid by the State of New Hampshire. Employer contributions from the Town during the years 2008, 2009 and 2010 were \$187,752, \$194,353 and \$214,427, respectively. The amounts are paid on a monthly basis as due. The amount paid by the State for 2010 was \$44,348. This amount has been reported as an expenditure/expense and revenue on the government-wide statement of activities and on the governmental funds statement of revenues, expenditures and changes in fund balances.

**IV.C. Contingent Liabilities**

Amounts received from grantor agencies are subject to audit and adjustments by such agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time, although the Town expects such amounts, if any, to be immaterial.

**IV.D. Other Postemployment Benefits**

*Plan Description*

As required by NH RSA 100-A:50, *New Hampshire Retirement System: Medical Benefits*, the Town provides its eligible retirees including certain beneficiaries, the ability to purchase health, dental and prescription drug coverage at the Town's group rates. The Town does not supplement the cost of these plans directly, but recognizes the liability for the inclusion of implicit rate subsidies to the retirees. The subsidy occurs because when a blended rate is used for a group of individuals that includes younger and presumably healthier people along with older, retired people, implicitly, the active employees are subsidizing the retirees. As of December 31, 2010, there were eleven retirees with nine spouses, and thirty-eight active employees with twenty-six spouses participating in the plan.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTES TO THE BASIC FINANCIAL STATEMENTS  
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*Benefits Provided*

The Town provides medical, dental and prescription drug coverage to retirees and their eligible spouses and dependents. All active employees who retire from the Town and meet the eligibility requirements will receive these benefits.

*Funding Policy*

Retirees contribute all of the premiums as determined by the Town, but the remainder of the costs as derived from the implicit subsidy are paid by the Town on a pay-as-you-go basis.

*Annual OPEB Costs and Net OPEB Obligation*

The Town's annual OPEB expense for the year 2010 is calculated based on the annual required contribution of the Town (ARC). The Town has elected to calculate the ARC and related information using the alternative measurement method permitted by GASB Statement No. 45 for employers in plans with fewer than one hundred total plan members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover the normal cost each year and amortize the unfunded actuarial liability over a period not to exceed thirty years.

The Town's annual OPEB cost for the year ended December 31, 2010 including the amount actually contributed to the plan and the change in the Town's net OPEB obligation are as follow:

Annual Required Contribution (ARC)	\$ 47,436
Interest on Net OPEB Obligation (NOO)	-
Adjustment to ARC	-
Annual OPEB Cost (Expense)	<u>47,436</u>
Age Adjusted Contributions Made	<u>(10,969)</u>
Change in Net OPEB Obligation (NOO)	36,467
Net OPEB Obligation (NOO), beginning	<u>27,841</u>
Net OPEB Obligation (NOO), ending	<u><u>\$ 64,308</u></u>

**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
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The Town's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the year 2010 and the preceding year (the first year of recording) were as follow:

<u>Fiscal Year Ended</u>	<u>Annual OPEB Cost</u>	<u>Age Adjusted Contribution</u>	<u>Percentage of Annual Cost Contributed</u>	<u>Net OPEB Obligation</u>
12/31/2009	\$ 42,584	\$ 14,743	34.62%	\$ 27,841
12/31/2010	\$ 47,436	\$ 10,969	23.12%	\$ 36,467

*Funded Status and Funding Progress*

The funded status of the plan as of December 31, 2010, the date of the most recent valuation is as follows:

Actuarial Accrued Liability (AAL)	\$ 437,631
Actuarial Value of Plan Assets	-
Unfunded Actuarial Accrued Liability (UAAL)	<u>\$ 437,631</u>
Funded Ratio (Actuarial Value of Plan Assets/AAL)	0.00%
Covered Payroll of Active Plan Members	\$ 1,815,431
UAAL as a Percentage of Covered Payroll	24.11%

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information in the section following the notes to the financial statements, presents multi-year trend information about whether the value of plan assets is increasing or decreasing over time relative to the accrued liability for benefits.

*Methods and Assumptions*

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs

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between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in accrued liabilities and the value of assets, consistent with the long-term perspective of the calculations.

The following simplifying assumptions were made:

*Retirement age for active employees* – Based on the historical average retirement age for the covered group, active plan members were assumed to retire at age 62, or at the first subsequent year in which the member would qualify for benefits.

*Marital status* – Marital status of members at the calculation date was assumed to continue throughout retirement.

*Health insurance premiums* – The health insurance premiums for retirees in 2010 were used as the basis for calculation of the present value of total benefits to be paid.



**EXHIBIT 9**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Revenues, Expenditures and Changes in**  
**Fund Balance - Budget and Actual (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2010**

	Original Budget	Final Budget	Actual	Variance Positive (Negative)
<b>REVENUES</b>				
Taxes	\$ 3,236,688	\$ 3,236,688	\$ 3,216,457	\$ (20,231)
Licenses, permits and fees	966,000	966,000	948,026	(17,974)
Intergovernmental	627,037	627,037	671,089	44,052
Charges for services	633,000	633,000	652,954	19,954
Miscellaneous	47,000	47,000	166,838	119,838
Total revenues	<u>5,509,725</u>	<u>5,509,725</u>	<u>5,655,364</u>	<u>145,639</u>
<b>EXPENDITURES</b>				
Current:				
General government	1,039,158	1,039,158	1,019,320	19,838
Public safety	1,411,366	1,411,366	1,410,260	1,106
Highways and streets	1,099,554	1,103,554	1,035,873	67,681
Sanitation	628,861	628,861	641,143	(12,282)
Health	14,327	14,327	21,352	(7,025)
Welfare	119,147	119,147	116,123	3,024
Culture and recreation	625,409	625,409	618,927	6,482
Economic development	2,000	2,000	-	2,000
Debt service:				
Principal	251,432	251,432	251,431	1
Interest	106,470	106,470	106,373	97
Interest on TAN	2,000	2,000	-	2,000
Capital outlay	354,000	510,000	505,868	4,132
Total expenditures	<u>5,653,724</u>	<u>5,813,724</u>	<u>5,726,670</u>	<u>87,054</u>
Deficiency of revenues under expenditures	<u>(143,999)</u>	<u>(303,999)</u>	<u>(71,306)</u>	<u>232,693</u>
Other financing sources (uses):				
Transfers in	20,000	20,000	15,145	(4,855)
Transfers out	(226,001)	(226,001)	(226,001)	-
Long-term debt issued	350,000	510,000	510,000	-
Total other financing sources and uses	<u>143,999</u>	<u>303,999</u>	<u>299,144</u>	<u>(4,855)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>227,838</u>	<u>\$ 227,838</u>
Unreserved fund balance, beginning, as restated, see Note III.D.			<u>488,587</u>	
Unreserved fund balance, ending			<u>\$ 716,425</u>	

The note to the General Fund Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget and Actual is an integral part of this statement.

**TOWN OF HOPKINTON, NEW HAMPSHIRE  
NOTE TO GENERAL FUND SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL  
NON-GAAP BUDGETARY BASIS  
FOR THE YEAR ENDED  
DECEMBER 31, 2010**

**Reconciliation of General Fund Budgetary Basis to GAAP**

Expenditures and other financing uses:

Per Exhibit 9 (budgetary basis)

\$ 5,952,671

Adjustment:

Basis difference:

Encumbrances, ending

(42,638)

Per Exhibit 5 (GAAP basis)

\$ 5,910,033

**EXHIBIT 10**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Other Postemployment Benefits**  
**Schedule of Funding Progress**  
**December 31, 2010**

<u>Valuation Date</u>	<u>Value of Assets</u>	<u>Accrued Liability</u>	<u>Unfunded Accrued Liability</u>	<u>Funded Ratio</u>	<u>Covered Payroll</u>	<u>UAAL as a Percentage of Covered Payroll</u>
1/1/2009	\$ -	\$ 404,661	\$ 404,661	0.00%	\$ 1,727,557	23.42%
12/31/2010	\$ -	\$ 437,631	\$ 437,631	0.00%	\$ 1,815,431	24.11%

**EXHIBIT 11**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**Nonmajor Governmental Funds**  
**Combining Balance Sheet**  
**December 31, 2010**

Special Revenue Funds														
	Library	Recreation Revolving	Ambulance	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Expendable Trust	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other	Permanent Fund	Total
ASSETS														
Cash and cash equivalents	\$ 2,854	\$ 56,500	\$ 4,003	\$ 57,633	\$ 87,629	\$ 34,416	\$ 12,983	\$ 89,178	\$ 962	\$ 11,523	\$ 54,091	\$ 23,335	\$ 33,571	\$ 468,678
Investments	68,197	-	-	-	-	-	-	823,045	-	-	-	-	877,445	1,768,687
Accounts receivable, net of allowance for uncollectibles	-	-	-	-	-	24,550	20,556	-	-	-	-	-	-	45,106
Interfund receivable	-	-	63,378	-	8,340	-	-	-	-	-	-	-	-	71,718
Total assets	<u>\$ 71,051</u>	<u>\$ 56,500</u>	<u>\$ 67,381</u>	<u>\$ 57,633</u>	<u>\$ 95,969</u>	<u>\$ 58,966</u>	<u>\$ 33,539</u>	<u>\$ 912,223</u>	<u>\$ 962</u>	<u>\$ 11,523</u>	<u>\$ 54,091</u>	<u>\$ 23,335</u>	<u>\$ 911,016</u>	<u>\$ 2,354,189</u>
LIABILITIES														
Interfund payable	\$ -	\$ 7,711	\$ -	\$ -	\$ -	\$ -	\$ 17,329	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,040
Deferred revenue	-	-	-	-	-	-	13,604	-	-	-	-	-	-	13,604
Total liabilities	<u>-</u>	<u>7,711</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>30,933</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>38,644</u>
FUND BALANCES														
Reserved for endowments	-	-	-	-	-	-	-	-	-	-	-	-	471,158	471,158
Reserved for special purposes	-	-	-	-	-	-	-	-	-	-	-	-	439,858	439,858
Unreserved, undesignated	71,051	48,789	67,381	57,633	95,969	58,966	2,606	912,223	962	11,523	54,091	23,335	-	1,404,529
Total fund balances	<u>71,051</u>	<u>48,789</u>	<u>67,381</u>	<u>57,633</u>	<u>95,969</u>	<u>58,966</u>	<u>2,606</u>	<u>912,223</u>	<u>962</u>	<u>11,523</u>	<u>54,091</u>	<u>23,335</u>	<u>911,016</u>	<u>2,315,545</u>
Total liabilities and fund balances	<u>\$ 71,051</u>	<u>\$ 56,500</u>	<u>\$ 67,381</u>	<u>\$ 57,633</u>	<u>\$ 95,969</u>	<u>\$ 58,966</u>	<u>\$ 33,539</u>	<u>\$ 912,223</u>	<u>\$ 962</u>	<u>\$ 11,523</u>	<u>\$ 54,091</u>	<u>\$ 23,335</u>	<u>\$ 911,016</u>	<u>\$ 2,354,189</u>

**EXHIBIT 12**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
*Nonmajor Governmental Funds*  
**Combining Statement of Revenues, Expenditures and Changes in Fund Balances**  
**For the Year Ended December 31, 2010**

	Special Revenue Funds											Permanent Fund	Total
	Library	Recreation Revolving	Ambulance	Recycling Revolving	Conservation Commission	Pay-by-Bag	Sewer	Expendable Trust	Senior Center Rental	Drug Forfeiture and Seizure	Public Safety Revolving	Other	
<b>REVENUES</b>													
Taxes	\$ -	\$ -	\$ -	\$ -	\$ 8,340	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,340
Charges for services	-	60,461	63,378	-	-	58,956	95,220	-	740	-	90,023	-	368,778
Miscellaneous	11,759	92	96	187	220	10	1,216	2,121	1	1,461	95	16,861	121,870
Total revenues	11,759	60,553	63,474	187	8,560	58,966	96,436	2,121	741	1,461	90,118	16,861	498,988
<b>EXPENDITURES</b>													
Current:													
General government	-	-	-	-	-	-	-	-	-	-	-	-	10,468
Public safety	-	-	55,986	-	-	-	-	-	-	-	82,761	-	138,747
Sanitation	-	-	-	51,521	-	-	104,024	-	-	-	-	-	155,545
Welfare	-	-	-	-	-	-	-	-	-	-	-	-	33,323
Culture and recreation	1,898	56,480	-	-	-	-	-	9,010	-	-	-	32,923	400
Conservation	-	-	-	-	225	-	-	-	-	-	-	5,160	72,548
Capital outlay	-	-	-	-	50,000	-	-	211,070	-	-	-	5,183	225
Total expenditures	1,898	56,480	55,986	51,521	50,225	-	104,024	220,080	-	-	82,761	43,266	266,253
Excess (deficiency) of revenues over (under) expenditures	9,861	4,073	7,488	(51,334)	(41,665)	58,966	(7,588)	(217,959)	741	1,461	7,357	(26,405)	(178,121)
Other financing sources (uses):													
Transfers in	4,183	-	-	1	-	-	-	226,000	-	-	-	-	230,184
Transfers out	(15,000)	-	-	-	-	-	-	(145)	-	-	-	-	(19,328)
Total other financing sources and uses	(10,817)	-	-	1	-	-	-	225,855	-	-	-	-	210,856
Net change in fund balances	(956)	4,073	7,488	(51,333)	(41,665)	58,966	(7,588)	7,896	741	1,461	7,357	(26,405)	32,735
Fund balances, beginning, as restated, see Note III.D.	72,007	44,716	59,893	108,966	137,634	-	10,194	904,327	221	10,062	46,734	49,740	2,282,810
Fund balances, ending	\$ 71,051	\$ 48,789	\$ 67,381	\$ 57,633	\$ 95,969	\$ 58,966	\$ 2,606	\$ 912,223	\$ 962	\$ 11,523	\$ 54,091	\$ 23,335	\$ 2,315,545

**EXHIBIT 13**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Estimated and Actual Revenues**  
**For the Year Ended December 31, 2010**

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 3,021,947	\$ 3,028,325	\$ 6,378
Land use	30,000	8,467	(21,533)
Timber	10,000	18,523	8,523
Payments in lieu of taxes	84,741	68,096	(16,645)
Interest and penalties on delinquent taxes	90,000	93,046	3,046
Total taxes	3,236,688	3,216,457	(20,231)
Licenses, permits and fees:			
Business licenses and permits	1,000	1,140	140
Motor vehicle permits	935,000	924,706	(10,294)
Building permits	10,000	-	(10,000)
Other	20,000	22,180	2,180
Total licenses, permits and fees	966,000	948,026	(17,974)
Intergovernmental:			
State sources:			
Meals and rooms distributions	248,839	248,839	-
Highway block grant	176,606	176,606	-
State and federal forest land	954	954	-
Flood control reimbursement	172,137	172,325	188
Retirement contribution	-	44,348	44,348
Other	23,501	28,017	4,516
Federal	5,000	-	(5,000)
Total intergovernmental	627,037	671,089	44,052
Charges for services:			
Income from departments	633,000	652,954	19,954
Miscellaneous:			
Sale of property	9,000	14,000	5,000
Interest on investments	8,000	9,720	1,720
Rents	-	3,789	3,789
Insurance dividends and reimbursements	-	20,867	20,867
Other	30,000	118,462	88,462
Total miscellaneous	47,000	166,838	119,838
Other financing sources:			
Transfers in:			
Nonmajor funds	20,000	15,145	(4,855)
Long-term debt issued	510,000	510,000	-
Total other financing sources	530,000	525,145	(4,855)
Total revenues and other financing sources	\$ 6,039,725	\$ 6,180,509	\$ 140,784

**EXHIBIT 14**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
*Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)*  
*For the Year Ended December 31, 2010*

	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:				
General government:				
Executive	\$ 224,951	\$ 221,528	\$ -	\$ 3,423
Election and registration	250,000	234,293	-	15,707
Financial administration	112,754	113,510	-	(756)
Revaluation of property	57,458	74,083	-	(16,625)
Legal	35,000	66,386	-	(31,386)
Personnel administration	83,696	19,018	-	64,678
Planning and zoning	108,294	105,391	-	2,903
Cemeteries	44,349	43,641	-	708
Insurance, not otherwise allocated	122,656	141,470	-	(18,814)
Total general government	<u>1,039,158</u>	<u>1,019,320</u>	<u>-</u>	<u>19,838</u>
Public safety:				
Police	670,203	631,248	-	38,955
Ambulance	525,953	539,458	-	(13,505)
Fire	215,209	239,554	-	(24,345)
Emergency management	1	-	-	1
Total public safety	<u>1,411,366</u>	<u>1,410,260</u>	<u>-</u>	<u>1,106</u>
Highways and streets:				
Administration	541,636	523,422	-	18,214
Highways and streets	560,268	510,522	-	49,746
Street lighting	1,650	1,929	-	(279)
Total highways and streets	<u>1,103,554</u>	<u>1,035,873</u>	<u>-</u>	<u>67,681</u>
Sanitation:				
Solid waste disposal	578,161	593,750	-	(15,589)
Solid waste clean-up	50,700	47,393	-	3,307
Total sanitation	<u>628,861</u>	<u>641,143</u>	<u>-</u>	<u>(12,282)</u>
Health:				
Pest control	-	7,025	-	(7,025)
Health agencies and hospitals	14,327	14,327	-	-
Total health	<u>14,327</u>	<u>21,352</u>	<u>-</u>	<u>(7,025)</u>
Welfare:				
Administration	64,147	65,710	-	(1,563)
Vendor payments	55,000	50,413	-	4,587
Total welfare	<u>119,147</u>	<u>116,123</u>	<u>-</u>	<u>3,024</u>
Culture and recreation:				
Parks and recreation	344,753	334,291	-	10,462
Public library	277,906	280,688	-	(2,782)
Patriotic purposes	2,750	3,948	-	(1,198)
Total culture and recreation	<u>625,409</u>	<u>618,927</u>	<u>-</u>	<u>6,482</u>
Economic development	<u>2,000</u>	<u>-</u>	<u>-</u>	<u>2,000</u>

(continued)

**EXHIBIT 14**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
**Schedule of Appropriations, Expenditures and Encumbrances (Non-GAAP Budgetary Basis)**  
**For the Year Ended December 31, 2010**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbered to Subsequent Year</u>	<u>Variance Positive (Negative)</u>
Debt service:				
Principal	251,432	251,431	-	1
Interest	106,470	106,373	-	97
Interest on TAN	2,000	-	-	2,000
Total debt service	<u>359,902</u>	<u>357,804</u>	<u>-</u>	<u>2,098</u>
Capital outlay:				
Land	160,000	155,868	-	4,132
Improvements other than buildings	350,000	307,362	42,638	-
Total capital outlay	<u>510,000</u>	<u>463,230</u>	<u>42,638</u>	<u>4,132</u>
Other financing uses:				
Transfers out:				
Nonmajor funds	226,000	226,000	-	-
Total appropriations, expenditures and other financing uses	<u>\$ 6,039,725</u>	<u>\$ 5,910,033</u>	<u>\$ 42,638</u>	<u>\$ 87,054</u>



**EXHIBIT 15**  
**TOWN OF HOPKINTON, NEW HAMPSHIRE**  
**General Fund**  
***Schedule of Changes in Unreserved - Undesignated Fund Balance (Non-GAAP Budgetary Basis)***  
***For the Year Ended December 31, 2010***

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Unreserved, undesignated fund balance, beginning, as restated, see Note III.D.		\$	488,587
Changes:			
Budget summary:			
Revenue surplus (Exhibit 13)	\$	140,784	
Unexpended balance of appropriations (Exhibit 14)		<u>87,054</u>	
Budget surplus			<u>227,838</u>
Unreserved, undesignated fund balance, ending		\$	<u><u>716,425</u></u>



# Roberts, Greene & Drolet, PLLC

## COMMUNICATION OF SIGNIFICANT DEFICIENCIES

To the Members of the Board of Selectmen  
Town of Hopkinton  
330 Main Street  
Hopkinton, NH 03229

Dear Members of the Board:

In planning and performing our audit of the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Hopkinton as of and for the year ended December 31, 2010, in accordance with auditing standards generally accepted in the United States of America, we considered the Town's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Hopkinton's internal control.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses and, therefore, there can be no assurance that all such deficiencies have been identified. However, as discussed below, we identified certain deficiencies in internal control that we consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. We did not identify any deficiencies in internal control that we consider to be material weaknesses.

A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. We consider the following deficiencies in the Town of Hopkinton's internal control to be significant deficiencies:

### *Tax Collection*

As part of our review of procedures over the collection of taxes, we inquired of the Tax Collector, Treasurer and Finance Director about the controls and then, performed tests in certain areas. We found that no tax deeds had been executed for the last three years, and that individuals were entering into informal payment arrangements for taxes without the explicit consent of the Board of Selectmen. The New Hampshire Revised Statutes Annotated give very clear description of the duties of tax collectors, and as well, one of the strongest controls that small towns have is the segregation of duties between various positions. The tax collector is authorized to collect the taxes committed to him or her by the Selectmen. Any abatements must be authorized by the Board of Selectmen, and all collections must be in the manner as described in the statutes. Individuals who cannot afford to pay their taxes may apply for elderly or welfare liens as applicable, but in no case is the tax collector authorized to grant special payment arrangements to taxpayers. We found that there were apparently many such arrangements in existence, some oral and some written.

47 Hall Street ■ Concord, NH 03301  
603-856-8005 ■ 603-856-8431 (fax)  
[info@robertsgreenedrolet.com](mailto:info@robertsgreenedrolet.com)

This creates a situation where the Town is losing revenue, and also, when there is no written documentation, disagreements can arise over terms. We recommend that the Tax Collector cease making any form of payment arrangements with individuals, and collect all committed taxes as prescribed by law. Any arrangements already in existence should be given to the Board of Selectmen to follow up with Town Counsel as to their legality. We also recommend that tax deeds be taken on unredeemed taxes when the two year lien period has expired unless the Board of Selectmen has reason not to accept the deed.

#### *Recreation Department Receipts*

Controls over cash receipts are very important in safeguarding the Town's assets. Reconciliations of cash collections should be made whenever possible. In 2010, the Recreation Director was collecting fees for several programs offered by the Town, as well as donations. All collections were kept in a safe at the community center until submitted to the Finance Director monthly along with a monthly report. The Finance Director counts the money and ensures that it agrees with the report. The deposit is then given to the Treasurer to take to the bank. The weakness in this process is that receipts are not given to the payers of money except for the Summer Camp program, and rosters of participants are not maintained for some of the programs. This creates a situation where errors could be made, and there is no way to reconcile what the actual collection should be.

We recommend that rosters be prepared and prenumbered receipts issued for all collections. This would make it fairly easy to reconcile the deposit to what the actual collections should be. The number of people participating in a program or event times the participant fee should equal the collections. These reconciliations should be performed by someone other than the Recreation Director which will lead to further segregation and strengthen controls.

#### *Library Cash Accounts*

We noted that the library director is a signer on the library's bank accounts and has custody of the checks. This creates a weakness in controls as one individual can initiate and finalize cash transactions with no segregation of duties. We recommend that the library director approve all payments from the cash accounts, but that she not be a signatory on the accounts and that all checks be signed by the library treasurer or a member of the Board of Trustees approved by a majority of the Board.

This communication is intended solely for the information and use of the Board of Selectmen and others within the organization, and is not intended to be and should not be used by anyone other than these specified parties.

*Roberts, Green & Dioret, PLLC*

August 19, 2011

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## Notes

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# 2011 Vital Statistics



## Resident Births

As received and recorded by the Town Clerk as of 12/31/2011

Date	Name of Child	Father's Name	Mother's Name	Birthplace
01/06/2011	Cook, Olivia Douglas	Cook, Corey	Cook, Rachael	Concord, NH
01/16/2011	Clement, Elsie Mae	Clement, Loren	Clement, Holly	Contoocook, NH
01/17/2011	Chase, Brylee Lynn	Chase, John	Chase, Lindsay	Concord, NH
02/13/2011	Vendt, Micah Liam	Vendt, Jesse	Vendt, Rachel	Concord, NH
02/16/2011	Chapin, Samuel Walker	Chapin Jr, William	Chapin, Elizabeth	Concord, NH
02/22/2011	Davis, Jack Andrew	Davis, Andrew	Davis, Melissa	Concord, NH
04/02/2011	Yale, Carly Sue	Yale, Jeffrey	Yale, Becky	Concord, NH
04/14/2011	Garrett, Wesley Cade		Voth, Lydia	Concord, NH
04/28/2011	Wood, Zander James	Wood, Jay	Wood, Barbara	Concord, NH
05/02/2011	Weldon, Taylor Reese	Weldon, Christopher	Weldon, Mary	Concord, NH
05/24/2011	Newman, Reid Gray	Newman, Erik	Newman, Laura	Concord, NH
05/27/2011	Read, Evelyn Rose	Read, Jonathan	Read, Meaghan	Concord, NH
05/29/2011	Goldwasser, Chana Aslin	Aslin, Christopher	Goldwater, Rachel	Concord, NH
05/29/2011	Robison, Ruth Else	Robison, Matthew	Jones, Emily	Concord, NH
05/31/2011	Cayer, Carson Joseph	Cayer, Emerson	Cayer, Jennifer	Concord, NH
06/01/2011	Lord, Cerone Joseph Anselm	Lord, Adam	Talbot, Marie	Concord, NH
07/07/2011	Peterson, Maegan Elinor	Peterson, Travis	Peterson, Samantha	Concord, NH
07/27/2011	Keane, Izabella Averi	Keane Jr, Michael	Conroy, Heather-	Concord, NH
08/12/2011	Bosco, Baylee Elise	Bosco Jr, James	Fournier, Danielle	Concord, NH
08/18/2011	Pianka, Andrew Raymond	Pianka, Jason	Pianka, Amber	Concord, NH
08/22/2011	Barton, Tessa Marie	Barton, Kent	Barton, Christine	Concord, NH
08/25/2011	Sturgis, Sophia Elise	Sturgis, Gregory	Sturgis, Julie	Concord, NH
09/04/2011	Eck, Mason Theodore	Eck, Jonathan	Eck, Sarah	Concord, NH
09/06/2011	Flynn, Brandon Michael	Flynn, Steven	Flynn, Laura	Concord, NH
09/20/2011	Lesage, Caleb Joseph	Lesage JR, Henry	Lesage, Carrie	Concord, NH
10/07/2011	Andrews, Susan Marie	Andrews, Courtney	Andrews, Alicia	Concord, NH
10/08/2011	Chalfant, Jacob William Werner	Chalfant, William	Chalfant, Cabrina	Concord, NH
10/27/2011	Zapton, Camden James	Zapton, Daniel	Voisin, Julie	Concord, NH
12/10/2011	Blalock, Tyler Seth	Blalock, Donald	Blalock, Susanne	Concord, NH

## Resident Deaths

As received and recorded by the Town Clerk as of 12/31/2011

Date	Decedent's Name	Place of Death	Father's Name	Mother's Name
01/07/2011	Oesterlin, Pauline	Concord, NH	Johnson, Earl	Hazen, Lucy
01/27/2011	Rondeau, Donald	Hopkinton, NH	Rondeau, Oliver	Goodreau, Myra
02/09/2011	Zapton, Christine	Hopkinton, NH	Majchrzak, Eugene	Johnson, Audrey
02/27/2011	Davis, Robert	Concord, NH	Davis, George	Smith, Grace
03/09/2011	Lang Elizabeth	Concord, NH	Corser, Harry	Hale, Rubie
03/23/2011	Welch, John	Hopkinton, NH	Welch, John	Barker, Eva
03/25/2011	Langley, Jeremy	Concord, NH	Langley, James	Hammond, Lois
04/11/2011	Wescomb, Norman	Concord, NH	Wescomb, Roy	Emery-Bradeau, Rosanna
04/19/2011	Piazza, Michael	Concord, NH	Piazza, Frank	Ciresi, Agnes
04/21/2011	Zullo, Mary	Concord, NH	Boris, Anton	Winger, Katie
04/27/2011	Grieff, Delores	Hopkinton, NH	Ernst, Lloyd	Wangsness, Christine
05/13/2011	Fitts, Philip	Hopkinton, NH	Fitts Sr, Samuel	Begin, Emeila
05/16/2011	Williams, Sue	Hopkinton, NH	Drescher, Harold	Copson, Rose
05/23/2011	Hunnell, Freda	Concord, NH	Hankins, William	Helbert, Georgia
05/31/2011	Westhaver Jr, John	Concord, NH	Westhaver Sr, John	Johnson, Jean
06/07/2011	Carr, James	Hopkinton, NH	Carr, William	Waldron, Julia
06/23/2011	Greenwood, Carol	Concord, NH	Petrosek, Victor	Borowski, Mary
06/28/2011	Salathe, Robert	Concord, NH	Salathe, Frederick	Hertzog, Beryl
07/01/2011	Condo, Spurgeon	Concord, NH	Condo, Russell	Finkle, Marian
07/18/2011	Rosen, David	Concord, NH	Rosen, Harold	Rosenthal, Beatrice
09/20/2011	Davies, Andrew	Hopkinton, NH	Davies, William	Wiltraud, Adelheid
09/28/2011	Schurenstedt, Thelma	Concord, NH	Kraut, Frederick	Syfan, Clara
10/11/2011	Pinckney Sr, Lafayette	Concord, NH	Pinckney, Remington	Furness, Rena
12/05/2011	Sweatt, Dana	Hopkinton, NH	Sweatt, Jesse	Lord, Mabel
12/27/2011	George, Bruce	Concord, NH	George, Charles	Slack, Beulah
12/27/2011	Symonds, Elaine	Concord, NH	Doe Sr, Walter	Wasson, Evelyn

## Resident Marriages

As received and recorded by the Town Clerk as of 12/31/2011

Date	Person A's Name	Person A's Residence	Person B's Name	Person B's Residence
01/01/2011	Leclair, Keith R	Hopkinton, NH	Langwasser, Heidi J	Hopkinton, NH
01/15/2011	Groves, Arlan A	Hopkinton, NH	Goudreau, Eleanor M	Nashua, NH
01/29/2011	Chamberlin, Corey J	Hopkinton, NH	Rebe, Jessica S	Bow, NH
02/06/2011	Case, Bryan A	Hopkinton, NH	Foss, Sherry L	Hopkinton, NH
03/05/2011	Peterson, Travis J	Hopkinton, NH	Cayer, Samantha L	Hopkinton, NH
06/05/2011	Nichols, Nathan S	Hopkinton, NH	Lucas, Emily P	Hopkinton, NH
07/16/2011	Dustin, Asa D	Hopkinton, NH	Mattson, Sarah E	Hopkinton, NH
07/16/2011	Nichols, Max F	Norwood, MA	Boutwell, Jenny M	Hopkinton, NH
07/23/2011	Vermokowitz, David R	Hopkinton, NH	Marston, Carrie K	Hopkinton, NH
08/12/2011	Rivard, Daniel P	Hopkinton, NH	Nall, Sharon L	Hopkinton, NH
08/20/2011	Mcshinsky II, Nathan D	Hopkinton, NH	Paine, Abigail M	Hopkinton, NH
09/18/2011	Menard, Joshua E	Hopkinton, NH	Deoleo, Rocio	Hopkinton, NH
10/08/2011	Mills, Shawn A	Hopkinton, NH	Maggioncalda, Anne P	Hopkinton, NH
10/09/2011	Sullivan, Rory N	Hopkinton, NH	Tristaino, Kristina M	Hopkinton, NH
11/11/2011	Bouffard, Daniel W	Hopkinton, NH	Kazenas, Dalia	Hopkinton, NH
11/11/2011	Muzzey, Cody W	Hopkinton, NH	Salo, Sherry L	Hopkinton, NH
12/15/2011	Mumford, Douglas J	Hopkinton, NH	Meredith, Karen M	Hopkinton, NH
12/22/2011	Walton, Patricia L	Hopkinton, NH	Burroughs, William H	Warner, NH
12/31/2011	Bell, Gary R	Hopkinton, NH	Dalti, Linda M	Hopkinton, NH



# **Contoocook Village Precinct**

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## **Report of the Contoocook Village Precinct Commissioners**

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The Contoocook Village Precinct continues to operate in a financially constrained environment while looking to the future. The summer has traditionally been a stress period on our water plant and even though the summer was exceptionally wet, there were periods of high water usage. After the exceptionally dry summer of 2010, the commissioners began to look at options to increase the efficiency and capacity of the existing system and replace the aging water treatment plant.

The Precinct's first order of business was to replace the outdated meters that everyone has in his or her residence, business or public building. We were also ordered by the State and the Environmental Protection Agency to install back-flow preventors on each meter to protect the system. The back-flow preventors do not allow any water that has passed by the meter to re-enter the mains. This is important if there is a sudden drop in pressure in the system so potentially contaminated water is not "sucked" back into the mains and delivered to another residence. The meters are "State of the Art" and lead free, and accurately record usage, time of usage and are radio signal enabled. This means our meter readers can collect data without leaving their vehicles reducing collection time. We can also better review usage patterns, detect leaks and institute more innovative rate structures to promote water conservation. The project is about 2/3 complete with the remaining meters to be replaced in 2012.

Our recent engineering studies reviewed the existing treatment plant and proposed some concepts to replace the existing equipment. Our consulting engineer has proposed either new micro-filter technology or traditional slow sand filters to clear our water of harmful contaminants. In either case, the price for this upgrade will be substantial. The commissioners thought it wise to review other options including; groundwater and increased storage capacity before proceeding with more detailed engineering designs to replace the existing surface water treatment plant. Those studies are underway and the results will be available in 2012.

The financial reality of these necessary upgrades is beginning to impact this and future budgets. In order to raise the necessary funds for engineering and eventually construction of the improvements, the Commissioners have raised the water rates to \$4.50 / 1000 gallons and have instituted a \$50 meter charge for each 6-month billing. The Commissioners have also proposed a modest \$0.05 tax rate increase resulting in a tax rate for the precinct of \$0.83 per thousand. Moving forward, the Commissioners will continue to monitor water usage and revenues, and adjust rates accordingly.

The Precinct also continues to operate many of the streetlights within the Contoocook Village. All the lights were converted to new energy efficient high-pressure sodium fixtures last summer. If there were any fixtures that are not working properly, please contact a Precinct Commissioner or our Superintendent and we can get them repaired.

The Precinct Commissioners wish to thank Steve Clough, Dick Strickford, Sue Strickford and Kathy Donahoe for their continued service this year. And finally, thank you to all our residents and water users for your cooperation and support. Please remember to treat our water as the precious resource that it is and to use it wisely.

Respectfully submitted,

Mark Hemmerlein, Chair  
William D. Chapin  
Tom Yestramski

# BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

DATE OF MEETING: March 21, 2012 For Fiscal Year: 2012

VILLAGE DISTRICT: Contoocook County: Merrimack

In the Town(s) Of: Hopkinton

Mailing Address: PO Box 414

Contoocook, NH 03229

Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ E-Mail: \_\_\_\_\_

## **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.

2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.

3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

This is to certify that this budget was posted with the warrant on the (date) 2/15/2012

## **BUDGET COMMITTEE**

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

[Signature]  
[Signature]  
[Signature]

[Signature]  
[Signature]  
[Signature]  
[Signature]

**THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)271-3397

1	2	3	4	5	6	7	8	9
ACCT #	PURPOSE OF APPROPRIATIONS (RSA 32:3 V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DFA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive		50,000.00	46,793.20	50,000.00		50,000.00	
4150-4151	Financial Administration		8,000.00	7,006.71	7,300.00		7,300.00	
4153	Legal Expense		1,000.00	0.00	800.00		800.00	
4155-4159	Personnel Administration		3,745.00	3,420.00	3,500.00		3,500.00	
4194	General Government Buildings							
4196	Insurance		3,750.00	2,975.04	4,800.00		4,800.00	
4197	Advertising & Regional Assoc.		500.00	0.00	500.00		500.00	
4199	Other General Government		1,000.00	873.70	950.00		950.00	
<b>PUBLIC SAFETY</b>								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting		23,000.00	20,269.69	23,700.00		23,700.00	
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration							
4332	Water Services		30,150.00	35,935.83	30,550.00		30,550.00	
4335-4339	Water Treatment, Conserv. & Other		36,400.00	38,336.32	66,900.00		66,900.00	
<b>HEALTH/WELFARE</b>								
4411	Administration							
4414	Pest Control							
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes							
4721	Interest-Long Term Bonds & Notes							
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.		320,000.00	272,010.54	168,318.10		168,318.10	
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
<b>OPERATING BUDGET TOTAL</b>					477,545.00	427,621.03	357,318.10	357,318.10

**\*\*SPECIAL WARRANT ARTICLES\*\***

1 2 3 4 5 6 7 8 9

**\*\*INDIVIDUAL WARRANT ARTICLES\*\***

1	2	3	4	5	6	7	8	9
1	2	3	4	5	6	7	8	9

[illegible]

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART. #	Actual Revenues Prior Year	Commissioners' Estimated Revenues	Budget Committee's Est. Revenues
<b>TAXES</b>					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	<b>FROM FEDERAL GOVERNMENT</b>				
<b>FROM STATE</b>					
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	<b>FROM OTHER GOVERNMENTS</b>				
<b>CHARGES FOR SERVICES</b>					
3401	Income from Departments				
3402	Water Supply System Charges		129,309.25	240,000.00	240,000.00
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges		3,410.05	2,000.00	2,000.00
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Village District Property				
3502	Interest on Investments		317.13	300.00	300.00
3503-3509	Other		200.00	500.00	500.00
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds		246,738.36	168,318.10	168,318.10
3916	From Trust & Agency Funds		58,758.79	0.00	0.00
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes				
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes		98,637.45	8,000.00	8,000.00
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>537,371.03</b>	<b>419,118.10</b>	<b>419,118.10</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR	COMMISSIONERS	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	427,621.03	357,318.10	357,318.10
Special warrant articles Recommended (from page 4)	218,750.00	200,000.00	200,000.00
Individual warrant articles Recommended (from page 4)	0	0	0
TOTAL Appropriations Recommended	646,371.03	557,318.10	557,318.10
Less: Amount of Estimated Revenues & Credits (from above)	537,371.03	419,118.10	419,118.10
Estimated Amount of Taxes to be Raised	109,000.00	138,200.00	138,200.00

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA 32:18: \_\_\_\_\_  
 (See Supplemental Schedule With 10% Calculation)

\$55,731.81

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## Notes

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# **Hopkinton Village Precinct**

# BUDGET FORM FOR VILLAGE DISTRICTS

WHICH HAVE ADOPTED THE PROVISIONS OF RSA 32:14 THROUGH 32:24

VILLAGE DISTRICT: Hopkinton Village Precinct

County: Merrimack

In the Town Of: Hopkinton

Mailing Address: 206 Old Putney Hill Road, Hopkinton NH 03229

Phone #: 746 5119

Fax #:

E-Mail: craig@concordha.com

## **IMPORTANT:**

Please read RSA 32:5 applicable to all municipalities.

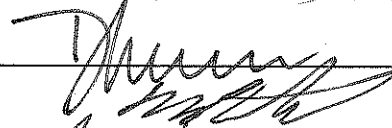

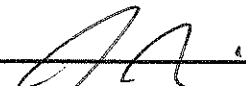
1. RSA 32:5 requires this budget be prepared on a "gross" basis showing all revenues and appropriations. At least one public hearing must be held on this budget. All proposed appropriations MUST be on this form.
2. This budget must be posted with the Village District warrant not later than the fifteenth day before the day of the meeting.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the village district clerk, and a copy sent to the Department of Revenue Administration at the address below within 20 days of the meeting.

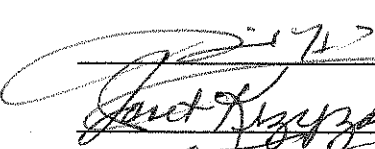
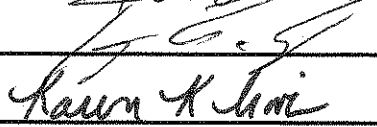
This is to certify that this budget was posted with the warrant on February , 2012.

## **BUDGET COMMITTEE**

*Please sign in ink.*

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Thanya M. O'Donnell  
  
  


  
 David K. Kozzani  
  
 Dawn K. Kozzani

**THIS BUDGET SHALL BE POSTED WITH THE VILLAGE DISTRICT WARRANT**

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION  
 MUNICIPAL SERVICES DIVISION  
 P.O. BOX 487, CONCORD, NH 03302-0487  
 (603)230-5090

1	2	3	4	5	6	7	8	9
ACCT. #	PURPOSE OF APPROPRIATIONS (RSA 32:3.V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>GENERAL GOVERNMENT</b>								
4130-4139	Executive	3	2,150	2,150	2,150		2,150	
4150-4151	Financial Administration	3	1,500	1,150	1,250		1,250	
4153	Legal Expense	3	2,500		2,500		2,500	
4155-4159	Personnel Administration							
4194	General Government Buildings	3	5,000		5,000		5,000	
4196	Insurance	3	1,000	1,475	1,500		1,500	
4197	Advertising & Regional Assoc.	3	500	460	400		400	
4199	Other General Government	3	3,000	1,790	1,670		1,670	
<b>PUBLIC SAFETY</b>								
4210-4214	Police							
4215-4219	Ambulance							
4220-4229	Fire							
4290-4298	Emergency Management							
4299	Other (Including Communications)							
<b>HIGHWAYS &amp; STREETS</b>								
4311	Administration							
4312	Highways & Streets							
4313	Bridges							
4316	Street Lighting	3	9,000	8,736	9,000		9,000	
4319	Other							
<b>SANITATION</b>								
4321	Administration							
4323	Solid Waste Collection							
4324	Solid Waste Disposal							
4325	Solid Waste Clean-up							
4326-4329	Sewage Coll. & Disposal & Other							
<b>Totals This Page</b>			<b>24,650</b>	<b>15,761</b>	<b>23,470</b>		<b>23,470</b>	

1	2	3	4	5	6	7	8	9
ACCT.#	PURPOSE OF APPROPRIATIONS (RSA 32:3,V)	OP Bud. Warr. Art.#	Appropriations Prior Year As Approved by DRA	Actual Expenditures Prior Year	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Recommended)	COMMISSIONERS' APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Recommended)	BUDGET COMMITTEE'S APPROPRIATIONS Ensuing Fiscal Year (Not Recommended)
<b>WATER DISTRIBUTION &amp; TREATMENT</b>								
4331	Administration	4	6,000	4,037	5,600		5,600	
4332	Water Services	4	44,880	27,669	44,600		44,600	
4335-4339	Water Treatment, Conserv & Other							
<b>HEALTH/WELFARE</b>								
4411	Administration							
4414	Pest Control							
<b>CULTURE &amp; RECREATION</b>								
4520-4529	Parks & Recreation							
4589	Other Culture & Recreation							
<b>DEBT SERVICE</b>								
4711	Princ.- Long Term Bonds & Notes	4	10,210	10,210	5,210		5,210	
4721	Interest-Long Term Bonds & Notes	4	1,910	1,910	3,500		3,500	
4723	Int. on Tax Anticipation Notes							
4790-4799	Other Debt Service							
<b>CAPITAL OUTLAY</b>								
4901	Land and Improvements							
4902	Machinery, Vehicles & Equipment							
4903	Buildings							
4909	Improvements Other Than Bldgs.							
<b>OPERATING TRANSFERS OUT</b>								
4912	To Special Revenue Fund							
4913	To Capital Projects Fund							
4914	To Proprietary Fund							
<b>OPERATING BUDGET TOTAL</b>					<b>87,560</b>	<b>59,587</b>	<b>82,380</b>	<b>82,380</b>

Totals This Page (Water Dept.)

63,000

43,826

58,910

58,910

## SPECIAL WARRANT ARTICLES\*\*



\*\*\*INDIVIDUAL WARRANT ARTICLES\*\*

5

**INDIVIDUAL ARTICLES RECOMMENDED**

1	2	3	4	5	6
Acct.#	SOURCE OF REVENUE	WARR. ART. #	Estimated Revenues Prior Year 2011	Commissioners' Estimated Revenues 2012	Budget Committee's Est. Revenues 2012
<b>TAXES</b>					
3190	Interest & Penalties on Delinquent Taxes				
3311-3319	FROM FEDERAL GOVERNMENT				
<b>FROM STATE</b>					
3351	Shared Revenues				
3354	Water Pollution Grant				
3359	Other (Including Railroad Tax)				
3379	FROM OTHER GOVERNMENTS				
<b>CHARGES FOR SERVICES</b>					
3401	Income from Departments	4	63,000	58,910	58,910
3402	Water Supply System Charges				
3403	Sewer User Charges				
3404	Garbage - Refuse Charges				
3409	Other Charges				
<b>MISCELLANEOUS REVENUES</b>					
3501	Sale of Village District Property				
3502	Interest on Investments				
3503-3509	Other				
<b>INTERFUND OPERATING TRANSFERS IN</b>					
3912	From Special Revenue Funds				
3913	From Capital Projects Funds				
3914	From Proprietary Funds				
3915	From Capital Reserve Funds				
3916	From Trust & Agency Funds				
<b>OTHER FINANCING SOURCES</b>					
3934	Proc. from Long Term Bonds & Notes	5		23,000	23,000
	Amounts Voted From Fund Balance				
	Estimated Fund Balance to Reduce Taxes	3	7,168	8,929	8,929
<b>TOTAL ESTIMATED REVENUE &amp; CREDITS</b>			<b>70,168</b>	<b>90,839</b>	<b>90,839</b>

**\*\*BUDGET SUMMARY\*\***

	PRIOR YEAR 2011	COMMISSIONERS'	BUDGET COMMITTEE
Operating Budget Recommended (from page 3)	87,650	82,380	82,380
Special warrant articles Recommended (from page 4)		23,000	23,000
Individual warrant articles Recommended (from page 4)			
TOTAL Appropriations Recommended	87,650	105,380	105,380
Less: Amount of Estimated Revenues & Credits (from above)	70,168	90,839	90,839
Estimated Amount of Taxes to be Raised	17,482	14,541	14,541

Maximum Allowable Increase to Budget Committee's Recommended Budget per RSA  
(See Supplemental Schedule With 10% Calculation)

\$7,367

# BUDGET COMMITTEE SUPPLEMENTAL SCHEDULE

(For Calculating 10% Maximum Allowable Increase)

(RSA 32:18, 32:19, & 32:21)

Use VERSION #3 if budget includes Collective Bargaining Cost Items; RSA 32:21 Water Costs; or  
RSA 32:18-a Bond Override

LOCAL GOVERNMENTAL UNIT: Hopkinton Village Precinct

FISCAL YEAR 2012

Col. A

	RECOMMENDED AMOUNT		
1. <b>RECOMMENDED</b> by Budget Committee (See Posted Budget MS-7, 27, or 37)	105,380		
LESS EXCLUSIONS:			
2. Principal: Long-Term Bonds & Notes	5,210		
3. Interest: Long-Term Bonds & Notes	3,500		
4. Capital Outlays Funded From Long-Term Bonds & Notes per RSA 33:8 & 33:7-b	23,000		
5. Mandatory Assessments			
6. Total exclusions (sum of rows 2 -5)	31,710		
7. Amount recommended less recommended exclusion amounts (line 1 less line 6)	73,670		
8. Line 7 times 10%	7,367		
9. Maximum allowable appropriations prior to vote (line 1+8)	112,747	Column B	Column C (Col. B-A)
10. Collective Bargaining Cost Items, RSA 32:19 & 273-A:1, IV (Complete Col. A prior to meeting & Col. B and Col. C at meeting)			
11. Mandatory Water & Waste Treatment Facilities (RSA 32:21). (Complete Col. A prior to meeting & Col. B and Col. C at meeting)	Amount recommended  23,000	Amount voted	Amount voted above recommended
12. Bond Override RSA 32:18-a			

## MAXIMUM ALLOWABLE APPROPRIATIONS VOTED

At meeting, add Line 9 + amounts in Column C.

\$ \_\_\_\_\_

Line 8 plus any amounts in Column C (amounts voted above recommended amount) is the allowable increase to budget committee's recommended budget.

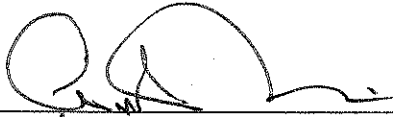
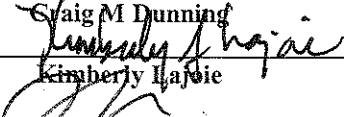
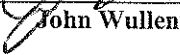
**Attach a copy of this completed supplemental schedule to the back of the budget form.**

**WARRANT  
HOPKINTON VILLAGE PRECINCT  
2012 ANNUAL MEETING**

To the residents of Hopkinton Village Precinct, located in the town of Hopkinton, in the County of Merrimack, in the State of New Hampshire, qualified to vote in Precinct affairs:  
You are hereby notified to meet in the Town Hall located in Hopkinton Village on Thursday, March 15<sup>th</sup> 2012 at 7:30 in the evening to act upon the following subjects:

- Article 1: To elect the following officers:  
Moderator for the ensuing year  
Clerk for the ensuing year  
Precinct Commissioner for three years  
Member of the Water Board for three years
- Article 2: To hear reports of officers, boards and committees and take appropriate action with respect thereto.
- Article 3: To see if the Precinct will vote to raise and appropriate the sum of \$ 58,910 for the General expenses and debt service of the Water Dept, including:
- |   |           |
|---|-----------|
| Water Administration:                                       | \$ 5,600  |
| Water Service:  | \$ 44,600 |
| Principal payments on bonds and notes:                      | \$ 5,210  |
| Interest on Precinct debt incurred for waterworks purposes: | \$ 3,500  |
- \$ 58,910 of the appropriation is to be provided by the Water dept; no funds from the General Fund are included.
- Article 4: To see if the Precinct will vote to raise and appropriate the sum of \$ 23,470 for the general expenses of the Precinct, to the funding of which \$ 8,929 of available fund balance and \$ 14,541 will be raised by Precinct taxes.
- Article 5: To see if the Precinct will vote to raise and appropriate the sum of \$23,000 (gross Budget) for the use of the Precinct Water Dept. for upgrades to the system as Required by State mandate and to issue not more than \$23,000 of bonds or notes In accordance with the provisions of the Municipal Finance Act (RSA 33) and to Authorize the municipal officials to issue and negotiate such bonds or notes and To determine the rates of interest thereon.
- Article 6: To transact any other business that may legally come before said meeting.

Given under our hands and seals this 16<sup>th</sup> day of February in the year of our Lord Two Thousand Twelve.

  
\_\_\_\_\_  
Craig M Dunning  
  
\_\_\_\_\_  
Kimberly LaFolie  
  
\_\_\_\_\_  
John Wullenweber  
Precinct Commissioners